

**MINUTES FOR VILLAGE OF CODY - BOARD OF TRUSTEES  
REGULAR BOARD MEETING AT ACC AT 7:00 ON DECEMBER 13, 2016**

**The regular meeting** was called to order at 7:00 PM by Chairperson Rocky Richards who stated the time, place and posting of the Open Meeting Act. Those present were Fish, Jones, Miller, and Williams. Ruggles and Striegel were also present. There were no guests.

**Agenda:** A motion was made by Richards and seconded by Williams to approve the agenda. All voted in favor; motion passed.

**Public Input:** None

**Communications:** None.

**A motion was made** by Fish and seconded by Miller to approve the appropriate minutes, treasurer's report, and claims. After discussion, all voted in favor; motion passed. Reports can be viewed at the Cody post office and at [www.villageofcody.com](http://www.villageofcody.com)

**Committee Reports:** Richards and Miller updated the board on highway sign information. Richards had pictures of possible designs and Miller presented information on Cody area businesses that may want to participate in the purchase price by advertising on the sign. Miller and Richards will continue gathering information and ideas and report back to the board next month. Businesses in Cody should contact Pat Miller if they have an interest in participating in this sign. Jones made a motion; seconded by Fish to approve \$1500.00 to begin this project. Richards, Fish, Jones, and Williams all voted in favor; Miller abstained. (Starting now will result in a substantial cost savings and will enable us to get the new sign before Circle C.) Richards reported for the Cody Community Agency and said Circle C market continues to do well.

**Old Business:** No update on remote emergency alert system. Purchasing a metal detector to aid in sewer line work was discussed. Williams made a motion to purchase a metal detector for approximately \$700.00 using the equipment savings fund; Miller seconded motion. After discussion, all voted in favor; motion passed. A draft copy of the maintenance job description was passed around through the board and a second draft will be produced for additional comments.

**New Business:** Adamson Community Hall & Theater rental fees were discussed. Jones made a motion seconded by Williams to increase the fees as follows: \$50.00 refundable deposit ALWAYS. Hall will be \$75.00 per day with an early entry option for those who wish to drop off supplies or set-up the night before. Early entry will be charged \$50.00 and early entry will only be allowed after 6:00 PM (and only with full day rental agreement for next day in place). The theater will be charged at an additional \$50.00 per day even if only using the lobby. After discussion, all voted in favor; motion passed. These prices remain very competitive with other facilities in the area. Cleaning policy remains unchanged. Snow removal policy was discussed and this issue was tabled until next month. Vacation time and paid holidays were discussed at length and the clerk will compile the comments and distribute draft at the next meeting. **Clerk's Report:** The clerk reported on delinquent water accounts; the board agreed that shut-off notices will be enforced as written. Late payments made to the clerk after a new billing cycle (first of every other month) will not be honored as full payment and shut off as listed on bill will still be enforced if not paid in the allotted time.

**Maintenance Report:** Ruggles reported the need to add degreaser to the list station. The hydraulic hoses and the blade on the plow truck will need repair. The south well has been wired for the new generator and when Nelsen returns he will test the generator and wire the north well.

**Adjourn:** At 9:08 PM Jones made a motion; seconded by Williams to adjourn. All voted in favor; motion passed.

Submitted by Gailee Striegel, Clerk

**NEXT MEETING IS FEBRUARY 14, 2017 AT THE COMMUNITY HALL AT 6:30 PM  
FOR PUBLIC HEARING FOR 1 & 6 YEAR STREET PLAN - THE REGULAR BOARD MEETING  
WILL FOLLOW IMMEDIATELY UPON ADJOURNMENT OF THE HEARING**

**DISBURSEMENTS – JANUARY 10, 2017**

Security First Bank – EFTPS – IRS Payroll Payments	\$ 746.46
NE – Dept. of Revenue – Sales Tax	\$ 82.26
Savings Account – (equipment fund)	\$ 250.00
KBR – Electricity	\$ 1,706.66
Great Plains Communications (phone, fax, net)	\$ 166.47
One Call Services (Diggers Hot Line)	\$ 7.59
Blake Ruggles – Salary (Gross \$3,200.00)	\$ 2,729.66
Gailee Striegel – Salary (Gross \$ 705.00)	\$ 651.07
Holly Fay (hall management and maintenance)	\$ 50.00
Cody Oil – (fuel)	\$ 258.79
Heinert Ag Service (wiper blade, tape measure, etc.)	\$ 82.27
Schneider Auto (repair plow truck)	\$ 52.07
NE – DHHS (water testing)	\$ 15.00
Bomgaars (recip saw, bulbs, blade set)	\$ 183.10
City of Valentine – Trash	\$ 699.74
Valentine Midland News (pubs / printing)	\$ 39.93
Cash for postage – water department	\$ 100.00
Erin R. Heath – (audit waiver)	\$ 1,042.00
OmniSite (annual fee – 2017 reporting service)	\$ 384.00
Hometown Lumber (comm. hall ceiling tile)	\$ 54.00
Striegel (reimburse for office supplies- ink cart/calendar)	\$ 59.56
Lathem Time Clocks (annual cost for time-clock)	\$ 150.00
Mark Johnson - payment 3 of 5 for New Holland tractor	<u>\$ 5,000.00</u>

**TOTAL DISBURSEMENTS \$ 14,510.63**