

Bell Canyon Community Services District

30 Hackamore Lane, Suite #5

Bell Canyon, California 91307

BOARD OF DIRECTORS MEETING

MINUTES

July 2, 2018 7:00PM

In accordance with Government Code Section 54954, notice is hereby given that the Board of Directors of the Bell Canyon Community Services District held a meeting at 7:00 P.M. July 2, 2018 at 30 Hackamore Lane, Suite 8, Bell Canyon, California to consider those items set forth in the following agenda, except in accordance with Government Code Section 54954.2 {b}. Please note the Board reserved the right to modify the order in which items are heard.

1. Called to Order

Called to order at 7:10 PM by President Richard Levy.

2. Roll Call

Members present: President Richard Levy, Vice President Bill Speer, and Directors Eric Wolf and Judy Lantz

3. Public Forum

In accordance with Government Code Section 54954.3, every agenda item for a regular meeting of the Board of Directors shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter of legislative body, provided that no action shall be taken on any item not appearing on the agenda unless that action is otherwise governed by Government Code Section 54954.2{b}.

4. Approval of minutes from previous Board meetings

May 21, 2018. Eric Wolf moved and Judy Lantz seconded. All members approved with Vice President Bill Speer abstaining.

5. Monthly Financial reports and any other financial matters including investments of CSD Funds

\$1,666.227 is at Union Bank. Going to place it in a CSD account. Motion by Vice President Bill Speer and seconded by Eric Wolf. All in favor of Financial Report.

12. &13. Request for funds for two community events. Summer camp out and family movie event. Cost is in the area of \$3,500.

Other requests for CSD Funds from the Bell Canyon HOA or other Bell Canyon Organizations for community events and/or activities. Future Policy, process and procedures.

A lengthy discussion of the process, costs and planning of family events for Bell Canyon residents. Endless Summer and other resident and family activities to be fully paid for by the Bell Canyon CSD. It was decided to eliminate the pirate ship for Endless Summer event. The cost was \$3,275.00. Additional activities and costs were scratched from the event. There will not be a wine and beer garden sponsored by the CSD. A motion by Vice President Bill Speer and seconded by Eric Wolf to approve \$25,000 for Endless Summer was presented. The motion passed without opposition.

Kids Committee Activity request for funding.

Motion was presented by Bill Speer and seconded by Eric Wolf to fund the Summer Campout and Family Movie event. The cost is limited to \$3,500. All voted to support the motion.

6. Portable bathroom rental/purchase for Bell Canyon. Continued discussion from previous meeting.

The cost is \$30,000 and the rent is \$1,800. This is too expensive, and the item will not see any further action by the CSD.

7. Future Election of Bell Canyon Residents to CSD Board of Directors positions. Notification process to residents of the positions.

The election information was mailed to all residents by the HOA.

8. Rent increase for the CSD office. Current rent is \$500 a month. Notification was for a 3% increase. The bill was for \$550. Should have been \$515.

The rent will be \$515 per Eric Wolf who is also the President of the HOA.

9. Discussion of findings of Grand Jury.

This was reviewed during a previous meeting. Additionally, President Richard Levy presented documents to all members of the board.

10. Establishment of Reserve Fund Policy for the CSD per the Grand Jury report.

Motion by Eric Wolf and seconded by Vice President Bill Speer to establish a Reserve Fund for the Bell Canyon CSD. \$195,000 will be placed in a separate account to establish

11. Discussion of protocols for Community Events.

Director Judy Lantz will be assigned to work with the HOA on all Community Events impacting the CSD. (NOTE: Could not understand the speaker from the HOA due to the low volume of her voice.) All large expense contracts charged to the CSD must be

approved by the CSD prior to signing the contract by any representative of Bell Canyon. If the CSD is going to fund the event or project, the CSD must be notified and approve the funding prior to the purchase or work order.

12. Discussion of leasing and improving the Bell Canyon Community Center

Requesting another opinion from our attorney on this matter. We already paid \$368.00 for an opinion on this matter.

14. Requests from Director Judy Lantz concerning LAFCO, CERT and related matters. Discussion of funds expended on trails, Bell Creek Park, and other community projects. Are they approved and within our authority for funding? A variety of issues and concerns need to be addressed by the CSD Board of Directors. What is the funding policy and what is the approval process? Director Lantz has concerns and questions.

Tribute by Director Lantz to Lana Ticker who recently passed away.

Director Lantz read a letter with her concerns and stated that she was going to present a copy to all members.

15. Approval of new office improvements and ratification. Cost estimate for completion of project.

This will be the new office for the CSD. Total spent on the new office renovation including filing cabinets and other improvements is \$3,000.

Vice President Bill Speer made a motion and Eric Wolf seconded the motion to expend \$3,000 for the new office renovation. The motion passed without opposition.

16. Review and discussion of our attorney's letter regarding renting the Community Center and events.

Recreation Park and Parkway Districts, which is what the CSD is, may not enter into a contract with private organizations under which the latter would furnish recreational facilities and instructions to the public, which are not under the supervision and control of the CSD. As long as we have control and supervision of it, we can do it. As long as the CSD has control over the matter, we can engage in the matter. This matter is being put on hold.

17. County of Ventura, Clerk-Recorder, Registrar of Voters Election Division report of Elected Officials Salary submitted. Salary less than \$200 a month. Actually ZERO compensation.

This matter does not concern the Bell Canyon CSD since there is no compensation for Directors.

18. Letter from Bell Canyon resident Miodrag Nikolic complaining about the increase in the residential assessments. This is not a CSD matter.

Item is for information only.

19. Items for future meeting.

None mentioned.

20. Date/location for next Bell Canyon CSD Meeting.

July 16, 2018. Bell Canyon HOA Office.

The meeting concluded at 8:30 P.M. with a motion by Vice President Bill Speer and seconded by Judy Lantz. The motion passed without opposition.

Minutes completed by Dennis P. Zine.

General Manager / Secretary / Treasurer Bell Canyon Community Services District

Minutes posted on the website by Jenni Mandelblatt