

## Regular Council Meeting

March 11, 2020

The regular meeting of the Arlington City Council was held on March 11, 2020 in the Council Chambers of the Municipal Building. Present were Councilors: Leslie Walborn, Denise Ball, Robert Christensen, Marshall Swope, Susan Jones, Kelly Margheim, Mayor Jeffery Bufton, Attorney Ruben Cleaveland, Public Works Superintendent Bill Rosenbalm and Recorder Pam Rosenbalm. Guests include: James Wright, Mary Mitchell, Betsy Jeffries, Brad Baird, Grant Wilkins, Joe & Grace Cloughton, Leah Shannon, Elizabeth Farrar, Mark Mitchell, David Anderson, Mike Marhgein, Tory Flory, Rita Miciak, Peter Mitchell and Randy Seely. Mayor Bufton called the meeting to order at 6:30 p.m.

### **Pledge of Allegiance Recited**

**PUBLIC COMMENT:** David Anderson was present from the Gilliam County Health and ambulance department, stating there is restricted travel from Europe, the Nurse Practitioner is in Ireland, so they may have a small issue however, the Clinic will be open. The Health Clinic can swab for Covid-19 and send to the main lab in Hillsboro for testing. Councilor Walborn stated at this time the Booster Club will continue with the Annual Crab Feed, and are working on installing hand washing stations. James Wright stated he has turned in the light report to Public Works Superintendent Bill Rosenbalm and he then commended Bill for his communication with PPL. Deputy Tory Flory stated Sheriff Bettencourt apologized for not attending this meeting as he had planned on it. Deputy Flory stated the Sheriff's Office is working on the Ordinance violations that were discussed at the last meeting.

**GRANT WILKINS HORSE REQUEST:** Grant Wilkins stated he and his wife live on 2 ½ acres, which they have for sale. At this time they have a perspective buyer who would like to keep a horse or two there. Any drainage that runs off goes into the center of the lower lot, there are 2 covered stalls; and Grant feels the horses can help with the fire suppression. Attorney Cleaveland stated the Ordinance does leave this decision up to the Council. Attorney Cleaveland stated if approved, this would not be permanent, if there were problems the Council could revoke the approval. Joe Cloughton stated his daughter Grace would also like to keep her horse at the property for 4-H, and would only be through the summer. Grant suggested if the Council was willing to go forward a letter could be written stated the stipulations. The Council stated they would like to discuss the issues at hand with the perspective buyer, even by phone. Attorney Cleaveland stated if the buyer could put her request in writing the Council can review. Councilor's Ball and Jones will be the committee to review the request and discuss the stipulations. Mayor Bufton instructed Grant to have the perspective buyer put her request in writing.

**COMMUNITY CHAMBER OF COMMERCE UPDATE:** Recorder Rosenbalm stated Marta Mikkalo requested permission for the parade to go through town during May Day. Consensus of the Council was this is fine.

**BRAD BAIRD-ANDERSON PERRY & ASSOCIATES:** Brad stated there was a meeting scheduled for March 17, 2020, but he is requesting that meeting be changed. Consensus of the Council was to move that meeting to April 21, 2020. The sidewalk project has been on hold from December 20, 2019 to March 16, 2020. At this time the project should be completed June 20, 2020. Brad requested a change order to modify the contract time to account for the winter shut down, and to add additional time. Councilor Walborn motioned to approve change order as presented. Motion passed unanimously after a second by Councilor Christensen.

**CONSENT AGENDA:** The consent agenda consisted of the following items: a. Approval of minutes-February 5, 2020. b. Approval of bills as listed. Councilor Ball motioned to approve the consent agenda. Motion passed unanimously after a second by Councilor Christensen.

**COUNCIL ACTIONS-APPROVE OR DENY:**

**Gravel Sales:** Public Works Superintendent Bill Rosenbalm reported DeAtley Crushing will be in the area the end of the month, can the Council approve the expense of crushing more rock. There are three Companies who are interested in large quantities and the city is low on gravel. The price for crushing will be the same as last year. The Council can still move forward with the RFP if they choose to. Councilor Walborn motioned to approve the rock crushing project for the city. Motion passed unanimously after a second by Councilor Ball.

**RFP Review:** Attorney Cleaveland stated he would need a better description of the rock quarry, and what would be available to pull out. Public Works Superintendent Bill Rosenbalm will work with Attorney Cleaveland on these questions.

**Lease Agreement with Krebs:** There was question on whether this land could be leased out for grazing. Brad stated Harry Lee from Genesis Wind had text him back saying he had no problem with the cows on his portion of the property. This will in fact help with fire suppression on that property. Peter Mitchell from the Port stated they have no problem either. Councilor Christensen motioned to approve grazing lease with approval from Harry Lee in writing. Motion passed unanimously after a second by Councilor Ball.

**Solutions CPA'S Contract:** Councilor Walborn motioned to approve audit contract with Solutions Certified Public Accountants. Motion passed unanimously after a second by Councilor Ball.

**ARLINGTON T.V. CO-OP UPDATE:** Mark Mitchell was present and reported the T.V. Co-op is looking to gain more customers; and also are looking to expand out of the city limits. Mark stated an IP phone system may be coming and available, this is an advanced system.

**LIBRARY REQUEST UPDATE:** Betsy Jeffries was present representing the Library Board; Betsy read a letter from the Library Chair regarding their intent to sign an IGA (Inter Governmental Agreement) with the County, and thanks for continued support from the city. Mayor Bufton asked if the Library was asking for an increase in funding, and based on what. Betsy replied yes it is an increase, they are trying to get benefits for their employees. Mayor Bufton stated the IGA puts a lot more work on the city, and raises the questions on how much the city should be involved. Judge Elizabeth Farrar was present and stated if the city is not who the county should be signing the IGA with, the County Court can review. Attorney Cleaveland will review the city code, and IGA, and have on next month's Agenda.

**COUNCILORS REPORT:**

- Councilor Margheim had no report to give.
- Councilor Jones had no report to give.
- Councilor Swope had no report to give.
- Councilor Christensen reported there will be an increase of \$1000.00 on the contract for the Fire Administrator in next year's budget. Councilor Christensen questioned the gate for the fire break on the west side of town. Public Works Superintendent Bill Rosenbalm stated the fire

break has been graded; we are now just waiting for the gate to be installed. This hopefully will happen in the next 2 weeks. Bill also stated when there is no wind they will start spraying.

- Councilor Ball had no report to give.
- Councilor Walborn questioned Public Works Superintendent Bill Rosenbalm on if there was any word on painting the bathrooms at the park. Bill stated the last quote had come in around the same as the other two, \$5500. Bill Timinsky who has built a house in Columbia View Estates stated he had someone who will come into town and give a bid. Councilor Walborn reported the golf course is good, security cameras are hooked up, and a new door is hung. Lastly, the golf course grant has been turned into the county.
- Public Works Superintendent Bill Rosenbalm reported; employee Scott Winters is at a waste water training, Bill will be posting for the summer employment jobs, the Public Works Crew is using a Hydor-vac repairing water lines, Bill stated he was approached on whether the t-ball kids could play games in the park. The Council didn't see an issue with that. Lastly, Bill stated Brian will be hauling sludge soon and the mowing will start at the airport.

Attorney Cleaveland stated he sent a letter to Torgesons regarding car crushing, and had received a call back stating they would stop crushing and will work on getting the area cleaned up. The letter for the residents on Shane Drive has gone out, but he has not received anything back from them. Budget Work Session was scheduled for March 30, 2020 at 5:30 p.m. James Wright questioned when the Gravel RFP would need to be back in. Attorney Cleaveland stated he would like to give all interested parties time to respond. He will look into it and the date will change from the end of March.

Regular meeting adjourned at 7:12 p.m.

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Jeffrey Bufton, Mayor

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Pam Rosenbalm, Recorder