

**MINUTES OF THE AUGUST 26, 2025 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	August 26, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	Mark Hammond and Ben D'Andrea were present and James Dougherty was present via telephone.
Others:	William Thomas, James Hare, Jason Fowler, and Dan Whiston.

**AGENDA ITEM NUMBER:**

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, August 26, 2025, by Trustee D'Andrea. Trustee D'Andrea and Trustee Hammond were present and Trustee Dougherty was present via telephone.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Jason Fowler advised that there were no emails with public comments, no calls and no one from the general public in attendance.

**3. LONG RANGE PLANNING.** None

#### 4. OLD BUSINESS.

- a. Approval of the minutes of the July 22, 2025, Board of Trustees' Meeting. Motion by Trustee Hammond to approve the minutes of the July 22, 2025, Board of Trustees Meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

#### 5. NEW BUSINESS.

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.**

Jim Hare presented the financial reports including accounts payable in the amount of \$211,130.85 plus additional accounts payable in the amount of \$4,625.73.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable and past due account payment plans;

Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

**b. Operations Report from Sheaffer & Roland.**

Jason Fowler provided updates to the Board which included information on a main break on Alexander Drive on August 21, 2025. The repair was completed and samples delivered to the lab for the boil order. On August 22, 2025 satisfactory results were received and the boil order was lifted. Driveway repairs will follow since the break occurred in the apron of the concrete driveway. As to Lift Station 1, the control panel has been completely installed and is fully operational. As to the Metronet Service to Wells and Water Supply Building, construction is underway and work is nearly completed at the three wells and water treatment plant. Metronet will be supplying the endpoints in connecting the fiber to their system and we will coordinate with AAC on the integration.

Motion by Trustee Hammond to approve the operations report from Sheaffer & Roland; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

**c. Discussion of the Proposed Campton Hills – Shodeen Annexation**

**Agreement.** Attorney D. Whiston updated the Board to indicate that the proposed Annexation Agreement is on the Campton Hills Agenda for September 4, 2025 in which the Annexation Agreement still references the Mill Creek Water Reclamation District in several areas. Shodeen has provided the District with two CEMCON, Ltd. engineering evaluations of the proposed improvements dated August 21, 2025 and August 25, 2025. Staff's review of these evaluations show that they are

woefully inadequate. J. Fowler advised the Board as to what type of stand alone system will be required to service the proposed development in Campton Hills. Discussion with the Board ensued as to sending additional communication to Campton Hills, Shodeen, and discussion of placing a letter on the District's website to update the citizens as to this proposed development.

**d. Discussion of Potential Grant of Easement from Geneva Park District. J.**

Fowler provided an update and direction was given to proceed with a draft of a Grant of Easement with appropriate language for a well site and then to be provided by the Geneva Park District for their review. Trustee Hammond made a motion to proceed with drafting of a Grant of Easement from the Geneva Park District; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

**e. Discussion and approval of an Amendment to Ordinance Number 2023-06, An Ordinance Amending and Restating Ordinance Number 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated By, or Located within the Boundaries of, the Mill Creek Water Reclamation District.**

Tabled until September Meeting.

**f. Consideration and Approval of Resolution 2025-\_\_\_\_ approval of the Daupler Notification Response Management System.** Discussion by the Board as to the 1 year and the 5 year proposal with Daupler. Trustee Hammond motion to approve

the 1 year contract with Daupler for the Notification Response Management System; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

## 6. CLOSED SESSION.

- a. To consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).
  
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11).

Motion by Trustee Hammond to go into Closed Session based upon the exceptions cited above; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved at 6:15 p.m.

Trustee Hammond moves to return to Open Session; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Board returns to Open Session at 6:55 p.m.

**7. ADJOURNMENT.**

Upon motion duly made by Trustee Hammond to adjourn until the next Meeting of the Board of Trustees on September 23, 2025; seconded by Trustee Hammond and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:55 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is cursive and somewhat stylized.

Mark Hammond, District Clerk

CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING

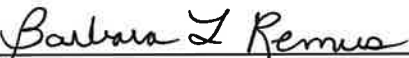
I hereby certify that the attached minutes were reviewed and approved for the August 26, 2025, Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Date: 10/14/25

Subscribed and sworn to  
this 14<sup>th</sup> day of October, 2025.

  
Notary Public for Illinois

