



H E I G H T S

**BROOKE HEIGHTS HOMEOWNERS ASSOCIATION**

**ABSENTEE BALLOT**

**ANNUAL MEMBERSHIP MEETING – JANUARY 17, 2019**

The undersigned member of the Brooke Heights Homeowners Association, Inc. (the “Association”), being entitled to vote at the Association’s Annual Membership Meeting on January 17, 2019, hereby casts my vote(s) as set forth below. No vote shall be cast for any issue(s) not marked below.

**NOTICE REQUIRED BY SECTION 209.00592 OF THE TEXAS PROPERTY CODE**

By casting your vote via absentee ballot, you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals, your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail.

**AMENDMENT OF BYLAWS**

The following proposition is being presented to amend the current wording of Section A.3 of the Bylaws, which currently reads:

“3. *Annual Meetings.* The first Members meeting will be held within 6 months after the formation of the Association. Subsequent regular annual Members meetings will be held on January 15<sup>th</sup> of each year.”

**PROPOSITION 1**

Amend Section A.3 of the Bylaws to change the annual meeting date for Members, presently setting January 15 as the annual meeting date, to read as follows:

**3. *Annual Meetings.* Beginning the fourth quarter of 2019, regular annual meetings of the Members will be held during the fourth quarter of the year on a date designated by the Board.**

\_\_\_\_\_ YES

\_\_\_\_\_ NO

Please cast your vote by marking “X” next to your section.

**\*\*\*FOR THIS ABSENTEE BALLOT TO BE EFFECTIVE, YOU MUST SIGN BELOW AND, PRIOR TO THE CALL OF THE MEETING, RETURN YOUR COMPLETED, SIGNED ABSENTEE BALLOT TO THE ASSOCIATION AT:**

Brooke Heights Homeowners Association, Inc.  
PO Box 53238  
Lubbock, T 79453

Please identify the property address, print the name(s) of the owner(s), and sign and date the absentee ballot.

Owner's Property Address: \_\_\_\_\_

Owner's Printed Name: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Proxy-Holder's Signature\*: \_\_\_\_\_

Date: \_\_\_\_\_

\*If this absentee ballot is being cast by a proxy-holder on behalf of the Owner(s), please identify the name(s) of the Owner(s) and their property address, sign the ballot on the Proxy-Holder's signature line, and enclose or attach a copy of the proxy signed by the Owner(s). IF THIS ABSENTEE BALLOT IS CAST BY A PROXY-HOLDER ON BEHALF OF THE OWNER(S), THE PROXY SIGNED BY THE OWNER(S) THAT DESIGNATES THE PROXY-HOLDER MUST BE ATTACHED TO OR ENCLOSED WITH THIS ABSENTEE BALLOT FOR THIS ABSENTEE BALLOT TO BE COUNTED.