

# Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

## Joint Operating Committee:

JIM BEARY Keystone Vice-Chairperson	MITCHELL BLOSE Redbank Valley	CHRIS BOOZER Clarion-Limestone	HEIDI BYERS Redbank Valley	JOHN CREESE Union	JILL FOYS North Clarion Chairperson	TODD MACBETH Clarion Area
LISA NORBERT Union	JAMES SHAFTIC North Clarion	COREY SHERMAN Allegheny-Clarion Valley	GARY SPROUL Clarion-Limestone	JAMEEN STUMP Allegheny-Clarion Valley Treasurer	DWAYNE VANTASSEL Keystone	BRAXTON WHITE Clarion Area
Administration:	TRACI WILDESON Director		JOSEPH CARRICO Superintendent of Record			LINDA SKELLEY Board Secretary

## JOINT OPERATING COMMITTEE

MONDAY, FEBRUARY 28, 2022 • 7:00 P.M. • FORMER ALLIED HEALTH CLASSROOM

*Face masks are optional while in the school. The CDC and Dept. of Health continue to recommend wearing face masks.*

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
  - A. Police Science presentation
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the January 24, 2022 regular meeting minutes and February 16, 2022 special meeting minutes
- VIII. Financial Reports
  - A. General fund bills for February, 2022
  - B. Activity report for February, 2022
  - C. Treasurer's report for January, 2022
- IX. Executive Session
  - A. Personnel & Legal Counsel
- X. Other Business
- XI. Personnel
  - A. Approve hiring \_\_\_\_\_ as a 12 months/year part time Custodian at a rate of \$11.25/hr. with .20/hr. shift differential after 1:00pm, effective \_\_\_\_\_, with an increase of \$.25/hr. after 90 days probation, pending receipt of all required clearances. (There are no benefits with this position.)
  - B. Approve Employee #4758 for a medical leave beginning approximately April 19, 2022 through the end of the 2021-22 school year.

- C. Approve the termination of all medical benefits (health, vision, dental and life insurance) for Employee #0002, effective March 1, 2022.
- D. Approve the resignation, for the purpose of retirement, by Georgie Skinner, Instructional Aide, effective June 3, 2022.

XII. Travel

- A. Approve HOSA trip on March 29 – April 1, 2022 to Valley Forge Event Center, accompanied by Kelly Flick, Allied Health Instructor and four (4) students with a cost of less than \$3,000.
- B. Approve Bridget O'Brien, Cosmetology Instructor, to attend the AVTEC conference on April 8, 2022 at Greater Altoona Technology Center, at a cost of less than \$70.00.

XIII. Policy

- A. Second reading of Policy 610 – Purchases Subject to Bid/Quotation
- B. Second reading of Policy 611 – Purchases Budgeted

XIV. Considerations

- A. Approve amending the 2021-2022 school calendar to be in session on 3/14 & 3/15/22, using these as snow make-up days for weather cancellations on 2/3 & 2/4/22.
- B. Approve Beard Legal Group to draft a modular sales agreement with a down payment of \_\_\_% down, due at \_\_\_ and the balance paid within \_\_\_ days of the completion of the home.
- C. Purchase a color printer for the business office from McCleary's Business Machines, at a cost of \$1,199.00.
- D. Approve purchase of a poster printer from \_\_\_\_\_ at a cost of \$1,899.00.
- E. Approve purchase of forty-five (45) chairs from Amazon at an approximate cost of \$2,094.00, plus shipping.
- F. Approve the 2022-2023 Budget, as presented.
- G. Approve \_\_\_\_\_ to replace various actuators and valves per quote, at a cost of \$\_\_\_\_\_.
- H. Approve the purchase of two (2) wall HVAC units from Amazon, at an approximate cost of \$1980.00, plus shipping.
- I. Approve the Construction Technology OAC (Occupational Advisory Committee) member list.
- J. Approve adding \_\_\_\_\_ to the Facilities/Buildings & Grounds committee.
- K. Approve adding \_\_\_\_\_ to the Finance committee.
- L. Approve adding \_\_\_\_\_ to the Strategic Planning committee.
- M. Approve adding \_\_\_\_\_ to the Personnel committee.

XV. Old Business

- A. Articles of Agreement discussion

XVI. Director Report – Traci Wildeson, Director

XVII. Superintendent of Record Report – Joseph Carrico

XVIII. Announcements

- A. Committee: Finance, 3/28/22, 6pm
- B. Regular JOC meeting for March, 2022: 3/28/22, 7pm

XIX. Adjournment