

Richwood Village Council Regular Meeting – Agenda 10/15/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse A Von Beal Y Donald Ridgeway Y Jackie Hamilton A Brad Plotner Y

3. Meeting Minutes from regular meeting 09/23/024

Motion to approve Minutes:

Motion BP Second DR Vote: RB Y PM _____ VB AB DR Y JH _____ BP Y SJ Y

4. Warrants

Motion to approve Warrants

Motion VB Second DR Vote: RB Y PM _____ VB _____ DR Y JH _____ BP AB SJ Y

5. Introduction of Visitors

6. Legislation

- Ordinance 09232024 for Approval and Granting consent to the Director of the Ohio Department of Transportation Authority to apply, maintain and repair standard longitudinal pavement markings and erect regulatory and warning signs, consent to remove snow and ice and use snow and ice control materials, and perform maintenance and/or repair on state highways inside the village corporation. (second reading)

Motion: _____ Second _____ Vote: RB Y PM _____ VB Y DR Y JH _____ BP Y

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion VB Second DR
Vote: RB Y PM _____ VB Y DR _____ JH BP Time: _____

Next Council meeting October 28th @ 7:00 PM

September 23, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on September 9, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Jackie Hamilton, and Reddy Brown. Village Administrator Monte Asher (Eric Kincaid), Zoning Officer Marion Bump, Sarah Sellers Fiscal Officer, Julie Spain, Solicitor (virtual) and Police Chief, Jim Hill. Council members Von Beal and Pat Morse, absent.

Reddy Brown moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 9/09/24. Motion passed unanimously

Reddy Brown moved and Jackie Hamilton seconded a motion to approve the warrants. The motion passed unanimously.

Visitors:

- James Adkins of 21 Herbert Street asked council to consider paving the corner of Pearl Street and Clinton Street. Mayor stated we will take a look at it when we do our part once the construction is completed on Franklin.

Legislation:

- Reddy Brown moved and Brad Plotner seconded the motion for Ordinance 09232024 for Approval and Granting consent to the Director of the Ohio Department of Transportation Authority to apply, maintain and repair standard longitudinal pavement markings and erect regulatory and warnings signs, consent to remove snow and ice and use snow and ice control materials, and perform maintenance and/or repair on state highways inside the village corporation. (second reading)

Mayor's report:

- Open house for the Hope Center is tomorrow, the 24th at 7pm, please RSVP. Ribbon cutting is Wednesday at 11:30 am.

Street / Utility report: Administrator, Monte Asher – report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. Report attached.

Old Business:

- Reddy Brown talked about the downtown apartment issue. He reported that the county obtains occupancy permits when a business gets the proper permits to open or change a business. The problem, as Mayor Jerew stated, is they don't obtain the permits, they do the changes and put something over their windows so you can't tell. Solicitor Spain reiterated that in order to charge a business owner is to have an individual that has knowledge, proof, and willing to testify in court that

the building is being used as residential. After a brief discussion, Mayor told councilman Ridgeway to call Sam Cronk at the county and find information out the process the county uses from him.

- Brown reported the Opera House is for sale by Teresa at Richwood Realty. Teresa agreed to be the listing agent and selling agent at the conditions agreed upon. Deed need to be written.
- Jackie Hamilton suggested new rules for park camping. Requested that Sarah contact Park software and see if a field can be added that is required for listing all adult visitors. IF that can be achieved then the follows rules must apply
 1. Increase rent to \$25.00 a night
 2. Must rent either online or in person at the office
 3. All adult visitor must be registered
 4. If more than 4 nights, written approval from administrator must be received
 5. Allow 5 days in between stays
 - *and keep the 4-night max

Once we know if the field for visitors can be added, we will draw up the new ordinance and present it to council for vote.

New Business:

- Reddy Brown requested that council consider a need for a law regarding murals. Asked the question do we need one? After a brief discussion, Brown stated he will put it in writing and present it to council in the near future.

Brad Plotner moved and Donald Ridgeway seconded a motion to adjourn at 7:46 pm. The motion passed unanimously.

Next meeting is Tuesday, October 15, 2024 at 7pm.

Mayor

Fiscal Officer

Payment Listing

10/15/2024 to 10/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27471	10/15/2024	10/10/2024	AW	MASI Environmental Services	\$1,504.50	O
27472	10/15/2024	10/10/2024	AW	JOHN DEERE FINANCIAL	\$159.96	O
Purpose: VOR UNIFORMS - RURAL KING						
27473	10/15/2024	10/10/2024	AW	VERIZON WIRELESS	\$200.75	O
27474	10/15/2024	10/10/2024	AW	HERITAGE COOPERATIVE	\$1,566.72	O
27475	10/15/2024	10/10/2024	AW	KEVIN L BLANKENSHIP	\$95.00	O
Purpose: ADMIN WINDOWS						
27476	10/15/2024	10/10/2024	AW	PLOTNER HARDWARE	\$294.83	O
27477	10/15/2024	10/10/2024	AW	JULIE SPAIN LAW	\$3,111.46	O
27478	10/15/2024	10/10/2024	AW	Brown Supply Co.	\$1,018.04	O
27479	10/15/2024	10/11/2024	AW	EDGE TECHNOLOGY	\$1,070.56	O
27480	10/15/2024	10/11/2024	AW	UNIQUE PAVING MATERIALS	\$654.50	O
27481	10/15/2024	10/11/2024	AW	JOHNSTON I.T. LLC	\$399.98	O
Purpose: ADDITIONAL PARK CAMERA						
27482	10/15/2024	10/11/2024	AW	RICHWOOD AUTO AND TRUCK, LLC	\$238.78	O
27483	10/15/2024	10/11/2024	AW	Union County Engineer	\$453.55	O
Purpose: ROADSIDE MOWING						
27484	10/15/2024	10/11/2024	AW	AUNALYTICS, INC	\$15.00	O
Purpose: RPD - SOFTWARE						
27485	10/15/2024	10/11/2024	AW	WESTWATER SUPPLY	\$151.51	O
27486	10/15/2024	10/11/2024	AW	ACCESS ENGINEERING	\$30,000.00	O
Purpose: WASTEWATER TREATMENT PLANT/FUNDS FROM WIRE OWDA GRANT						
27487	10/15/2024	10/11/2024	AW	JESSICA OSBORNE	\$30.00	O
Purpose: FARMERS MARKET SIGN						
27488	10/15/2024	10/11/2024	AW	Shinn Bros Inc	\$165,774.00	O
Purpose: WATER PLANT CONSTRUCTION - FROM WIRE TRANSFER CDBG GRANT FUNDS						
Total Payments:					\$206,739.14	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$206,739.14	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village of Richwood
Finance Report: 10/15/2024

- Payroll: biweekly 10/11 and 10/25; biweekly and monthly)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- State audit for 2022 and 2023 (requested another extension)
- **September Bank Reconciliation**
- Will start working with department heads on 2025 budget and then schedule a meeting with finance committee soon.

Star Ohio: September interest: \$8,198.03 YTD interest: \$73,513.79 Rate: 5.04%
Bulk Water: September \$280.00 YTD revenue: \$6,723.00