

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President
Carol A. McGowan, Trustee
William G. Channell, Trustee
Dr. David Negron

Joseph M. Bonomo, Trustee
Ryan M. Leonard, Trustee
Dr. Joseph R. Rojek, Trustee

6438 Joliet Road, Unit 103
Countryside, IL 60525
Phone 708-352-4480
Fax 708-888-5651

NOTICE

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

August 26, 2025 – 6:00 p.m.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) has called a meeting on August 18, 2025, at 6:00 p.m., at the Lyons Township School Treasurer's Office, 6438 Joliet Road, Unit 103, Countryside, IL 60525.

AGENDA

Call to Order & Roll Call

President Kirksey called the meeting to order at 6:09 p.m.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey	X	
Ms. Carol A. McGowan	X	
Mr. William G. Channell		X
Dr. David Negron	X	
Mr. Joseph M. Bonomo		X
Mr. Ryan M. Leonard	X	
Dr. Joseph R. Rojek II	X	

Staff Members Present

Mr. James T. Fitton, Treasurer

Other Guests Present

Ms. Claudia E. Castro, Attorney for LTTO
Mr. Nick Peranich, CSBO for LADSE
Ms. Cynthia Schilsky, LaGrange

Pledge of Allegiance

Public Comments

Review/Approval of Meeting Minutes July 15, 2025 Open Session

Trustee McGowan motioned to approve the July 15, 2025, Open Session meeting minutes.

Trustee Rojek seconded the motion.

Roll Call: Ayes: McGowan, Negron, Leonard, Rojek, Kirksey

Nays: None

Absent: Bonomo, Channell

Abstain: None

Motion carried.

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Review/Approval of Meeting Minutes July 15, 2025 Closed Session

Trustee Leonard motioned to approve the July 15, 2025, Closed Session meeting minutes.

Trustee Negrón seconded the motion.

Roll Call: **Ayes:** McGowan, Negrón, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

Treasurer's Report

Treasurer Fitton discussed the successful onboarding of the new Director of Member Support & Services and described his process for compiling a FY26 budget. Treasurer Fitton also mentioned that the FY25 audit will begin with the auditors onsite starting September 22, 2025.

Review and Approval of July 31, 2025 Accounts Payable

Trustee Negrón motioned to approve and ratify July 31, 2025, LTTO payables in the amount of \$33,645.15

Trustee McGowan seconded the motion.

Roll Call: **Ayes:** McGowan, Negrón, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

Review and Approval of August 26, 2025 Accounts Payable

Trustee Leonard motioned to approve August 26, 2025, LTTO payables in the amount of \$24,274.10

Trustee Rojek seconded the motion.

Roll Call: **Ayes:** McGowan, Negrón, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

Review of the Lyons Township Treasurer's Financial Reports

Treasurer Fitton discussed the Operating Statement for July 2025. Treasurer Fitton mentioned that the budget numbers used in the report will be discussed in more detail later in this meeting.

NEW BUSINESS:

Pro Rata Receivables:

Treasurer Fitton mentioned that there are no balances due for the FY2000 – 2012 and the FY24 pro-rata receivables. The reports show that the final payment was completed in July 2025. Treasurer Fitton mentioned the FY2025 pro-rata amounts are not ready, and a preliminary invoice was issued to West 40 in an amount equal to their FY24 invoiced amount (\$145,790.44). This estimated amount due from West 40 has been withheld and all other funds were settled.

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FY26 Preliminary TTO Budget

Treasurer Fitton discussed that he developed the draft FY26 budget by reviewing every invoice paid in FY25 and adjusted where he believes savings can be attained. The FY26 services and supplies draft budget is approximately half of the FY25 actual spending in 3000 – 9000 objects, while salaries and benefits are budgeted to be essentially the same as FY25 actual spending.

Semi Annual Review of Closed Session Minutes

Ms. Claudia E. Castro introduced the topic with a reminder that the closed session minutes from December 2024 through May 20, 2025 should be reviewed since it has been more than 6 months since our last review of closed session minutes.

President Kirksey mentioned that the board has on occasion approved the opening of closed session Minutes. She also said that the board should consider postponing this action item since Trustee Negron has not had a chance to review these closed session minutes. Action may be taken after a discussion in the September closed session.

Trustee Rojek motioned to postpone the vote on the closed session minutes until next meeting.

Trustee McGowan seconded the motion.

Roll Call: **Ayes:** McGowan, Negron, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

OLD BUSINESS:

Matters related to the withdrawal of Member Districts from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2025

Treasurer Fitton gave an update regarding the recent withdrawal of member districts. He mentioned that everything has gone smoothly with a few small surprises like a credit card statement that was automatically paid from a withdrawing districts 15% holdback, while others have had state and federal money deposited and added to their holdback balance.

Trustee Negron made a motion at 6:47 p.m. to suspend the Open Session Board Meeting for the purpose of entering Closed Session.

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

Trustee Leonard seconded the motion.

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Roll Call: **Ayes:** McGowan, Negron, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

{Closed Session from 6:47 – 6:56}

Motion to reconvene the Board Meeting of the Board of Trustees – (Action Item)

Trustee Leonard motioned at 6:57 p.m. to reconvene the August 26, 2025, Open Session Meeting.

Trustee Negron seconded the motion.

Roll Call: **Ayes:** McGowan, Negron, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

Action as a result of Closed Session

Trustee Negron motioned to appoint Mihaela Miller as board secretary to the Lyons Township Trustees of Schools.

Trustee Rojek seconded the motion.

Roll Call: **Ayes:** McGowan, Negron, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

Adjournment

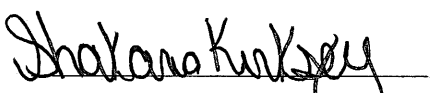
Trustee McGowan motioned to adjourn the August 26, 2025, Open Session Board Meeting


Trustee Negron seconded the motion.

Roll Call: **Ayes:** McGowan, Negron, Leonard, Rojek, Kirksey
 Nays: None
 Absent: Bonomo, Channell
 Abstain: None

Motion carried.

Minutes Authenticated by:


President Shakana L. Kirksey


Secretary Mihaela Miller