



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (708) 790-2807

BOARD OF DIRECTORS' MEETING  
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)  
Tuesday November 19, 2013 Time 9:00 a.m.

## LIMRiCC MINUTES

### Call to Order, Roll Call

Anne Kozak, via phone, called the meeting to order at 9:05 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak (via phone), Susan McNeil-Marshall, Susan Dickens and Lenora Berendt

Kathy Parker arrived at 9:23 a.m.

Others Present: April Krzeczowski, Executive Director and Jeannie Roberts, Administrative Assistant

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

There were no visitors present.

### Consent Agenda

McNeil-Marshall moved, seconded by Dickens that it be:

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the October 8, 2013 LIMRiCC Board Meeting Minutes (Exhibit A.1 – A.2)
- c. Acceptance of the October 8, 2013 LIMRiCC Executive Session Minutes
- d. Approval of the payment of bills for October 9, 2013 through November 19, 2013 LIMRiCC Business Services in the amount of \$22,037.63 (Exhibit B.1)
- e. Approval of the payment of bills for October 9, 2013 through November 19, 2013 Joint Self-Insurance Pool (JSIP) in the amount of \$4,137.53 (Exhibit B.1)
- f. Approval of the payment of bills for October 9, 2013 through November 19, 2013 Purchase of Health Insurance Program (PHIP) in the amount of \$520,076.60 (Exhibit B.1)
- g. Approval of the payment of bills for October 9, 2013 through November 19, 2013 Unemployment Compensation Group Account (UCGA) in the amount of \$70,829.89 (Exhibit B.1)
- h. Approval of Balance Sheet and Detail of Expenditures for October 2013 (Exhibit C.1-C.2)

Roll was called with the following results: 4 yes, 0 no, 1 Absent. Motion carried.

### Action #1

Approve payment of bills for December 2013

Dickens moved, seconded by Berendt that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE PAYMENT OF BUDGETED  
OPERATING EXPENSES FOR DECEMBER 2013.

Roll was called with the following results: 4 yes, 0 no, 1 Absent. Motion carried.

**Action #2**

Approve destruction of certain closed session audiotapes of LIMRiCC (Exhibit D.1-D.2)

McNeil-Marshall moved, seconded by Berendt that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE DESTRUCTION OF CERTAIN CLOSED SESSION AUDIOTAPES OF LIMRiCC

Voice vote carried 4 yes, 0 no, 1 Absent.

**Action #3**

Approve New PHIP Member

Berendt moved, seconded by Dickens that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE MESSENGER PUBLIC LIBRARY TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE JANUARY 1, 2014

Voice vote carried 4 yes, 0 no, 1 Absent.

**Action #4**

Discuss and Approve CY2014 Service Agreement with Assurance Agency (Exhibit E.1 – E.4)

Krzeczkowski reviewed the proposed service agreement between Assurance Agency and LIMRiCC.

McNeil-Marshall moved, seconded by Berendt to approve the proposed CY2014 Service Agreement with Assurance Agency including the WIN administration equal to approximately \$68,000.

Voice vote carried 4 yes, 0 no, 1 Absent.

**Executive Session**

For the purposes of discussing "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5ILCS 120/2(c)(11).

Executive Session was not needed. General updates provided on the four pending JSIP claims.

**Information Item #1**

Executive Director's Report (Exhibit F.1)

Krzeczkowski reported the following:

New requirements for joint self-insurance pools will take effect on January 1, 2014. The annual filing with the Department of Insurance will now include a statement of actuarial opinion from an independent actuary. Also the cancelation notice period for members cannot exceed 120 days. Currently this will have no effect on the PHIP pool because it is a fully insured pool.

January will start LIMRiCC's Board election process. An email will be sent to all members in January notifying members of the upcoming 2014 election. The election will be in February and early March. There will be 3 seats up for election and each will be for 2 year terms. Anne Kozak, Susan McNeil-Marshall and Kathy Parker have served two consecutive terms and are unable to run again in the next election.

**New Business**

There was no new business.

**Next Board Meeting and Location**

LIMRiCC Board Meeting: Tuesday, January 21, 2014 – 9:00 a.m. Woodridge Public Library

**Adjournment**

Kozak made a motion to adjourn the meeting by acclamation at 9:32 a.m.

Minutes prepared by April Krzeczowski

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Susan Dickens