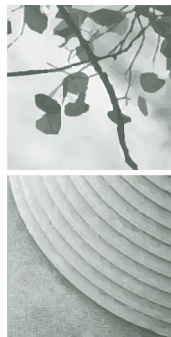




Proposal for Facilitating a Master Plan Study
Marble, Colorado

14 April 2023



CLAUSON RAWLEY ASSOCIATES INC
landscape architecture.planning.resort design



CLAUSON RAWLEY ASSOCIATES INC

landscape architecture . planning . resort design

400 West Main Street Suite 203 Aspen, Colorado 81611 t. 970/925-2323 f. 970/920-1628
info@cra-designplanning.com www.cra-designplanning.com

14 April 2023

Mr. Ron Leach
Town of Marble
322 West Park St.
Marble, CO 81623

Submitted via email: leach@townofmarble.com

Re: Letter of Interest and Proposal for Facilitating a Master Plan Study

Dear Mr. Leach:

Clauson Rawley Associates (CRA) is pleased to submit this proposal to the Town of Marble to facilitate the development of an updated Master Plan for your community. We understand that the Town is seeking a qualified and experienced consulting team to lead a multi-faceted stakeholder outreach program to facilitate work that the Master Plan Committee (the "Committee") will carry out. The CRA team is eager to develop an inclusive and accessible process to capture ideas from all residents and stakeholders, protect shared community values, and articulate important themes and objectives. Our team is committed to prioritizing quality conversation and we are well-versed in the art of crafting compromise. Fostering a productive and respectful environment for the Committee would be at the forefront of our planning activities.

About CRA: CRA considers Marble part of our home. Members of the CRA staff live in Paonia, Carbondale, Basalt, and Snowmass Village. Our connection with the area assures that we provide high-quality planning, designing, and facilitating efforts. It is our duty and privilege to serve this special region of the state. We are aware of the recent funding for a land trust purchase of the Outward Bound property. We believe that this may bring significant changes and opportunities for the community that should be incorporated into any master planning effort.

We integrate our diverse skillsets into our work, which leads to well-rounded, balanced, and thoughtful outcomes. CRA has provided community planning and consulting for many Colorado communities. This includes urban design, placemaking, streetscaping, historic preservation, context sensitive development projects, affordable housing projects, code audits, plan and code re-writes, and comprehensive plans. Our two principals bring considerable experience to this work. As a former Community Development Director for the City of Aspen and a consultant for many years, I have worked extensively on comprehensive planning activities, including facilitation and public participation. Patrick Rawley, principal and proposed manager for this project, also has extensive facilitation, planning, design, sustainability, and community engagement experience. Resumes for key staff are provided with this proposal, along with project sheets to reflect our ability to facilitate a Master Plan process that will fully address the Town's needs and objectives.

We understand the importance of a well-written and compelling Master Plan that offers a thorough analysis of existing conditions and issues, captures the delightful aspects of life in Marble, adequately addresses concerns, develops an engaging action plan, and is accessible to all residents. We particularly look forward to working closely with staff and the Committee, as well as area stakeholders, residents, and town leadership while offering our experience working in mountain communities on the Western Slope.

Our approach: The CRA team offers facilitation services that build on previous planning work, include robust public outreach activities, and innovative and community-specific visioning exercises. The CRA Team will leverage our previous experience working and living in the area near Marble, along with our knowledge of the latest urban planning strategies, facilitation tools, and town goals to guide the development of an updated Master Plan that will remain a tool for the Community well into the future.

We bring levity to our work, and our facilitation process is based on three guiding principles: interconnectivity, respectful engagement, and encouragement. We will be objective and help guide mutual decisions that the Committee makes. We will be focused on ensuring that the process is fun, productive, and pursued with integrity and respect for all community members and their unique perspectives.

We very much look forward to working with the Town of Marble and appreciate your review of our proposal presented here.

Sincerely yours,



Stan Clauson, FAICP, ASLA, Founding Principal
CLAUSON RAWLEY ASSOCIATES, Inc.

A. Scope of Work/The Work Program

Scope of Work

Facilitation for The Committee

Clauson Rawley Associates, Inc. (CRA) will contribute to the process of updating the local Master Plan (the "Plan") by leading a focused, friendly, and respectful conversation surrounding all important topics and issues facing Marble including those mandated by State Statute.

CRA proposes community charrette sessions, workshops, visioning exercises, and guided and structured discussion be conducted by our team to meet the goals of the Town of Marble and the Committee. Board participation will be encouraged and the workshops will be balanced between passive and active exercises that will provide direction, and clear feedback that will help move the Committee's efforts forward. Our goal is to encourage the community to think critically, collectively consider solutions, ask vital questions, and arrive at outcomes that will be beneficial for all... The Plan will be visionary and creative, while also being focused and pragmatic and will support community development in an exciting and interactive way. CRA will not be prescriptive in our guidance and instead will focus on creating an environment that will capture the results of this collaboration to help the Committee consider all aspects from visionary outcomes to implementation.

CRA acknowledges the topics of importance, including the disposition of the Outward Bound property. We will facilitate a big-picture Master Plan that can also provide a level of detail that is required to outline actionable goals. We understand that facilitation is a process of guiding the Committee through a collection of relevant information, identifying underlying challenges, identifying possible solutions, and ultimately helping the Committee define and commit to the next steps. CRA will focus on creating opportunity for open dialogue based on:

- Providing venues for public participation, informed by CRA's past experience.
- Fostering ideas for the implementation of the actions in the Plan.
- Defining a 3-mile Plan guided by state statute C.R.S. 31-12-105(1)(e)(I) and CRA's experience in local government organizations and regional collaboration.
- Development of a water resource element that will support recreation and tourism while meeting objectives mandated by state statute.
- Exploring population and socioeconomic data, displayed through graphical or other visual means.
- Discussing land use topics such as transportation, infrastructure, affordable housing, tourism, parks, recreation, growth management.
- Considering Marble's community values of:
 - Protection and management of natural resources.
 - Sound utilization of energy and integration of renewable resources.
 - Integration of risk assessment from natural and human induced hazards.
 - Consideration of environmental issues.
 - Fostering sustainable economic development.

Public Participation

The planning process used by the CRA team is one that is open, creative, and informed by the active participation of the community. Harnessing community review and comment will add a depth of understanding that will inform the Committee's work. As such, the Master Plan will be a product of the ideas and values as expressed in community meetings, online engagement, key person interviews, and feedback from the Committee.

In order to make the Plan accessible, the CRA team will suggest plain language and engaging graphics, but with the technical underpinnings to ensure implementation in support of the Community's goals. We have experience putting together highly graphical and web-ready reports. Our aim is to make the Plan an important resource used over and over. We see the master planning process having the flexibility to adapt to changes in the community overtime. Meeting notes will be provided following all project meetings.

Living and working in mountain communities as we do, we have a unique perspective and understanding of the constraints and opportunities that Marble may need to address with this guiding document. Our team is driven by these principals of community involvement:

- Provide for open and consistent dialogue.



- Focus on consensus-building.
- Reduce barriers to participation.
- Understand the community's needs, priorities, and perceived issues.
- Create an avenue for every voice to be heard, while generating and maintaining excitement around the various opportunities to participate.

Public meetings will introduce the community to the planning team and our role in the planning process. We will seek to foster a relationship between community and consultant based on trust, respect, and a dose of good humor. Graphic boards will be posted during meetings for mark-up by attendees, allowing another avenue of participation for those less comfortable expressing their opinions in an open meeting. After each event and public meeting, we will synthesize the information gathered and provide feedback by compiling all comments and identifying trends. We will build on each activity to develop major themes. Attention will be paid to addressing traditionally underrepresented stakeholders such as immigrant communities, the young, and second home owners, and solicit their participation in the Plan process.

As part of the greater public process, CRA will prepare and deliver an initial statement of stakeholder values based on existing conditions analysis. In this manner, both current perceptions of various aspects of the community will be recorded and compared against aspirational elements voiced by the community. We will reflect on the past plans to assess how the Town has evolved over time, what opportunities have emerged, and what constraints are placed on the community.

The Work Program

Phase One–Visioning and Values Strategy:

Task Area One - Project Management

- 1.1 Kick-Off Workshop.** CRA proposes a project kick-off workshop with Staff, leadership and the Committee, or other advisory bodies at the outset of the project to discuss goals and ideas for the Plan, gather a more in-depth understanding of key issues and previous and ongoing planning efforts, and refine the project approach, as necessary.
- 1.2 Project Schedule.** Early discussions will lead to a reasonable schedule and detailed timeline of meetings and deliverables that will meet the one-year timeframe established in the RFP.
- 1.3 Frequent Project Updates.** The CRA Team will coordinate with staff throughout the project through in-person meetings and/or teleconferences.

Deliverables:

1. Monthly invoices, budget tracking, progress reports, email communications, and meeting notes.
2. Approved schedule for focus group meetings and public meetings (approximately six (6) Committee meetings, two (2) outreach events, three (3) public meetings, plus regular virtual or phone meetings with Staff).

Task Area Two – Background Research and Analysis

- 2.1 Review Existing Plans.** CRA will perform a detailed review of existing plan elements and other resource materials related to previous efforts made by the Town in order to become deeply familiar with and engaged in the community.
- 2.2 Economic and Demographic Analysis.** CRA will examine current demographic profiles, projected growth, socioeconomic and behavioral trends, regional influences, and other information in creating a community profile. CRA will research demographic data from the United States Census and American Community Survey (ACS), the Colorado State Demography Office, and Gunnison County.

Deliverables:



1. Preliminary Findings Report summarizing existing conditions and previous plans with an emphasis on what will need to be considered to inform the Master Plan effort.

Task Area Three – Community Engagement

3.1 Online Engagement. Launch website page, or social media account, or other online engagement that is found to be appropriate. The goal is for public comment opportunities. Posts and comments by citizens will be monitored for appropriateness, tone, and to respond to any questions that may arise.

3.2 Community Outreach Event. The CRA Team will facilitate a Community Project Kick Off Event that will:

- Introduce CRA, discuss the purpose of the Master Plan update, outline the process with critical milestones, and answer general questions.
- Introduce CRA, discuss the purpose of the Master Plan update, outline the process with critical milestones, and answer general questions.
- Come together as a community and share stories and snacks to celebrate the process and the shared values that contribute to community cohesion and mutual respect.

Deliverables:

1. Boards, graphics, survey, and presentation for Staff review prior to the meeting and outreach event.
2. Meeting notes summary, or memorandum.

Phase Two – Plan Development:

Task Area Four – Plan Preparation and Review

4.1 Task Maxtrix. Creation of implementation task matrix with short and long-term goals listed with responsible party to carry the task forward.

4.2 Draft Plan. Guide the Committee through creating a presentation of the draft Master Plan to receive feedback and direction.

4.3 Review. Coordinate the revision process and review as needed.

Deliverables:

1. Guidance and supplemental documents to help the Committee through the review process.

Task Area Five – Plan Adoption Process

5.1 Adoption Support. Guide the Committee through creating a presentation of the final Master Plan incorporating staff, stakeholder, and resident feedback.

Deliverables:

1. Final Draft of the Updated Master Plan.





B. Statement of Qualifications



CLAUSON RAWLEY ASSOCIATES INC
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About Our Firm

Clauson Rawley Associates (CRA) was first established in Aspen in 1998 to provide professional planning and design services and, since its inception, the firm has been involved in public sector projects as well as providing support to private clients and the development community. Our work involves responsible and sustainable design and planning in resort and small community environments. We enjoy working closely with community groups and elected officials to craft compelling strategies to turn a vision into reality. Our work in urban planning and design places great importance on providing site sensitive design that benefits from the right kinds of accessibility from all forms of transportation, respects the importance of the pedestrian and the bicyclist in a resort community, and provides a beautiful and walkable environment for residents to call home.

Our staff. The individual members of Clauson Rawley Associates come from a variety of backgrounds and contribute to the planning process in their own unique ways. Our multidisciplinary knowledge helps us communicate efficiently with all consultants active in the planning process.

Community Design. Our firm has been selected as one of a group of consultants to provide services to the Colorado Department of Local Affairs Community and Main Street Program. We have a long history of Main Street program involvement, and are excited about developing streetscape and street design details that fully reflect community values. Additionally, staff has completed the Water Efficiency Landscaping Standards program course and is mindful of bringing environmental conservation into our design efforts.

Affordable Housing/Historic Preservation Focus. CRA has participated in numerous public sector and private development activities for affordable housing, including projects in Avon, Aspen, Basalt, and Snowmass Village. We have been listed by the Colorado Department of Local Affairs as a qualified consultant for affordable housing planning and development activities. In the field of historic preservation planning, CRA, working with historic preservation consultant Tatanka Associates, recently completed historic preservation plans for the City of Colorado Springs and the City of Lafayette, and have on-going work for the historic preservation plan in the Town of Windsor, Colorado. Our work in Colorado Springs received an award from the Colorado Springs Historic Preservation Alliance and was featured in a presentation at the "Saving Places" conference.

Development Services. CRA has worked on numerous lodging and commercial development projects, providing entitlement services and site design. These include four hotel projects in Aspen, including a major area redevelopment of the historic Lift One area. Wherever possible, our projects have included award-winning historic preservation components. We also offer residential planning and landscape design support to individual homeowners seeking to expand or improve their residential settings.

Stan Clauson, FAICP, ASLA
Principal

Patrick Rawley, AICP, ASLA
Principal

Britni Johnson, ASLA, QWEL
Landscape Designer

Erin Greenwood
Landscape Designer

Angela Kemp
Staff Planner

Heather MacDonald
Office Manager/
Staff Planner

Team Clauson Rawley Associates



Stan Clauson, FAICP, ASLA - Founding Principal



Education and Credentials

- **Harvard University, Graduate School of Design, MLA 1978**
- **University of Wisconsin, M.A. 1971**
- **Denison University, B.A. 1967**

Biography

Stan Clauson has over forty years of planning and design experience, including projects ranging from New England to the Rocky Mountains. He has served as Community Development Director for the cities of Aspen, Colorado and Montpelier, Vermont, and holds a Masters' degree in Landscape Architecture from the Harvard Graduate School of Design. Stan has been a frequent lecturer on resort development, housing, and transportation issues, and an invited speaker at conferences in the U.S., Japan, and Europe. A member of the Institute of Transportation Engineers, he is an advocate for alternative transportation and pedestrian facilities, and led a study tour for local and state transportation officials to observe resort transportation concepts in Europe. His work has won awards from the Vermont Planning Association, U.S. Department of Housing and Urban Development, and for historic preservation activities in Montpelier, Aspen, and Colorado Springs. He was inducted as a Fellow of the American Institute of Certified Planners, and has served as President of the Colorado Chapter of the American Planning Association and on the Association's Education Committee. He also served as Board Chair of the Aspen Chamber Resort Association. Stan currently serves on the Professional Advisory Committee for the landscape architecture program at Colorado State University and on the Town of Snowmass Village, Colorado Planning Commission.

Relevant Experience

- **Principal/President 1998—Present**
Clauson Rawley Associates, Inc.; Aspen Colorado (formerly Stan Clauson Associates, Inc.)
- **Community Development Director 1994—1998**
City of Aspen, Colorado
- **Director of Planning & Development 1988—1991**
City of Montpelier, Vermont
- **Principal 1981—1986; 1991—1994**
Stan Clauson Associates; Cambridge, Massachusetts and Montpelier, Vermont
- **Public Lighting Research Project 1986—1987**
Lausanne, Switzerland
- **Community Development Urban Designer 1979—1981**
City of Newton, Massachusetts
- **Project Director 1977—1978**
Roxbury-Dorchester Community Beautification Program; Boston, Massachusetts

Honors and Awards

- **U.S. Dept. of Housing & Urban Development:** Montpelier Home Ownership Opportunity Program
- **Vermont Planners Association:** Montpelier Master Plan
- **American Planning Association, Chapter Presidents Council:** Outstanding Service to Members
- **Historic Preservation Awards:** Aspen projects within the Main Street and Commercial Core Historic Districts; Colorado Springs Historic Preservation Plan.



Patrick Rawley, AICP, ASLA - Principal

Education and Credentials

- University of Colorado Denver, MLA/MURP 2007
- St. Mary's College of California, B.A. 1998
- St. Mary Catholic Church, Aspen, Colorado, Building Committee 2016 - current
- American Planning Association, Colorado Chapter, Annual Conference Planning Committee, 2019
- American Planning Association, Member
- American Institute of Certified Planners (AICP), Certified Planner 025184
- American Society of Landscape Architects
- The Field, The Professional Landscape Architects Network, The Confluence of Art and Land Use Politics, or the Journey is Half the Fun. Rawley, Patrick. August 12, 2013
- The Field, The Professional Landscape Architects Network, Marijuana in the Mountains. Rawley, Patrick. June 17, 2014



Biography

Native of Colorado, Principal Patrick Rawley has been captivated by the fusion of nature and human settlement patterns from an early age. Whether pursuing outdoor activities, studying history, traveling or enjoying the arts, Patrick seeks the common threads that form and enrich the human experience. He enjoys adventures with his wife and three young boys. Patrick graduated from the University of Colorado Denver with dual Master's degrees in Landscape Architecture and Urban and Regional Planning. He is a member of the American Institute of Certified Planners (AICP) and the American Society of Landscape Architects (ASLA). Prior to graduate school, Patrick worked with a transactional law group that provided experience in the acquisition and disposition of commercial real estate. This led Patrick to his graduate studies and laid a solid background for his education and professional career.

Relevant Experience

- **City of Colorado Springs Historic Preservation Plan Update, Colorado Springs, Colorado**
An update of the 1993 Historic Preservation Plan, organized and executed an extensive public outreach process, assisted in research, drafting, and editing of the updated historic preservation plan, and performed general project management. Adoption of the HistoricCOS plan happened in December 2019.
- **Lift One Lodge, Aspen, Colorado**
Preparation and processing of the land use application for the Lift One Lodge and associated public improvements anchoring the redevelopment of the second winter and summer use portal to Aspen Mountain. A private/public partnership with the City of Aspen, Aspen Skiing Company, and the Gorsuch Haus Lodge, the project received a recommendation of approval from the Aspen City Council.
- **St. Mary Catholic Church Renovation, Aspen, Colorado**
Provided land use and landscape architectural design working closely with project architect on the restoration of the historically designated church. Obtained land use approvals for potential expansion of church subgrade meeting hall and oversaw installation of landscape.
- **Pitkin County, Facilities Management, Pitkin County, Colorado**
Working closely with the County Facilities Director, provided land use planning for various County owned properties including the Pitkin County Courthouse.
- **Town of Buena Vista Comprehensive Plan Update, Buena Vista, Colorado**
Provided community outreach and visioning, assisted in presentations to the community, and drafted sections of the final comprehensive plan document.
- **Facilities Master Plan, Town of Avon, Colorado**
Worked closely with Town staff and emergency service providers in crafting a master plan document that provided recommendation on the use of various Town owned properties.
- **Aspen Airport Business Center and State Highway 82 Grade Separated Pedestrian Crossing**
Member of team developing a safe and attractive pedestrian crossing of a heavily traveled roadway.



Angela Kemp - Staff Planner

Education and Credentials

- Northern Michigan University, Bachelor of Arts (2014) Environmental Studies and Sustainability
- Wayne State University, Master of Urban Planning (2021) Focus in Community Development
- American Planning Association, Member
- Currently preparing for the AICP examination



Biography

Angela Kemp is a land use planner who joined CRA from the public sector where she gained a broad understanding of quality rural land planning and land use. She earned a Master's Degree in Urban Planning from Wayne State University in Detroit. While the Motor City is dear to her heart, she missed having "backyard" access to public lands for backpacking, biking, and hiking with her dogs and friends. Her Colorado tenure began in 2014 as an organic farmer and florist on the Western Slope, just after completing her Undergraduate Degree in Environmental Studies and Sustainability. She has a background in customer and client service with expertise in translating concepts into workable action plans, largely influenced by her years of work in event design.

Professional Activities

- **Staff Planner, 2023-present**
Clauson Rawley Associates, Inc., Aspen, Colorado
- **Housing Options Workgroup (HOW), 2022-present**
Delta County, Colorado
- **Planner I, 2021-2022**
Delta County, Colorado

Relevant Experience

- **Public Sector Planning** processing; permits, subdivisions, boundary adjustments, and land use entitlements as well as conducting Site Plan review.
- **Project Assessment** for compliance with the Land Use Code and alignment with the comprehensive planning.
- **Provide Information to Applicants** on guiding and regulatory documents, as well as process and requirements for projects.
- **Participated in Land Use Code update**, Intergovernmental Agreement updates. Worked on a long-term Housing Strategy and infrastructure mapping project.



C. Project Experience

Nottingham Park Preliminary Site Plan for Avon Master Plan

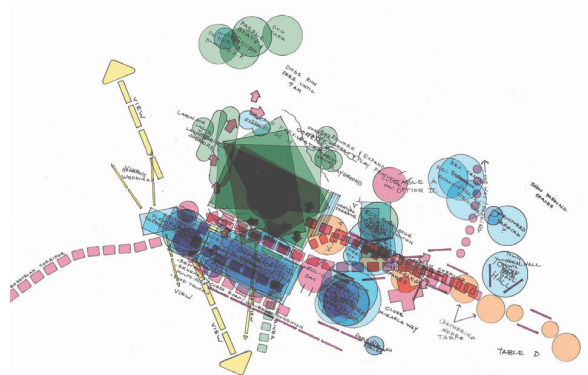
Avon, Colorado



Clauson Rawley Associates was hired by the Town of Avon to master plan three Town owned sites involving five significant functions of the community: town hall, an outdoor performing arts venue, Police, Public Works, and affordable housing. The project, which was completed within a very condensed time frame, involved performing public outreach and regularly presenting findings to the City Council. Having analyzed a complex set of permutations of potential uses, CRA was able to provide a concise recommendation to the Town for the five Town functions that was utilized in determining financial implications of the various proposed alternatives. The final report was completed on time and on budget and was well received by the Town of Avon. The Swift Gulch property was identified as having potential for affordable housing development.

Web link to Master Plan Update: www.avon.org/documentcenter/view/14517

Matt Pielsticker/Planning Director
100 Mikaela Way
PO Box 975
Avon, CO 81620
970-748-4413
mpielsticker@avon.org



Comprehensive Plan Update

Buena Vista, Colorado



Clauson Rawley Associates teamed with BBC Research & Consulting and Clarion Associates to update the Town of Buena Vista's 2008 Comprehensive Plan. The goal of the plan update was to reflect and integrate various planning studies and initiatives previously pursued by the Town, incorporate objectives identified by Town staff, and reflect the diverse goals of volunteer boards and committees, and the community at-large.

Working closely with the staff and officials of the Town, the business community, and other key stakeholders, the CRA team immersed themselves in the community to identify opportunities and issues through public outreach efforts and charrette sessions. The CRA team quickly identified opportunities to integrate urban design, growth direction, healthy community function, and elements of the existing plan that will support the Town's desire for an effective Comprehensive Plan.

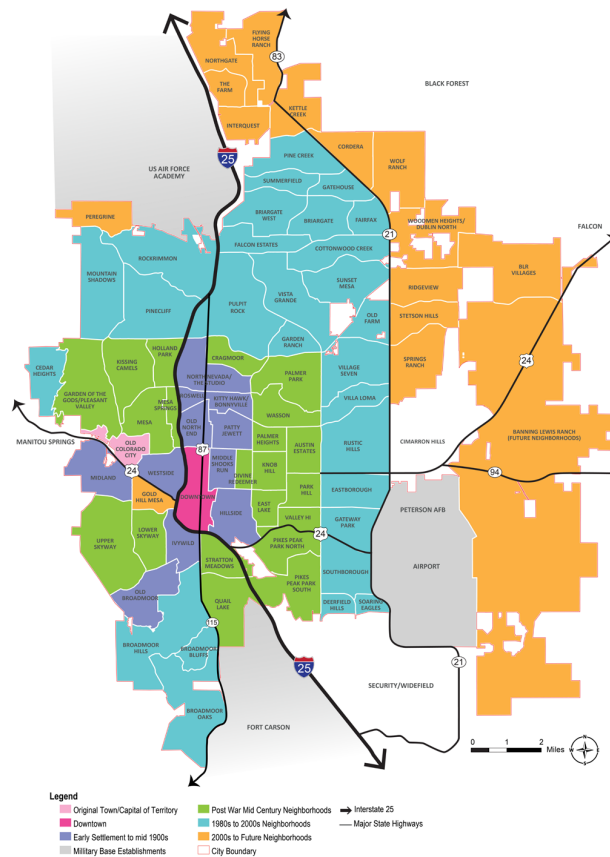
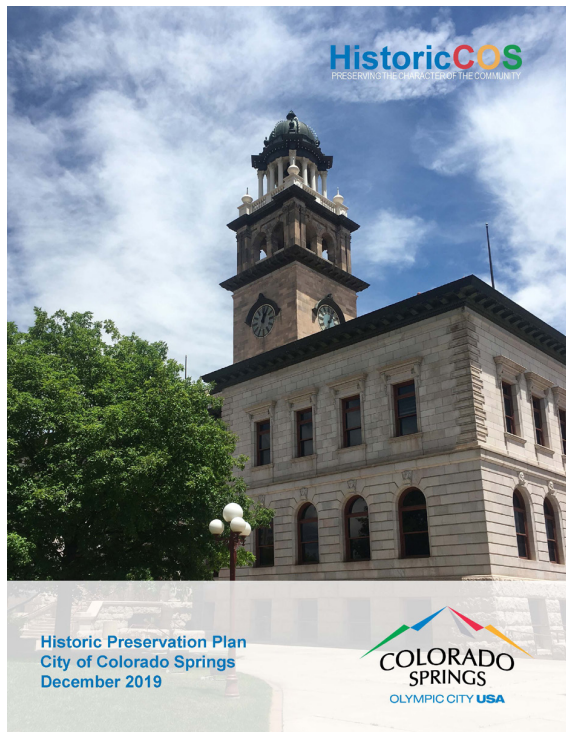
Web link to Comprehensive Plan: www.buenavista.gov/documentcenter/view/967

Keith Baker
Chaffee County Commissioner
104 Crestone Ave.
Salida, CO 81201
719.539.2218
kbaker@chaffeecounty.org



Colorado Springs Historic Preservation Plan

Colorado Springs, Colorado



Clauson Rawley Associates, working with preservation consultants Tatanka Historical Associates and Roxanne Eflin Consulting, prepared the 2019 revision of the City of Colorado Springs Historic Preservation Plan.

The project involved an in-depth review of previous historic preservation efforts, stakeholder meetings, and an investigation into the rich history of Colorado Springs. The existing 1993 Plan, while full of excellent background information and effective in setting out basic goals for the City's historic preservation plan, was ripe for a revision, with more emphasis on historic neighborhoods and their stories. CRA led the project, providing overall project management, citizen participation activities, and a review of important historic landscape features. Our team associates provided archival research, field analysis, and resource inventories. The revised Plan won an award from the Colorado Springs Historic Preservation Alliance and was the subject of a significant presentation at the 2021 Saving Places Conference hosted by Colorado Preservation Inc.

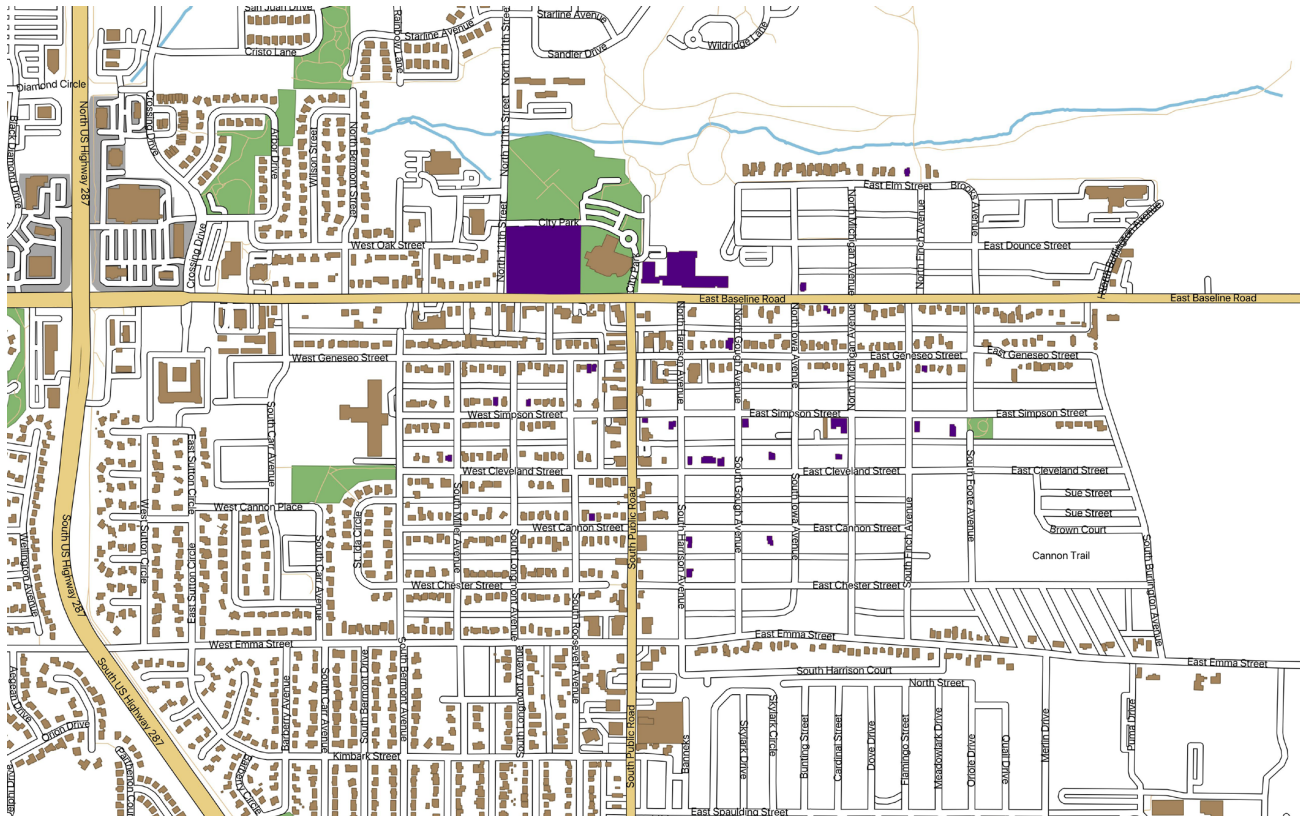
Web link: <https://coloradosprings.gov/historiccos?mliid=35646>

Dan Sexton, COS Senior Planner
City of Colorado Springs
30 South Nevada Ave., Suite 105
Colorado Springs, CO 80901
719-358-5366
dsexton@springsgov.com



Lafayette Historic Preservation Plan

Lafayette, Colorado

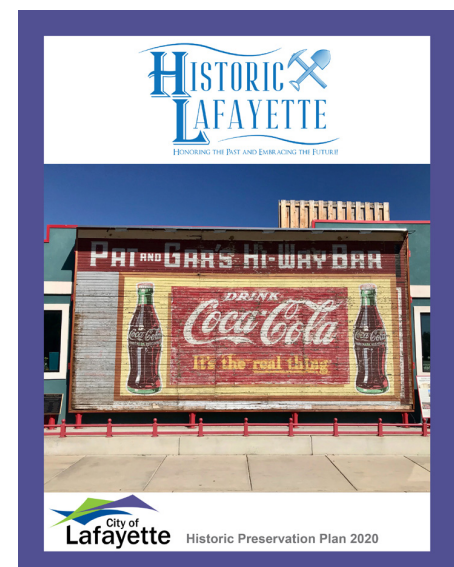


Clauson Rawley Associates, working with preservation consultant Tatanka Historical Associates prepared the 2020 City of Lafayette Historic Preservation Plan.

The project involved an in-depth review of previous historic preservation efforts, stakeholder meetings, and an investigation into the rich history of Lafayette. CRA provided overall project management, citizen participation activities, a review of important historic landscape features and final document. Tatanka provided archival research, field analysis, and resource inventories.

Web link: <https://www.lafayetteco.gov/DocumentCenter/View/28271/Historic-Preservation-Plan-?bidId=>

Jana Easley, Planning Manager
City of Lafayette
1290 S. Public Road
Lafayette, CO 80026
303-661-1271
Jana.Easley@lafayetteco.gov



D. Consultant Proposal Costs

Project Timeline, Estimated Budget, and Staffing Plan															Hours/Cost			
															CRA			
Facilitation of Marble Master Plan					May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24		
Phase One: Visioning and Values Strategy																		
Task	One - Project Management																	
1.1	Kick-off Workshop														8	\$ 1,400.00		
1.2	Propose schedule of check-in meetings, worksessions, public meetings, and elected official and citizen committee meetings														4	\$ 700.00		
1.3	Frequent Project updates														10	\$ 1,750.00		
Task	Two - Background Research and Analysis																	
2.1	Review existing plans														12	\$ 2,100.00		
2.2	Economic and demographic analysis														12	\$ 2,100.00		
Task	Three - Community Engagement																	
3.1	Online Engagement														8	\$ 1,400.00		
3.2	Community Outreach Event														16	\$ 2,800.00		
Phase Two: Plan Development Phase																		
Task	Four - Plan Preparation and Review																	
4.1	Task Matrix														4	\$ 700.00		
4.2	Draft Plan														32	\$ 5,600.00		
4.3	Review														8	\$ 1,400.00		
Task	Five - Plan Adoption Process																	
5.1	Adoption Support														22	\$ 3,850.00		

Note: This timeline is an estimate and can be adjusted upon recommendation by the Town of Marble. The scope of services and fees would be discussed with the town following selection to better define the scope of work and key focal points for the project.

Proposed Fee

Estimated Reimbursable Expenses at 5%

Total Estimated Budget

\$ 23,800.00

\$ 1,190.00

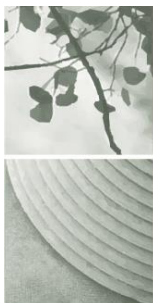
\$ 24,990.00



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Hourly Rates for Professional Services Public Agency/Non-profit Clients

Principal \$240/hour

- Stan Clauson, FAICP, ASLA
- Patrick Rawley, AICP, ASLA

Landscape Architect \$155/hour

- Caitlin Aceto, PLA, ASLA

Staff Planner/Landscape Designer \$135/hour

- Erin Greenwood
- Britni Johnson, ASLA
- Angela Kemp, MUP
- Heather MacDonald, MArch, MUD

CAD Services/Planning Technician \$100/hour

Office/Clerical/Intern \$75/hour

Fees are billable monthly. After a 60-day grace period, interest on outstanding balances accrues at the rate of 12% per annum beginning 30 days from the date of the invoice. Out of area travel time is billed at full rates in one direction only.

Expenses such as out of town mileage, telephone, reproduction of documents, etc. are billed at cost. In-house copying is billed at \$0.05 per black & white and \$0.50 per color copy. Large-format color documents are \$10 each. Vehicle mileage for travel out of Aspen is billed at the applicable Federal Standard Mileage Rate, currently \$0.58.5/mile. Subcontractual services and permit fees not exceeding \$500, paid at the request of the client, are billed at cost without mark-up. Work is performed through a letter agreement to which this fee schedule is provided as an attachment. Equivalent staff to those named may be provided.

Professional Credentials:

FAICP—Fellow American Institute of Certified Planners

AICP—Member American Institute of Certified Planners

ASLA—Member American Society of Landscape Architects

PLA—Licensed Professional Landscape Architect

MUP—Master of Urban Planning

MArch—Master of Architecture; MUD—Master of Urban Design

Effective 1 January 2023

