

SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES

TUESDAY, JUNE 17, 2025

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Garth Ward  
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer

Absent:

Appointments: Chris Kipfer, Bugs Lawn Care & Municipal Services (9:33 a.m. until 9:48 a.m.)

Public at Large: 1 – Via Zoom / 0 – In Person

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:30 a.m.
2.	<b>TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT</b>	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	<b>AGENDA</b> 091-2025	<b>MOVED</b> by Mayor Benford that the June 17, 2025 Regular Council Meeting Agenda be approved with the following additions: <ul style="list-style-type: none"><li>• 6.a) Fire Bylaw 256-2025</li><li>• 7.m) Police Funding Model Survey</li></ul> <b>CARRIED</b>
4.	<b>MINUTES</b> 092-2025	<b>MOVED</b> by Mayor Benford that the April 15, 2025 Regular Council Meeting Minutes be approved as presented. <b>CARRIED</b>
5.	<b>APPOINTMENTS</b>  093-2025	Chris Kipfer, Bugs Lawn Care & Municipal Services (9:33 a.m. until 9:48 a.m.)  The discussion covered service levels, scheduling, and expectations.  <b>MOVED</b> by Councillor Richardson that discussion with Chris Kipfer, Bugs Lawn Care & Municipal Services be accepted for information.  <b>CARRIED</b>

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6.	<b>BYLAWS</b> 094-2025	<b>MOVED</b> by Mayor Benford that Bylaw 256-2025, being a bylaw to establish fire services, to regulate the prevention and control of fires, to regulate fireworks, and to authorize the recover of fire related fees, expenses, and charges, be given first reading. <b>CARRIED</b>
	095-2025	<b>MOVED</b> by Mayor Benford that Bylaw 256-2025, Fire Bylaw, be given second reading as presented. <b>CARRIED</b>
	096-2025	<b>MOVED</b> by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 256-2025, Fire Bylaw, in one sitting. <b>CARRIED UNANIMOUSLY</b>
	097-2025	<b>MOVED</b> by Mayor Benford that Bylaw 256-2025, Fire Bylaw, be given third and final reading as presented. <b>CARRIED</b>
7.	<b>BUSINESS</b> 098-2025	<b>MOVED</b> by Mayor Benford that Council and Administration be approved to attend the Association of Summer Villages of Alberta (ASVA) 2025 Annual Conference and AGM on October 16-17 in Edmonton, 2025 and further that registration be completed now with names to be provided after the election. <b>CARRIED</b>
	099-2025	<b>MOVED</b> by Councillor Richardson that Council Mayor Benford be approved to attend the Alberta Municipalities 2025 Spring Municipal Leaders Caucus on June 26, 2025 at the Devon Community Hall. <b>CARRIED</b>
	100-2025	<b>MOVED</b> by Councillor Richardson that the German Canadian Cultural Association (141 Oscar Wikstrom Drive) be permitted to use the grassy area on the west side of the boat launch for overflow parking on June 28, 2025 for their Canada Day Celebration, provided that cars are parked in a safe manner, display a parking pass, and are not impeding the use of the boat launch. <b>CARRIED</b>

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101-2025	<p><b>MOVED</b> by Mayor Benford that the following letters of no-objection regarding the placement of season docks be ratified:</p> <ul style="list-style-type: none"><li>• Lot P Block 1 Plan 2647KS to the upland owner of 226 Oscar Wikstrom Drive,</li><li>• Lot P Block 1 Plan 2647KS to the upland owner of 186 Oscar Wikstrom Drive.</li></ul> <p style="text-align:right"><b>CARRIED</b></p>
102-2025	<p><b>MOVED</b> by Deputy Mayor Ward that the Agreement with the Municipal Assessment Services Group (MASG) for assessment services be renewed for a three-year term, from January 1, 2026 to December 31, 2028, and FURTHER that execution of the agreement be authorized.</p> <p style="text-align:right"><b>CARRIED</b></p>
103-2025	<p><b>MOVED</b> by Councillor Richardson that the Briefing Note entitled Summer Village of South View Boat Launch – Regulatory Approvals be accepted for information.</p> <p style="text-align:right"><b>CARRIED</b></p>
104-2025	<p><b>MOVED</b> by Councillor Richardson that the payment of Invoice 6142 from Alberta Beach in the amount of \$1209.83 for Fire Contract Legal Fees Cost Share be ratified.</p> <p style="text-align:right"><b>CARRIED</b></p>
105-2025	<p><b>MOVED</b> by Deputy Mayor Ward that a letter be sent from Mayor Benford to Lac Ste Anne County Council regarding South View's East Access Road and further that this letter outline the lack of communication from Lac Ste Anne County regarding the road repair as well as requesting information regarding proposed scope of work, timelines, and their proposed cost sharing agreement.</p> <p style="text-align:right"><b>CARRIED</b></p>
106-2025	<p><b>MOVED</b> by Mayor Benford that the Summer Village of South View Capital Plan for the years 2026-2030 be adopted with the following amendment:</p> <ul style="list-style-type: none"><li>• Remove the gazebo planned for 2026.</li></ul> <p style="text-align:right"><b>CARRIED</b></p>
107-2025	<p><b>MOVED</b> by Mayor Benford that the Summer Village of South View Operating Plan for the years 2026-2030 be adopted as presented.</p> <p style="text-align:right"><b>CARRIED</b></p>

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	108-2025	<b>MOVED</b> by Mayor Benford that the removal of the current fire hazard signs and the purchase and installation of two new fire level hazard signs be approved FURTHER that the total cost is not to exceed \$6000 and FURTHER that an application be made to utilize capital grant funding for the project. <b>CARRIED</b>
		The meeting was recessed from 10:39 a.m. until 10:45 a.m.
	109-2025	<b>MOVED</b> by Mayor Benford that trees be removed from public lands as outlined in the June 17, 2025 Council agenda package and further that once all quotes are received, the project be awarded to the lowest bidder. <b>CARRIED</b>
	110-2025	<b>MOVED</b> by Councillor Richardson that administration draft a Council Public Works Liaison Policy and FURTHER that the policy be brought back to a future Council meeting for review. <b>CARRIED</b>
	111-2025	<b>MOVED</b> by Councillor Richardson that the discussion regarding the police funding model survey be accepted for information. <b>CARRIED</b>
8.	<b>FINANCIAL</b> 112-2025	<b>MOVED</b> by Deputy Mayor Ward that the Income and Expense Statement, as of May 31, 2025, be accepted for information. <b>CARRIED</b>
9.	<b>COUNCIL REPORTS</b>  113-2025	Deputy Mayor Ward was absent from the meeting from 11:42 a.m. until 11:45 a.m.  <b>MOVED</b> by Councillor Richardson that the Council reports be accepted for information. <b>CARRIED</b>
10.	<b>CAO REPORT</b> 114-2025  115-2025	<b>MOVED</b> by Mayor Benford that Council no longer receive Medical Call reports. <b>CARRIED</b>  <b>MOVED</b> by Councillor Richardson that the Chief Administrative Officers' Report be accepted for information. <b>CARRIED</b>

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11.	<b>INFORMATION AND CORRESPONDENCE</b> 116-2025  117-2025	<p><b>Moved</b> by Mayor Benford that former Chief Administrative Officer Wendy Wildman be nominated for the Alberta Municipalities Dedicated Chief Administrative Officer Award.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Moved</b> by Mayor Benford that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> <li>a) April 17, 2025 email from Alberta Municipalities: ABmunis' Analysis of Bill 50, Municipal Affairs Statutes Amendment Act</li> <li>b) April 23, 2025 letter from Seniuk &amp; Marcato: Audit Findings</li> <li>c) April 28, 2025 letter from Municipal Affairs: Acceptance of South View's Municipal Accountability Program (MAP) report action plan</li> <li>d) April 29, 2025 email from Environment &amp; Protected Areas: Water Availability Engagement – Phase 2</li> <li>e) May 11, 2025 email from Fire Chief Ives: Fire Rescue International Year End Statistics</li> <li>f) May 12, 2025 letter from Minister Ric McIver, Municipal Affairs: LGFF Funding allocation</li> <li>g) May 14, 2025 email from MNP: Alberta Police Funding Model Review</li> <li>h) May 15, 2025 Government of Alberta news release: Tackling impaired boating on Alberta's waterways</li> <li>i) Yellowhead Regional Library: 2024 Annual Report</li> <li>j) May 21, 2025 email from Alberta Municipalities: Upcoming engagement on Alberta's police funding model</li> <li>k) May 26, 2025 email from the Returning Officer: Candidate Information Sessions</li> <li>l) GCRA Campground: Canada Day 2025 Event &amp; Fireworks Display (GCRA is accepting donations to assist with the cost of fireworks – contact Cheryl at 780-803-0869)</li> <li>m) May 30, 2025 email from ASVA: ASVA – 2025 McIntosh Bullrush Award Nominations</li> <li>n) June 2, 2025 email from ASVA: ASVA – 2025 Life Membership Award Nominations</li> <li>o) April 24, 2025 Development Permit 25DP01-32: recreational vehicle parking pad, water supply and septic system, and electrical panel</li> <li>p) June 5, 2025 email from the ASVA: ASVA – Call for Resolutions Notice – 2025</li> </ul>

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		<p>q) June 9, 2025 email from SV of Val Quentin: Invitation: 8th Annual Picnic in the Park – Summer Village of Val Quentin</p> <p>r) June 6, 2025 email from ABmunis: Nominate a municipal leader in your community</p> <p>s) June 5, 2025 letter from Municipal Affairs: Pre-election Disclosures</p> <p>t) June 10, 2025 email from Alberta Municipalities: Prepare for Municipal Affairs' survey on recall rules.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>12.</b>	<b>OPEN FLOOR DISCUSSION WITH GALLERY (15 min)</b>	The one gallery member present did not have anything to discuss.
<b>13.</b>	<b>CLOSED MEETING</b>	
	118-2025	<p><b>MOVED</b> by Mayor Benford that Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at 12:06 p.m. to discuss the following:</p> <p>a) LILSA – Results of Remotely Piloted Aircraft System, FOIP Act Section 17(1) – disclosure harmful to personal privacy</p> <p>b) Statement of Claim – James Woslyng vs. Summer Village of South View and Wendy Wildman, FOIP Act Section 27(1)(a) – privileged information</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting was recessed from 12:06 p.m. until 12:13 p.m.</p> <p><u>Present in Closed Session:</u> Mayor Benford Deputy Mayor Ward Councillor Richardson CAO Duncan</p>
	119-2025	<p><b>MOVED</b> by Mayor Benford that Council come out of closed meeting at 12:41 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting was recessed from 12:41 p.m. until 12:42 p.m.</p>
	120-2025	<p><b>MOVED</b> by Mayor Benford that a response be sent to LILSA thanking them for the information and encouraging them to follow up with Alberta Environment and Protected Areas regarding their findings.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	121-2025	<b>MOVED</b> by Mayor Benford that the discussion regarding Statement of Claim – James Woslyng vs. Summer Village of South View and Wendy Wildman be accepted for information. <b>CARRIED</b>
14.	<b>NEXT MEETING</b>	The next regular Council meeting is scheduled for Tuesday, July 15 <sup>th</sup> , 2025 at 9:30 a.m. in a hybrid format.
15.	<b>ADJOURNMENT</b>	As there was no further business, Mayor Benford adjourned the meeting at 12:42 p.m.

(Original Signed)

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Sandi Benford, Mayor

(Original Signed)

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Angela Duncan, Chief Administrative Officer