

Minutes of a Regular Meeting of the Council of the Rural Municipality of Grayson No. 184 held on Wednesday January 11, 2023 in the Council Chambers of the Municipal Office located at 131 Taylor St. at Grayson, SK

Present Reeve: Dustin Grant
Councillor Division 1: Jeremy Chopping
Councillor Division 2: Mike Lang
Councillor Division 3: Roger Ell
Councillor Division 4: Kevin Lang
Councillor Division 5: Trent Duczek
Councillor Division 6: Vacant
Administrator: Sarah Dietrich

Call to Order A quorum present, Reeve Dustin Grant called the meeting to order at 9:00 a.m.

Agenda 1/23 M. Lang: That the agenda as presented to Council be accepted. **Carried Unanimously**

Minutes 2/23 J. Chopping: That the minutes of the regular meeting of Council held on December 14, 2022 be approved as presented. **Carried Unanimously**

Financial Statement 3/23 R. Ell: That the bank reconciliation and statement of financial activity for the month of December, 2022 be approved as presented. **Carried Unanimously**

Correspondence 4/23 T. Duczek: That the correspondence presented to Council, be acknowledged, and filed. **Carried Unanimously**

Business:

Council Remuneration

5/23 K. Lang: That effective January 01, 2023, Council meeting remuneration be set to \$300.00 per day plus mileage set \$0.60 per kilometer. **Carried Unanimously**

6/23 D. Grant: That effective January 01, 2023, Council Committee meetings, Special Meetings, Office Supervision, and Supervision of Public Works be set at \$300.00 per day (or \$37.50/hour for less than 4 hours), plus mileage of \$0.60 per kilometer. **Carried Unanimously**

7/23 M. Lang: That Council and the Administrator be paid \$75.00 per day meal allowance plus accommodations with Council receiving \$300.00 remuneration for meetings held outside Municipal boundaries, and further that mileage be paid to Council and/or the Administrator at a rate of \$0.60 per kilometer for the year 2023. **Carried Unanimously**

8/23 J. Chopping: That remuneration of \$75.00 per night be paid to Council/Administrator for alternate accommodations should a hotel room not be required/available for meetings/conventions held outside the Municipal boundaries. **Carried Unanimously**

Memberships 9/23 T. Duczek: That the R.M of Grayson No.184 participate and pay Saskatchewan Association of Rural Municipalities (SARM), Rural Municipal Administration Association (RMAA), Regina District Association, East Central Transportation Planning Committee (ECTPC), Provincial Association of Resort Communities of Saskatchewan, (PARCS), Federal Canadian Municipalities (FCM), Saskatchewan Rural Crime Watch Association, and Agricultural Producers Association of Saskatchewan (APAS) for the year 2023. **Carried Unanimously**

Donations 10/23 R. Ell: That the R.M of Grayson No.184 donate \$200.00 to Crime Stoppers, \$100.00 to SaskTip, and \$1500.00 to STARS Ambulance for the year 2023. **Carried Unanimously**

Meeting Dates 11/23 D. Grant: That regular meetings of Council for the 2023 year be held in the Rural Municipality of Grayson No. 184 Office Building at 131 Taylor Street, Grayson, Saskatchewan on the second Wednesday of each month at 9:00 a.m. (subject to change) and further that as per Section 124(1) of *The Municipality Act*, the method of giving notice is by ordinary mail, telephone, or voice mail, fax or email at the number or address specified by the member. **Carried Unanimously**

Workers Comp 12/23 K. Lang: That the 2022 Saskatchewan Workers Compensation premium rate of \$1.16 for the R.M. of Grayson No.184 be acknowledged and further the R.M. cover the Councillors and the Reeve for \$39,170.00 each and the employees at their current wages. **Carried Unanimously**

Fuel 13/23 D. Grant: That the R.M of Grayson No.184 purchase fuel from Prairie Cooperative Ltd. of Melville for the 2023 year. **Carried Unanimously**

Fees 14/23 M. Lang: That Council approve the 2023 General Fees for the R.M. of Grayson No. 184 as per attached hereto and forming part of these minutes. **Carried Unanimously**

Snow Plow Policy

15/23 K. Lang: That the R.M of Grayson No. 184 assumes the cost of snowplowing designated Municipal roads for the 2023 Winter Season and further that the cost is to be budgeted in the 2023 budget and the following regulations to apply:

- a. The Councillor for each Division is responsible for ordering the plow through the R.M. Foreman.
 - b. School Bus Routes are first priority.
 - c. All custom plowing including driveways will be completed after all R.M. roads are cleared and charged at the rate set out in the 2023 Fee Schedule. All Custom Work Invoices are to be paid within 30 days of completion.
- Carried Unanimously**

Snow Removal 16/23 J. Chopping: That the R.M of Grayson No. 184 will provide snow removal on the NW 30-20-03 W2 as per the snow removal policy and custom rates providing a Custom Work Order is signed. **Carried Unanimously**

Beavers 17/23 K. Lang: That the R.M of Grayson No.184 pay \$15.00 per tail for the collection of beaver tails (within R.M. boundaries) for individuals without a trapper's licence and \$30.00 per tail for the collection of beaver tails (within R.M. boundaries) for individuals with a trappers licence. **Carried Unanimously**

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- Beaver Grant** 18/23 D. Grant: That the R.M of Grayson No. 184 make application to participate in the Beaver Control Program (BCP) for the year 2023 and approves any ratepayer within the R.M. boundaries to trap beavers under the BCP. **Carried Unanimously**
- Lotteries** 19/23 T. Duczek: That the R.M. of Grayson No.184 allocate to the following Urban Recreation Boards for application to the Saskatchewan Lotteries Community Grant Program for 2023 based on per capita funding (547) for the Villages of: Grayson, Dubuc, Killaly, and Waldron, and the Hamlet of Sunset Beach. **Carried Unanimously**
- Annual Hamlet Meeting**
20/23 M. Lang: That the Administrator schedule a Hamlet Meeting with the Hamlet Board Chairs on a date to be determined based on majority availability. **Carried Unanimously**
- Gravel Inventory**
21/23 R. Ell: That the Administrator presented the gravel inventory for the year 2022 as per attached hereto and forming part of these minutes. **Carried Unanimously**
- Culvert Inventory**
22/23 T. Duczek: That the Administrator presented the culvert inventory for the year 2022 as per attached hereto and forming part of these minutes. **Carried Unanimously**
- RMAA Spring Workshop**
23/23 K. Lang: That the Administrator be authorized to attend the RMAA Spring Workshop, March 29, 2023 in Melville with expenses paid as per indemnity rates and a registration fee \$100.00. **Carried Unanimously**
- Dust Control** 24/23 M. Lang: That the cost of Dust Control is the responsibility of the ratepayer. **Carried Unanimously**
- Administrative Assistant Resignation**
25/23 D. Grant: That Council acknowledges the resignation letter of Shelley Duckett and therefore will advertise for a Part-time Assistant at an hourly wage of \$25.00/ hr. **Carried Unanimously**
- Structure and Salary Policy**
26/23 R. Ell: That Council approves the Structure and Salary Schedule Policy as presented by the Administrator and attached hereto and forming part of these minutes. **Carried Unanimously**
- Wages** 27/23 T. Duczek: That the 2023 wage for Connor Ricketson be set according to the Structure and Salary Schedule Policy with holiday pay and Benefits according to Policy No.1000. **Carried Unanimously**
- Wages** 28/23 D. Grant: That the 2023 wage for Donnie Shrumm be set according to the Structure and Salary Schedule Policy with holiday pay and Benefits according to Policy No.1000. **Carried Unanimously**
- 12:58 Sarah Dietrich declared a conflict of interest and left the Council Chambers as she was named on the next agenda item.
- 1:01 Sarah Dietrich returned to the Council Chambers.
- Wages** 29/23 K. Lang: That the 2023 annual salary for Sarah Dietrich be set according to the Structure and Salary Schedule Policy with Benefits according to Policy No.1000. **Carried Unanimously**
- Performance Review Policy**
30/23 D. Grant: That the Administrator draft a Performance Review Policy as directed by Council. **Carried Unanimously**
- Equipment Operators**
31/23 T. Duczek: That the R.M. of Grayson No.184 advertise for two Equipment Operators as per the Structure and Salary Schedule Policy. **Carried Unanimously**
- Weed Inspector Annual Report**
32/23 D. Grant: That Council acknowledges the 2022 Weed Inspector Report submitted by Scott Park of Plowshare AgSolutions. **Carried Unanimously**
- Accounts** 33/23 R. Ell: That the accounts as presented be approved for payment in the amount of \$187,721.07. **Carried Unanimously**
- Adjournment** 34/23 T. Duczek: That the meeting be adjourned at 1:14 pm. **Carried Unanimously**

Reeve

Administrator