



HOHL'S FARM SUPPLY, INC,
W11942 HWY 33
PORTAGE, WI 53901
608-356-3195

JOB DESCRIPTION: Cashier

UPDATED: August 2018

AREA OF RESPONSIBILITY: Greeting and assisting walk-in and phone customers, cashier, store presentation, filing, cleaning and other duties, as assigned. Required to provide exceptional customer service in all aspects of the business.

QUALIFICATIONS: Must have a high school diploma or equivalent. Customer service, cash register/handling experience with basic math skills, with and without a calculator. Preferred to have basic farm knowledge.

INFORMATION TECHNOLOGY: Cash register and some basic computer; will train.

DRIVING REQUIREMENT: None.

HOURS WORKED: Part time position, approximately 15-20 hours per week, Monday through Friday (between 8-5) with some Saturdays (between 8-2). Flexibility available with schedule.

COMPENSATION: Competitive to above average wages based on knowledge and experience, 401K, paid holidays and vacation after one year.

RESPONSIBLE TO: Office Manager

NOTICE OF STRICT MILL REGULATION: Safety First! Hohl's Farm Supply, Inc. is a Smoke-Free environment. Smoking is Not permitted on the premise, on or off duty.