

## **S.A.F.E. Place**

### **Full Job Description: Resource Center Advocate**

S.A.F.E. Place is hiring for the position of Resource Center Advocate.

**Job duties** include direct client services, determining eligibility for services, conducting client intake and exit procedures and answering crisis calls. On-call or potential part-time (8-28 hours per week)

All applicants should have a Social Work / Human Service Background.

All interested applicants should submit resume and cover letter.

S.A.F.E. Place is an equal opportunity employer.

Job Type: Part-time; \$12.00 /hour

Shifts available are 4 PM to 12 AM Saturday and Sunday and 12 AM to 8 AM Tuesday and Wednesday

Schedule:

- 8-hour shift (8am to 4pm; 4pm-12am; 12am-8am) Days vary; flexible.

### **COVID-19 considerations:**

To keep staff and clients as safe as possible we have installed clear plastic barriers, limited physical access between staff and clients, PPE equipment is provided and sanitizing all areas during and after each shift is completed.