

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, May 08, 2018
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: April 10, 2018
- c. Approval of Special Meeting Minutes: April 20, 2018
- d. Approval of Payment of Purchase Order Invoices- \$487,700.84
- e. Financial Reports
- f. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action concerning the lease agreement for water from Starr Spring including, with regard to lease dated April 17, 2013, a temporary extension of term to July 17, 2018. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.
2. Discussion and possible action on Stilwell Utility Department/Stilwell Area Development Authority Cost Reduction Program proposal submitted by Joe Miller to offer an incentive for early retirement for a specified employee approaching retirement age and to authorize, not authorize or delay any payment related thereto. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B1.
3. Discussion and possible action to accept engagement letter from Mike Green CPA in connection with an audit for the fiscal year ending June 30, 2018.
4. Discussion and possible action to declare property as surplus or junk/scrap and to authorize sale or disposal of same.
5. Discussion and possible action to authorize the Waste Treatment Department to purchase a new Hustler Super Z HD Vanguard 72" zero-turn-radius mower in an amount not to exceed \$12,500.
6. Discussion and possible action to authorize transfer of Jeff Rock to fill vacancy for Water Filtration Plant Operator. Possible executive session as authorized by Oklahoma Statutes Title 25 Section 307.B.1
7. Discussion and possible action concerning proposed camera surveillance system at the Warehouse.
8. Discussion and possible action to approve or not approve a proposal for engineering services to be performed by Holloway, Updike and Bellen, in connection with the rehabilitation of Water Tower No. 3 in an amount not to exceed \$18,250.
9. Discussion and possible action to amend budgeted income and expense in the amount of \$18,250 and to authorize an increase of that amount to the Department 5 Water Filtration Plant capital outlay account.

10. Discussion and possible action to recommend revision to rate ordinance 309D to correct discrepancies.
11. Discussion and possible action to elect Board Officers for the 2018/2019 fiscal year.
12. Status report, discussion and consideration of possible legal action regarding City Lake Dam.
Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.
13. Status report by Larry Eagleton.
14. Audit Committee Report.
15. Policy Committee Report.
16. Budget Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. May 7, 2018
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer





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