

UNION VALE TOWN BOARD MEETING SEPTEMBER 17, 2020

VIA ZOOM VIDEO CONFERENCE 7:30 PM

PRESENT: Supervisor Maas

Town Council: Kevin Durland, Kevin McGivney, Steven Frazier, John Welsh

Town Clerk: Andrea Casey

Highway Superintendent: Ed Kading

Town Attorney: Jeff Battistoni

Others Present: Kathi Wellman-Babon, Jake Gosnell, Alison Croke

Call to Order and Salute to the Flag at 7:30 PM

Special Presentation on the Union Vale Natural Resource Inventory Mapping Project -
Presenter: Nate Nardi-Cyrus, Conservation & Land Use Specialist, Hudson River Estuary
Program & Cornell University

Town Supervisor Report- Supervisor Maas spoke about the September 2020 cash flow and being at 92% of budget and at 86% of expenses. She further spoke about the work put in to prepare the 2021 budget and working towards building up a fund balance. At the end of 2019 the fund balance was \$2,608,000 and Highway had a fund balance of \$400,000. Although they started out strong there has been almost zero income aside from money raised by taxes, she wants the residents to know as a Town we are fine and have a good fund balance but will not be able to do some of the infrastructure projects planned for the year. The Town has saved enough money so far to cover the negative aspects of the lack of revenue. Supervisor Maas noted the 2019 audit results were scheduled for tonight but the CPA needed to defer to October as he had some technical difficulties. Supervisor Maas also read a reminder from Code Enforcement Officer, George Kolb, that political signs are not to be posted in the Town of Union Vale until 10 days prior to election day (November 3, 2020). The Town Board members have received the list of warrants/abstracts; cash receipts, escrow reports, Building Dept. report and lists of all deposits made in both the General Fund and Highway Fund. Research was done on the Central Hudson bills and from 2018 they have decreased by overall by 12% but have increased slightly for Town Hall and the Highway Garage. The largest savings was at the Recycling Center. She reminded everyone that the Police Reform Community Forums are happening for all municipalities including Union Vale and are being guided by Dutchess County. George Treadwell, Head Constable, will be attending tonight on behalf of Union Vale. Lastly, the DC Chamber Hot Air Balloon Festival will be happening at Tymor this weekend.

Board Member Reports- *Councilman Welsh* – Reminder to fill out the census, call 844-330-2020 or go online 2020census.gov. It is very confidential and good to be counted so when grants or projects are available it gives us a leg up on getting financial results for Union Vale.

Councilman Durland- had nothing to report at this time.

Councilman McGivney- had nothing to report at this time.

Councilman Frazier thanked the Union Vale Fire Department for the 9-11 Ceremony

Highway Superintendent Report - Superintendent Kading reported that the crew finished the screening and crushing project and has created a mountain of useful material. They went over budget on rentals but under budget on personnel time and overall came out within budget. Upcoming projects are: shouldering roads and changing remainder of steal pipes in town. He provided copies of bids for the salt shred roof and asks the Town Board to review them. He would like to move forward as soon as possible. They are getting trucks ready for snow season; signs are being repaired and replaced as needed. He is working with neighbors on extending pine trees as a natural barrier for the Highway Garage. They are still diligently looking for 4th member of the Department and asks Town residents to understand they are understaffed but working on it.

Town Clerk- Town Clerk Casey reported that Sporting License Sales are now ongoing but advises to call ahead to speed up the process as there are still some technical difficulties.

Public Comments - None

Building Department Report – The report for the month is on file in the Town Clerks Office.

Parks Department- Park Manager, Jake Gosnell, reported the dam project has been completed and fishing line receptacle bins have been placed at locations in the park. The south end of the Equestrian center fence has been repaired. The Town has hired a new ASP Director, Alison Croke who will speak shortly. The Park Crew ran new cables and worked with Sullivan Data to ensure connectivity for all kids using the WIFI for their schooling. He thanked Tom St. Onge for his work on trail clearing for cleaning up after the Tropical Storm.

Alison Croke, ASP Director – is excited to join and comes from a background in recreation, she is excited to incorporate this into the program and happy to offer this as an option for working parents or any parent in need of this service. There is still space left to register.

Library Services – Kathi Wellman spoke about updates with the Library Services program. She stated the website is now live. She asks everyone to fill out the application for access and she will promptly respond with the code. This is something not only residents can use but the TGTT/ASP program will benefit from as well. Kanopy is accessible as well as the NY Public Library and the other services will be up and coming in the near future. She asks residents to give their specific input on books, video, and e-reader material so they can use the funds wisely and give residents what they are looking for.

Furnace Pond Dam Update- Supervisor Maas reported that Mark Carabetta, Lead Engineer, is doing hydraulic analysis to evaluate if the spillway can pass the 100-year storm measurement. If it does not pass, they will make some recommendations such as enlarging the spillway. Stability analysis will measure if the storm can handle a large force. Lastly, the town is required to have a low flow outlet for safety and maintenance. If anyone has any pictures from years ago of the original design, the engineers are looking for repair work to enhance the analysis. The Town Historian did find pictures from the 1990's that were very helpful. This report is scheduled to be done in about a month.

Solar Project- The land is scheduled to be prepared and cleared for site work next week.

Disaster preparedness – Councilman Frazier explained this is a larger project than he anticipated. The new template is completely different than existing policy format and he will be redoing all of it so moving forward it will be easy to work with. He will create a basic policy together for the Board to review and add their input.

MOTION TO ENTER ATTORNEY CLIENT PRIVILEGE MEETING

Supervisor Maas made a motion to move into an attorney client privilege meeting, which was seconded by Councilman Welsh and all were in agreement.

MOTION TO EXIT MEETING AND RESUME REGULARLY SCHEDULED MEETING

Councilman Frazier made a motion to resume the meeting which was seconded by Supervisor Maas and all were unanimously in favor.

MOTION FOR BUDGET TRANSFERS (see attached)

Supervisor Maas made a motion to approve all budget transfers and interfund transfers as annexed to the meeting minutes compiled by the Finance Department which was seconded by Councilman Welsh and all were unanimously in favor.

MOTION TO PAY BILLS

Supervisor Maas made a motion to approve budget adjustments, warrants, & pay bills which was seconded by Councilman Welsh and all were unanimously in favor.

Public Comments on Town Issues

Glenn Morrison – Spoke about the timing of the agenda and appreciates getting out ahead. Spoke with Kathi and got some questions answered and asks if there could be a FAQ section since this is new to the Residents. Asked about annexation and when the public hearing will be.

MOTION TO ADJOURN

At 9:32 PM Councilman Welsh made a motion to adjourn, seconded by Councilman Frazier and all were unanimously in favor.

Respectfully Submitted,

Andrea Casey, Town Clerk

TRANSFERS FOR BOARD APPROVAL

SUMMARY OF BUDGET TRANSFERS:

| <u>From Account</u> | | <u>To Account</u> | | <u>Budget Transfer Description</u> | <u>Amount</u> |
|---------------------|--------------------|-------------------|------------------------|--|--------------------|
| <u>Number</u> | <u>Name</u> | <u>Number</u> | <u>Name</u> | | |
| A1990.4 | Contingent Account | A9050.8 | Unemployment Insurance | to cover unemployment expenditures in excess of budget | <u>\$ 4,192.00</u> |

SUMMARY OF INTERFUND TRANSFERS:

| <u>INTERFUND TRANSFER FROM GENERAL FUND TO CAPITAL PROJECTS FUND</u> | <u>Amount</u> |
|---|---------------------|
| to close out parking lot project at Tymor Park; expenses not covered by grant | <u>\$ 29,352.54</u> |

SUMMARY OF BANK TRANSFERS:

| <u>BANK TRANSFER FROM HIGHWAY CHECKING TO GENERAL CHECKING</u> | <u>Amount</u> |
|--|---------------------|
| Entry to agree Town books to AUD from auditor | \$ 58,410.81 |
| To transfer funds for highway fund expenses that were paid out of the general fund account | 31,021.48 |
| To adjust payroll transfers for proper payroll allocations between highway and general | (11,486.71) |
| To properly allocate FEMA funding between highway and general funds | (33,413.41) |
| To move health insurance reimbursement for highway employee that was deposited into general fund | (92.01) |
| To move interest earned by highway fund in NYCLASS account | (3.71) |
| | <u>\$ 44,436.45</u> |

| <u>BANK TRANSFER FROM HIGHWAY CHECKING TO HRA ACCOUNT</u> | <u>Amount</u> |
|---|--------------------|
| to cover payments made from HRA account for highway employees | <u>\$ 6,520.55</u> |

| <u>BANK TRANSFER FROM PAYROLL ACCOUNT TO GENERAL CHECKING ACCOUNT</u> | <u>Amount</u> |
|---|-----------------|
| to move interest earned in payroll account to general fund | <u>\$ 45.27</u> |

| <u>BANK TRANSFER FROM HRA ACCOUNT TO GENERAL CHECKING ACCOUNT</u> | <u>Amount</u> |
|---|----------------|
| to move interest earned in HRA account to general fund | <u>\$ 9.40</u> |

| <u>BANK TRANSFER FROM GENERAL CHECKING TO ESCROW ACCOUNT</u> | <u>Amount</u> |
|---|--------------------|
| to transfer old escrow deposit that was deposited in general fund to the escrow account | <u>\$ 8,250.00</u> |