

# WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

## MINUTES February 17, 2016

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Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:47 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman  
Morris Scott, Jr., Vice Chairman  
Robert Piazza, Treasurer  
Laurel Napolitani, Secretary  
Sidney Deutsch  
Drew Kiszonak  
Donald Niece  
Everdina O'Connor  
Philip Rosenberg

Also, in attendance were:

Stephen Donati, P.E., Authority Engineer; Daniel Olshefski, Authority Chief Financial Officer; Kim Francisco, Authority Fiscal Officer; Brian Tipton, Esq., Authority Legal Counsel; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain read the Introductory Statement.

### MINUTES

Mr. Piazza moved and Mr. Niece seconded to approve the minutes of the January 20, 2016 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Ms. O'Connor moved and Ms. Napolitani seconded to approve the minutes of the January 20, 2016 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Yes
Mr. Kiszonak	Yes	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

## CORRESPONDENCE

Ms. Napolitani recapped the correspondence:

1. A letter dated January 19, 2016, from Mr. Machotka, Section Chief, Construction Section, Bureau of Construction, Payments & Administration, Municipal Finance & Construction Element, NJDEP to Mr. Wauhoh, Authority Consultant, informing the Authority that Change Order #5 for Contract #12-01 is acceptable.
2. A letter dated January 20, 2016, from Mr. Cavanagh, Environmental Specialist, Northern Bureau of Water Compliance & Enforcement, NJDEP to Chairman Chamberlain, reporting on the Compliance Evaluation & Assistance Inspection conducted at the Oxford WWTF on August 6, 2015.
3. A letter dated January 22, 2016, from Mr. Wauhoh, Authority Consultant, to the NJDEP submitting the annual Wastewater Beneficial Reuse Report for 2015.
4. A letter dated January 25, 2016, from Mr. Tipton, Esq., Florio Perrucci Steinhardt & Fader to Ms. Thomas, President, Tomar Construction Services regarding payment application #24.
5. Resolution 74-16 from the Warren County Board of Freeholders, with letters to Mr. Piazza and Mr. Scott, notifying them that the Freeholders reappointed them as members of the Warren County (PR) MUA for a five-year term.
6. A letter dated January 29, 2016, from Mr. Sauder, Project Manager, CP Engineers to Ms. Oakley, Division of Water Quality, Municipal Finance & Construction Element, NJDEP, with regard to the TWA application for the Warren Haven Pump Stations Upgrade.
7. A letter dated January 29, 2016, from Ms. Dietrick, Manager, Bureau of Technical Service, Division of Land Use Regulation, NJDEP to Mr. Wauhoh, Authority Consultant, notifying him that the DEP has granted the Authority's request for a Highlands Act Exemption for the Warren Haven Pump Stations #1 & #2 Replacement.
8. A letter dated February 1, 2016, from Mr. Mikulka, C.P.M., Senior Project Manager, CP Engineers to Ms. Martin, Municipal Finance & Construction Element, NJDEP, enclosing Payment Requisition (reimbursement) #21 (State's #20) for the NJEIT for Contract No. 12-01: Oxford WWTF Upgrade.

9. A letter dated February 9, 2016, from Mr. Donati, P.E., V.P., CPE, to Mr. Wauhop, Authority Consultant enclosing a copy of Progress Payment Application No. 25, submitted by Tomar Construction Services for Contract No. 12-01: Oxford WWTF Upgrade.
10. A letter dated February 9, 2016, from Mr. Maselli, Bureau of Environmental, Engineering & Permitting, NJDEP, to Mr. Wauhop, confirming administrative completeness of the TWA application for the Warren Haven Pump Stations #1 & #2 Rehab.
11. A letter dated February 11, 2016, from Mr. Mecca, Liquid Waste Acceptance Director, Passaic Valley Sewage Commission, enclosing the renewal agreement for sludge disposal from the Oxford Area WWTP.
12. A letter dated February 11, 2016, from Mr. Mecca, Liquid Waste Acceptance Director, Passaic Valley Sewage Commission, enclosing the renewal agreement for sludge disposal from the Belvidere Area WWTP.
13. A letter dated February 12, 2016, from Mr. Donati, P.E., VP, CPE, to Mr. Wauhop with an update on the status of the closeout of Contract No. 12-01: Oxford WWTF Upgrade.

#### EXECUTIVE SESSION

At approximately 7:53 p.m., Mr. Kiszona moved and Mr. Rosenberg seconded to adopt Resolution #16-10, to enter into an executive session to discuss a personnel matter and contract matter. All in favor, motion carried.

At 8:08 p.m., Mr. Kiszona moved and Ms. O'Connor seconded to return to open session. All in favor, motion carried.

Mr. Scott moved to approve a 2% pay increase, retroactive to January 1, 2016, to all employees of the Authority. Mr. Kiszona seconded. All in favor, motion carried.

#### CFO'S REPORT

The monthly financial reports were distributed prior to the meeting. Mr. Olshefski stated that everything is in line. All first quarter billing has been collected. We are attempting to increase our revenue by accepting more leachate from PCFA. There will be a meeting tomorrow with PCFA and the MUA to discuss this further.

Mr. Wauhop stated that within the last three weeks five truckloads of raw leachate was accepted at our Belvidere plant. He believed the Belvidere facility might be able to handle two truckloads a week. Regarding the Oxford plant, we will have to see what the permit allows. Mr. Niece does not believe this will be a significant amount, unless PCFA pretreats their leachate due to

TDS. Mr. Wauhopp agreed that PCFA would have to put in some type of TDS removal system in order to send us more treated leachate.

Per State statute, each year the Authority is required to adopt a Cash Management Plan. The plan has been updated.

Mr. Scott moved to adopt Resolution #16-11, adopting the Cash Management Plan for 2016. Mr. Piazza seconded. All in favor, motion carried.

Mr. Olshefski and Mr. Francisco left the meeting.

### GENERAL COUNSEL'S REPORT

Mr. Tipton had nothing specific to report.

### ENGINEER'S REPORT

Mr. Donati's report was distributed in the agenda packets.

Oxford Upgrade: Mr. Donati provided a status letter with his report. Tomar is getting close to Final Completion, but they are lacking a lot of paperwork. A number of warranty type issues have developed since start of construction. He presented Change Order #6 for the Board's consideration and approval. This change order formalizes work directives formerly approved and now completed.

Mr. Niece moved to adopt Resolution #16-12, authorizing the Chairman to execute Change Order #6 for Contract #12-01: Oxford WWTF Upgrade for \$15,948.95. Mr. Piazza seconded. The motion passed unanimously on a roll call vote.

Tomar submitted Payment Request #25 for \$23,788.47, part of which includes Change Order #6.

Last month, the requirement for O&M manuals and their costs was discussed. After that meeting, Mr. Donati contacted Mr. Wauhopp and discussed CPE preparing the manuals at risk. Originally, CPE proposed preparing the manuals using their project engineer rate of \$126 per hour. However, their field inspector, who is the most familiar with the upgrade's construction, was available, but only in the month of February, at a rate of \$86 per hour, resulting in a \$5,200 reduction from CPE's original proposal. He displayed the three volumes in draft form for the Board's consideration and approval.

Mr. Piazza moved to authorize payment to CP Engineers for \$14,638.00 for preparation of the O&M manuals for the new Oxford WWTF. Mr. Scott seconded. Eight members were in favor, Mr. Rosenberg opposed, motion carried.

Oxford Upgrade Phase 2: As requested, Mr. Donati prepared and distributed an estimate of the construction costs to finish the upgrade. The estimate for construction costs for the items

removed from Tomar's contract is about \$211,000. At the suggestion of the operators, an estimate for hydrants and piping was added because the existing piping is rotted and the hydrants are in bad shape. Replacing the hydrants and piping is about \$19,000. The estimate for grit removal equipment is approximately \$100,000. Mr. Wauhoh obtained a quote for around \$20,000 for two fiberglass sheds to house the chemicals. Total estimate for construction costs is about \$500,000.

There was ongoing discussion about the grit removal system and if it should have been included in the Oxford Upgrade. Mr. Piazza suggested the Oxford Upgrade Committee meet with Mr. Wauhoh and CPE to discuss this further and report back to the Board. Mr. Wauhoh suggested visiting both plants. On the day of our next regular meeting (March 16), they will meet at the Oxford Plant at 5:30 pm and then come over to the Belvidere plant.

As authorized at last month's meeting, the site survey was done. Discussion ensued about what was and was not included in the site survey and other further engineering costs. Mr. Donati reminded the Board that if the Authority uses the Trust for financing, certain requirements must be met, and even if the Trust is not used, Public Bidding Law must be followed. There are costs associated with both.

Mr. Piazza suggesting moving forward with the work outside of the grit collection system, and allow CP Engineers to prepare the bid documents for the scope of work taken out of Tomar's contract. Discussion was indiscernible because several people were speaking at the same time. Mr. Tipton advised the members of Public Contract Law and the bid process.

Mr. Piazza made a motion to authorize CP Engineers to begin this process, which involves preparing a set of drawings (5-6) to get the site work on paper for an amount not to exceed \$7,500. (This authorization does not include anything in regards to the hydrants, piping, or grit removal equipment). Mr. Kiszonak seconded. All in favor, motion carried.

#### AUTHORITY CONSULTANT

Mr. Wauhoh distributed his report prior to the meeting.

Belvidere plant: He recapped maintenance items performed during the month. Due to problems with priming the sludge pump in the vault, a bleeder valve was installed to eliminate accumulating air. A stand was fabricated for the new non-potable pump used for water for the spray nozzles. The operators removed rags from the #2 pump at the Water Street Pump Station.

Oxford plant: He recapped maintenance items performed during the month. Pipes were painted in the storage tank vault. The heater was replaced in the old generator room, with a leftover heater that was not installed during the upgrade. A new bar rack was installed in the new aeration tank to catch rags. The wet wells at the Axford Avenue Pump Station were cleaned out. JCP&L replaced transformers on the pole across the street from the Axford Avenue Pump Station. The stainless steel in the new filter building was cleaned. Work was done on the transmission of the Ford F-350.

Under general business, there is a meeting tomorrow at PCFA to discuss the possibility of the MUA accepting more leachate at both plants.

Laboratory Analysis Contract: Chairman Chamberlain presented the resolution and agreement authorizing the award of a non-fair and open contract for professional services for laboratory testing to Eurofins QC Labs for one year.

Mr. Scott moved to adopt Resolution #16-13, awarding the non-fair and open contract for the professional services of laboratory testing to Eurofins QC Labs, Inc., for one year. Ms. O'Connor seconded. The motion passed unanimously on a roll call vote.

PVSC: Chairman Chamberlain presented a resolution authorizing execution of agreements with Passaic Valley Sewerage Commission (PVSC) for acceptance and treatment of sludge from the Warren County (PR) M.U.A.

Mr. Scott moved to adopt Resolution #16-14, authorizing the execution of agreements with PVSC for acceptance and treatment of sludge from the WC(PR)MUA. Ms. O'Connor seconded. Mr. Niece noted the rate for Belvidere is \$40 per thousand gallons and \$45 per thousand gallons for Oxford. Mr. Wauhopp explained the reason. The motion passed unanimously on a roll call vote.

#### FINANCE (TREASURER)

Mr. Piazza moved that Resolution #16-15 (Certificate No. 355: \$72,962.56) be approved to pay all bills from the Operating Fund.

Mr. Rosenberg questioned the JCP&L bill. He thought the MUA subscribed with an alternative supplier for a discount. Ms. Kaspereen explained that the agreement no longer existed, because after a while they were no longer cheaper than JCP&L. Mr. Rosenberg suggested the Authority look again into alternatives. Ms. Kaspereen asked Mr. Tipton if we have to go out to bid for third-party suppliers. He thought recent legislation made this an exception to public bidding but he was unsure. Mr. Donati stated his company worked with a power expert, who works on a commission basis. Mr. Wauhopp will look into the matter further and report back at a later date.

Mr. Scott seconded. The motion passed unanimously on a roll call vote.

Mr. Piazza moved that Resolution #16-16 (Certificate No. 363:\$22,582.51) be approved to pay all bills from the Capital Improvements Fund as presented, with the exception of the Tomar bill. He recommended amending the Tomar bill from their original request of \$23,788.47 to \$8,288.47, withholding \$15,500 in liquidated damages. Mr. Kiszonak seconded. The motion passed unanimously on roll call vote.

#### UNFINISHED BUSINESS

As directed at the last meeting, Ms. Kaspereen obtained a better price for propane. AmeriGas agreed to charge the Authority no more than \$1.97 per gallon. Mr. Rosenberg moved to approve the contract with AmeriGas for a price of no more than \$1.97 per gallon for propane. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

### NEW BUSINESS

The Authority's domain name, domain hosting and website hosting with GoDaddy were set to expire in the beginning of March. Ms. Kaspereen was able to obtain a discount. They do not accept vouchers. After speaking with Chairman Chamberlain, she offered to put the 2-year renewal on her personal credit card. She will seek reimbursement from the Authority once she receives her bill.

Ms. Napolitani expressed concern with the cost of postage to mail the monthly agenda packets. The cost could be as much as \$900 per year. She suggested emailing the packets to the professionals, as well as any commissioners who wish to have it emailed to them in order to save money. Many commissioners agreed. On a trial basis, Ms. Kaspereen will email the professionals and those commissioners who agreed to accept the packet via email. The remaining commissioners will be mailed their packet as usual.

### PUBLIC COMMENT

There was no public comment.

As there was no more business to come before the Authority, Mr. Niece moved and Mr. Scott seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 9:34 p.m.

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Patricia Kaspereen  
Administrative Assistant

**RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

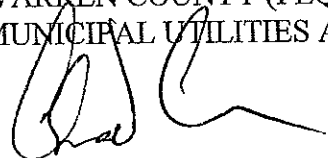
**NOW, THEREFORE, BE IT RESOLVED** by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Contractual  
Personnel

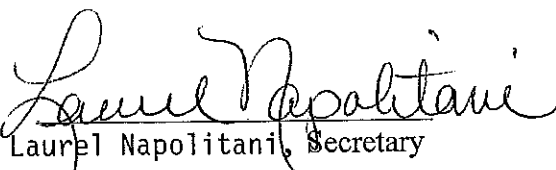
3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY



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Chad Chamberlain, Chairman



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Laurel Napolitani, Secretary

DATED: February 17, 2016



RESOLUTION 16-11

RESOLUTION ADOPTING AN AMENDED CASH MANAGEMENT PLAN

WHEREAS, N.J.A.C. 5:31-3.1 requires the Warren County (Pequest River) Municipal Utilities Authority (hereafter the "Authority") to adopt a Cash Management Plan which designates authorized depositories and sets forth the Authority's investment policy; and

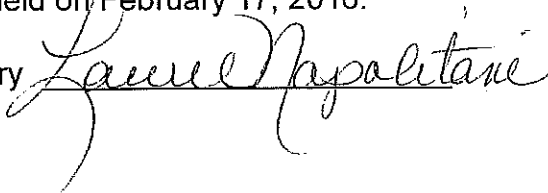
WHEREAS, legislation was enacted, which materially changes the contents of the Authority's Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED, on this 17th day of February 2016, by the Warren County (Pequest River) Municipal Utilities Authority that the attached amended Cash Management Plan shall be the Cash Management Plan of the Warren County (Pequest River) Municipal Utilities Authority.

CERTIFICATION

I, Laurel Napolitani, Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do certify the foregoing to be a true copy of a resolution adopted by a majority of all members of the Authority at a regular meeting of the Authority held on February 17, 2016.

Secretary



Moved by:	<u>Mr. Scott</u>
Seconded by:	<u>Mr. Piazza</u>
Yes	<u>9</u>
No	<u>0</u>
Abstain	<u>0</u>
Absent	<u>0</u>

RESOLUTION: 16-13

AUTHORIZING THE ADOPTION OF A NON-FAIR  
AND OPEN CONTRACT FOR LABORATORY  
SERVICES

WHEREAS, there exists a need for Certified laboratory testing services to the Warren County (Pequest River) Municipal Utilities Authority, (hereinafter the "Authority"); and

WHEREAS, the Authority's Chairman has determined and certified in writing that the value of the contract will exceed or is reasonably likely to exceed \$17,500; and

WHEREAS, Eurofins QC Inc., a corporation of the Commonwealth of Pennsylvania, having offices at 1205 Industrial Highway, Southampton, PA, (hereafter, "Contractor") has submitted a contract dated February 17, 2016, indicating it will provide the required services at a sum not to exceed \$30,000.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification, which is made a part hereof, that the business entity has not made a contribution that would bar the award of this contract, and the business entity will continue to report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) during the term of this contract, and has listed political contributions made during the past twelve months as set forth in said certification; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) Provides that this contract might be awarded without competitive bidding as a "professional service", and further requires that the resolution authorizing the award of contracts for professional services without competitive bid must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority as follows:

1. The Chairman and Secretary of said Authority are hereby

authorized and directed to execute a certain agreement dated February 17, 2016, between the Authority and Eurofins QC Inc., a corporation of the Commonwealth of Pennsylvania, having offices at 1205 Industrial Highway, Southampton, PA.

2. The contract is awarded without competitive bidding as a "Professional Service" because certified laboratory services are exempt from bidding under N.J.S.A. 40A:11-5(1)(a)(i); the Authority has had a positive experience history with this Contractor, and the Contractor has the required licenses, skills, personnel and experience to adequately provide the professional services required by the Authority in this regard.
3. A Notice of this resolution shall be published in the official newspaper as required by law within ten days of its passage.
4. One copy of this Resolution, and the contract itself, shall be made available at the Authority offices for public inspection.
5. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.
6. This Resolution memorializes the action taken by the Authority at its meeting on February 17, 2016.

#### CERTIFICATION

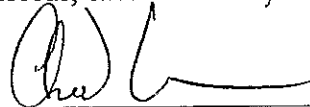
I, Laurel Napolitano Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Authority at a meeting held on February 17, 2016.

BY: Laurel Napolitano  
Laurel Napolitano, Secretary

DATE: February 17, 2016

CERTIFICATION

I, CHAD CHAMBERLAIN, Chairman of the Authority, do this date certify that the contract mentioned herein exceeds, or is reasonably likely to exceed the sum of \$17,500.00 during its term.

  
\_\_\_\_\_  
Chad Chamberlain, Chairman

Dated: February 17, 2016

**RESOLUTION: 16-14**

**AUTHORIZING THE EXECUTION OF  
AGREEMENTS WITH PASSAIC VALLEY  
SEWERAGE COMMISSIONERS TO ACCEPT  
AND TREAT THE WARREN COUNTY  
(PEQUEST RIVER) MUNICIPAL UTILITIES  
AUTHORITY'S SLUDGE**

WHEREAS, the Warren County (Pequest River) Municipal Utilities Authority, (hereinafter the "Authority") operates two wastewater treatment facilities commonly referred to as the Oxford Area WWTF and the Belvidere Area WWTF, which generates sludge that needs disposal; and

WHEREAS, the Passaic Valley Sewerage Commissioners ("PVSC") Wastewater Treatment Plant has waste disposal facilities and capabilities adequate to accept the sludge generated by the Authority's WWTPs; and

WHEREAS, the Authority desires to deliver its sludge to PVSC for treatment, and PVSC desires to accept the same for that purpose; and

WHEREAS, the parties have negotiated an agreement to their mutual satisfaction for that purpose, and have directed their legal counsel to finalize a written contract embodying that agreement; and

WHEREAS, the Authority desires to authorize its Chairman and Secretary to execute that agreement in its final written form.

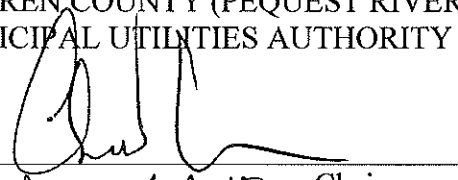
NOW THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority, County of Warren, State of New Jersey as follows:

1. The Authority hereby authorizes its attorney to review and approve a final form of contract for the delivery of 100% of the Authority's sludge for treatment at the PVSC treatment facility upon those terms and conditions generally set forth in the proposals from the PVSC sent on February 11, 2016 and dated February 11, 2016.

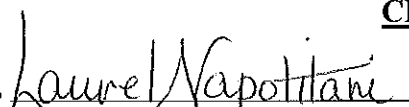
2. In accordance with N.J.S.A. 40:14B-49, the Authority hereby authorizes and directs its proper officers to execute said Sewage Disposal Agreements for the Oxford Area WWTF and Belvidere Area WWTF provided the Authority's attorney shall certify that said agreement, in final form, complies with the agreement as described above.
3. A copy of the final executed agreement authorized hereby shall be on file at the Authority's administrative offices, and may be inspected during regular business hours.
4. This Resolution shall take effect immediately.

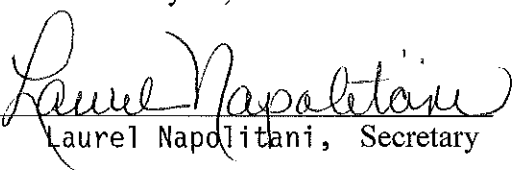
Dated: February 17, 2016

WARREN COUNTY (PEQUEST RIVER)  
MUNICIPAL UTILITIES AUTHORITY

By:   
Chad Chamberlain, Chairman

**CERTIFICATION**

I, , Secretary of the Warren County (Pequest River) Municipal Utilities Authority, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Authority at a meeting held on February 17, 2016.

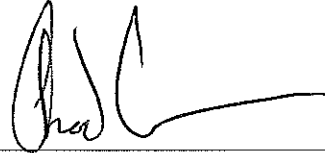
By:   
Laurel Napolitani, Secretary

DATE: February 17, 2016

**RESOLUTION RE:**

**EXPENDITURES FROM THE OPERATING FUND  
DURING THE MONTH OF FEBRUARY 2016.**

**I HEREBY CERTIFY**, that the bills listed on the attached Resolution of February 17, 2016, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2016 budget.



Chad Chamberlain, Chairman

  
Laurel Napolitani, Secretary

Certificate No. OF 355

Dated: February 17, 2016

Moved by: Mr. Piazza

Seconded by: Mr. Scott

Yes 9

No 0

Abstain 0

Absent 0

**APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND**

**Meeting: February 17, 2016**

**BE IT RESOLVED**, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #17084 - #17094	1/26/16-2/5/16	\$3,372.18
	Due 2/17/16	<u>69,590.38</u>
	Total	\$72,962.56



PENTAMATION  
 DATE: 01/26/2016  
 TIME: 11:12:53

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 1/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17084	10101	01/26/16	90 AUCTION LIQUIDATION SERVI	5710	ON LINE AUCTION FEE	351.04
17085	10101	01/26/16	239 CENTURYLINK	5076	TELE/ALRM S WTR PS	33.93
17085	10101	01/26/16	239 CENTURYLINK	5076	TELE/ALRM BRKFLD	19.90
17085	10101	01/26/16	239 CENTURYLINK	5076	TELE/FAX/ALRM/INT BEL	307.13
17085	10101	01/26/16	239 CENTURYLINK	5076	TELE BEL	28.70
			TOTAL CHECK			389.66
17086	10101	01/26/16	490 EXPRESS-TIMES	5021	LEGAL NTC RATE HEARING	137.80
17087	10101	01/26/16	1440 ONE CALL CONCEPTS, INC.	5024	UTILITY MARKOUTS	6.20
17088	10101	01/26/16	2140 VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	113.27
			TOTAL FUND			997.97
			TOTAL REPORT			997.97

PENTAMATION  
 DATE: 02/05/2016  
 TIME: 10:45:07

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER

PAGE NUMBER: 1  
 VENCHK11  
 ACCOUNTING PERIOD: 2/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17089	10101	02/05/16	CENTURYLINK	5076	TELE/ALRM/FAX/ OXF	136.55
17089	10101	02/05/16	CENTURYLINK	5076	TELE/ALRM WH2	47.66
17089	10101	02/05/16	CENTURYLINK	5076	TELEALRM AXF AVE	38.02
17089	10101	02/05/16	CENTURYLINK	5076	TELE/ALRM WH1	33.67
			TOTAL CHECK			255.90
17090	10101	02/05/16	CRISTAL ASSOCIATES, LLC	5024	MISC MAINT SUPPLIES	166.70
17091	10101	02/05/16	JCF&L	5071	ELECT LIBERTY ST MTR	2.81
17092	10101	02/05/16	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,842.70
17093	10101	02/05/16	NEW JERSEY AMERICAN WATER	5072	WATER USAGE WTR ST PS	13.60
17094	10101	02/05/16	WILSON PRODUCTS	5024	ACETYLENE ETC CYL RENTAL	92.50
			TOTAL FUND			2,374.21
			TOTAL REPORT			2,374.21

PENTAMATION  
 DATE: 02/17/2016  
 TIME: 13:19:23

PAGE NUMBER: 1  
 ACCTPA21

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.batch='PK' and transact.yr='16' and transact.fund='MUA01' and transact.key\_orgn='MUAADM' and transact.c  
 ACCOUNTING PERIOD: 2/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
10101	17099	02/17/16	BILLY WAUHOP & ASSO	MUAADM	5029	MGMT/OPER SUPER OWN	0.00	6,405.52
10101	17103	02/17/16	COUNTY OF WARREN	MUAADM	5028	SUPPORT SERV FINANC	0.00	1,000.00
10101	17107	02/17/16	DEUTSCH, SIDNEY	MUAADM	5011	STIPEND	0.00	166.63
10101	17108	02/17/16	FLORIO PERRUCCI STE	MUAADM	5027	LEGAL SERVICES JAN	0.00	1,411.93
10101	17115	02/17/16	JIORLE'S OFFICE SUP	MUAADM	5030	MISC OFFICE SUPPLIE	0.00	196.93
10101	17116	02/17/16	KISZONAK, DREW	MUAADM	5011	STIPEND	0.00	166.63
10101	17120	02/17/16	NAPOLITANI, LAUREL	MUAADM	5011	STIPEND	0.00	291.63
10101	17121	02/17/16	NIECE, DONALD L.	MUAADM	5011	STIPEND	0.00	166.63
10101	17123	02/17/16	PIAZZA, ROBERT	MUAADM	5011	STIPEND	0.00	291.63
10101	17124	02/17/16	POSTMASTER BELVIDER	MUAADM	5022	STAMPS	0.00	207.00
10101	17128	02/17/16	ROSENBERG, PHILIP H	MUAADM	5011	STIPEND	0.00	166.63

TOTAL CASH ACCOUNT

TOTAL FUND

TOTAL REPORT

10,471.16  
 10,471.16  
 10,471.16

PENTAMATION  
 DATE: 02/17/2016  
 TIME: 15:11:55

MUNICIPAL UTILITY AUTHORITY  
 CHECK REGISTER -- BY FUND

PAGE NUMBER: 1  
 ACCTRA21

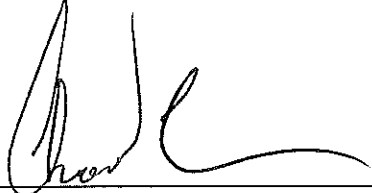
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 ACCOUNTING PERIOD: 2/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND		-----VENDOR-----		KEY BUDGET UNIT		----DESCRIPTION----		SALES TAX	AMOUNT
CASH ACCT	CHECK NO	ISSUE DT			ACCNT				
10101	17095	02/17/16 10	ABB INC.	MUAOPER	5024	SERVI CONT MTR CALI	0.00	1,284.00	
10101	17096	02/17/16 22	ACCURATE WASTE REMO	MUAOPER	5079	SLUDGE HAULING JAN	0.00	6,720.00	
10101	17097	02/17/16 56	AMERIGAS	MUAOPER	5070	PROPANE	0.00	891.61	
10101	17098	02/17/16 161	BILL HODGE ELECTRIC	MUAOPER	5024	SERV LIGHTING/COMPR	0.00	366.34	
10101	17100	02/17/16 206	C & M AUTO PARTS	MUAOPER	5024	MISC MAINT ITEMS	0.00	50.72	
10101	17100	02/17/16 206	C & M AUTO PARTS	MUAOPER	5024	MISC MAINT ITEMS	0.00	106.98	
10101	17100	02/17/16 206	C & M AUTO PARTS	MUAOPER	5024	MISC MAINT ITEMS	0.00	12.58	
10101	17100	02/17/16 206	C & M AUTO PARTS	MUAOPER	5024	MISC MAINT ITEMS	0.00	78.50	
TOTAL CHECK							0.00	248.78	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	38.92	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	14.35	
10101	17102	02/17/16 265	CINTAS CORPORATION	MUAOPER	5043	UNIFORMS	0.00	8.98	
TOTAL CHECK							0.00	123.26	
10101	17104	02/17/16 292	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	1,672.73	
10101	17104	02/17/16 292	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	77.50	
10101	17104	02/17/16 292	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	424.50	
10101	17104	02/17/16 292	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	505.50	
10101	17104	02/17/16 292	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	1,162.50	
10101	17104	02/17/16 292	CP ENGINEERS, LLC	MUAOPER	5545	ENGINEERING SERVICE	0.00	2,910.00	
TOTAL CHECK							0.00	6,752.73	
10101	17110	02/17/16 604	G. E. REHA CONSULTIN	MUAOPER	5024	TANK INSULATED JACK	0.00	2,400.00	
10101	17111	02/17/16 625	GERO, WAYNE	MUAOPER	5092	REIMB HEALTH BENEFI	0.00	516.23	
10101	17112	02/17/16 715	HACH COMPANY	MUAOPER	5509	LAB SUPPLIES	0.00	1,691.39	
10101	17112	02/17/16 715	HACH COMPANY	MUAOPER	5509	DL PORTABLE METER	0.00	532.00	
TOTAL CHECK							0.00	2,223.39	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT BEL STP	0.00	8,073.07	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT S WTR ST PS	0.00	776.31	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT	0.00	2.81	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT OXF WWTP	0.00	10,105.07	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT WH PS2	0.00	382.63	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT AXF AVE PS	0.00	136.16	
10101	17113	02/17/16 935	JCP&L	MUAOPER	5071	ELECT WH PS	0.00	394.35	
TOTAL CHECK							0.00	19,870.40	
10101	17114	02/17/16 945	JEFECO EQUIPMENT SUP	MUAOPER	5024	RAGS & GLOVES	0.00	559.30	
10101	17115	02/17/16 970	JTORLE'S OFFICE SUP	MUAOPER	5024	OUTSIDE ENTRANCE MA	0.00	120.39	



**RESOLUTION RE:** EXPENDITURES FROM THE CAPITAL IMPROVEMENTS FUND FOR THE MONTH OF FEBRUARY 2016.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in accordance with the Authority's budget.

  
Chad Chamberlain, Chairman

  
Laurel Napolitani, Secretary

Certificate No. CI 363

Dated: February 17, 2016

Moved by: Mr. Piazza

Seconded by: Mr. Kiszonak

Yes 9

No 0

Abstain 0

Absent 0

**CAPITAL IMPROVEMENT  
BILLS LIST  
February 17, 2016**

1. CP Engineers, LLC Period: January 2016 Engineering Services Warren Haven Pump Stations Rehab	.....\$341.25
2. CP Engineers, LLC Period: January 2016 Engineering Services Construction Services Oxford WWTP Upgrade	.....13,772.79*
3. Certified Testing Laboratories, Inc. Concrete Testing Oxford WWTP Upgrade	.....100.00*
4. Florio Perrucci Steinhardt & Fader, LLC Period: January 2016 Legal Services Oxford WWTP Upgrade	.....80.00*
5. Tomar Construction Services, Inc. Payment Application #25 Contract No. 12-01 Oxford WWTP Upgrade Less Money Withheld (Liquidated Damages) Amount paid to Tomar	.....23,788.47* <u>\$15,500.00)</u> <u>\$8,288.47</u>
Total	22,582.51

\* Bills to be submitted by CPE to request reimbursement from the NJEIT Financing Program

PENTAMATION  
DATE: 02/17/2016  
TIME: 13:12:05

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
ACCTPA21

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ACCOUNTING PERIOD: 2/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT	
10101	17105	02/17/16	292	CP ENGINEERS, LLC	MUA01	19050 ENGINEER SERV WH RE	0.00	341.25	
TOTAL CASH ACCOUNT								0.00	341.25
TOTAL FUND								0.00	341.25
TOTAL REPORT								0.00	341.25



PENTAMATION  
DATE: 02/17/2016  
TIME: 13:17.15

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
ACCTPA21

SELECTION CRITERIA: transact.batch='PK' and transact.yr='16' and transact.fund='MUA01' and transact.key\_orgn='MUA01' and transact.ac  
ACCOUNTING PERIOD: 2/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCT	DESCRIPTION	SALES TAX	AMOUNT
10101	17106	02/17/16	292 CP ENGINEERS, LLC	MUA01	19006	ENGINEER SERV OXF U	0.00	13,772.79
10101	17109	02/17/16	539 FLORIO PERRUCCI STE	MUA01	19006	LEGAL SERV OXFORD U	0.00	80.00
TOTAL CASH ACCOUNT								13,852.79
TOTAL FUND								13,852.79
TOTAL REPORT								13,852.79

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER - BY FUND

PENTAMATION  
DATE: 02/17/2016  
TIME: 13:36:05

SELECTION CRITERIA: transact.batch='PK' and transact.yr='15' and transact.key\_orgn='MUA01' and transact.account='19006' and transact  
ACCOUNTING PERIOD: 2/16

CASH ACCT CHECK NO	ISSUE DT	VENDOR	KEY BUDGET UNIT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
10101	02/17/16 248	CERTIFIED TESTING L MUA01	19006		CONCRETE CYLINDER T	0.00	100.00
TOTAL CASH ACCOUNT							100.00
TOTAL FUND							100.00
TOTAL REPORT							100.00

PENTAMATION  
DATE: 02/18/2016  
TIME: 10:44:08

MUNICIPAL UTILITY AUTHORITY  
CHECK REGISTER

PAGE NUMBER: 1  
VENCHKLI  
ACCOUNTING PERIOD: 2/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17133	10101	02/18/16	1953	TOMAR CONSTRUCTION SERVIC	19006 CONT 12-01 OXF WWTFF UPGRD	8,288.47
TOTAL FUND						8,288.47
TOTAL REPORT						8,288.47