

Position: Prep Cook, On-Call

Type: Permanent, On-call, Days and Shifts Vary (includes, nights ,holidays and weekends)

Wage: \$doe

Please Note: To apply for this position, please contact any Nevada JobConnect, One-Stop Center or workforce partner office and ask for a referral. A current resume is required.

Job Overview:

A high-end catering and event planning company based in Las Vegas is looking for an experience On-Call Prep-Cook. The successful candidate must be dedicated to providing the very best in catering and party planning services for private and corporate clients in the Las Vegas area and beyond.

Minimum Requirements:

1. Previous hospitality industry experience and/or preparation of high-quality food items is preferred.
2. Clark County Food Handler Safety Training Card is required.
3. Attention to detail is a must.
4. Able to stand on feet for 8-10 hour shifts and to lift 25-pound boxes to a height of 3-4 feet and load them into trucks.
5. Able to work variable shifts including nights, holidays and weekends.

Essential Duties and Responsibilities:

- Prepares high-quality food items according to standardized recipes and instructions to meet production, delivery and event schedules.
- Serves meals or prepares for delivery by using correct portioning, meeting outlined standards, ensuring that food is at the correct temperature and is attractive and tasty. Tastes all prepared food items.
- Responsible for records from area worked during service periods.
- Cleans kitchen after preparation, maintaining high standards of cleanliness. Stores or discards excess food in accordance with safe food handling procedures.
- Keeps refrigerators and storerooms clean and neat. Ensures food and supply items are stored per standards.
- Operates and maintains kitchen equipment as instructed.
- Assists in production planning, record keeping and reporting as required.
- Assists in the ordering and receiving of all food and supplies as required.
- Reports needed maintenance, faulty equipment or accidents to the supervisor immediately.
- Maintains good working relationships with coworkers, customers, administrators and managers.
- Performs job safely while maintaining a clean, safe work environment.
- Performs other duties as assigned