

Town of Parsonsfield

Selectmen Agenda

August 25 2020

Selectmen Meetings are now open to the Public-Masks are required.

Notice: Selectmen meetings will be on Parsonsfield Face Book page (not community page)

After the close of the meeting 10 minutes will be set aside for citizens to email their comments to the Board at

[Selectmen@Parsonsfield.org](mailto:Selectmen@Parsonsfield.org)

Note: Annual Town Meeting will be held Saturday, September 12, 2020

In Attendance:

- (1) Town Clerk Report.
- (2) Review/Approve August 25, 2020 agenda
- (3) Approval of August 18, 2020 minutes
- (4) Review and approve Bills to be paid August 25, 2020 #41  
Review and approve Bills to be paid September 1, 2020 #41PP
- (5) Review ads- None
- (6)(1) CEO Report /Working with Dr. DeKay to resolve 20 Elm St. issues. Letter from Dr. DeKay  
Email from Gerard Clifford asking the CEO to address Watson Woods code violations.
- (2) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month.
- (3) Animal Control Officer - ACO Kristin Russell-Perkins- July 28, to Aug. 21, 2020 Report
- (4) Planning Board /August 18, 2020 Agenda. August 18 meeting minutes Moreau application. August 18, 2020 PB minutes. Letters to Rich Jordan/Solar Project and Mark Mounce on Mill project Applications are complete.  
Marijuana Articles-approved by PB.  
Meeting schedule:  
8/29: Site walk 9am Solar Project @ Box Shop  
8/29 Site walk Mill project 11am @ Mill  
9/1 Public Hearing-Mill project 7pm  
9/15 Public Hearing-Solar Project 6pm
- (4A)Appeals Board/ Letters of Denial to Clifford and Mrs. Gould for appeals made.
- (5) Comprehensive Committee / None
- (6) Sokokis Road –Sand/Salt Shed /None
- (7) Solar update /Emails from SRCC
- (8) Robinson Mill / see PB
- (9) Stanley Building/ Review Email and Letter from Town Attorney to David Hastings  
SRCC-Aug. 26<sup>th</sup> @ 7pm will have discussion on septic system installation.
- (10) Saco River Corridor Commission. SRCC Regulations. Applicant's notice of intent to file an application
- (7) Selectmen's' review/ signatures of approvals.
  1. MEDOT review of Province Lake Road, Discussion with MEDOT August 25<sup>th</sup> @ 2:30 with Selectmen and Road Commissioner. Meet on August 25<sup>th</sup> @ 2:30 with Peter M. Coughlan, P.E.Director, Community Services Division, and Region Manager, Henry. No additional. LRAP funds mentioned.
  2. Discuss coronavirus safety concerns. /Selectboard Chair will make announcement at beginning of tonight's meeting,
  3. Review/sign Ron L. Beaulieu & Company, auditor, cost sheet for the next three years auditing service with option for two more years.
  4. FYI: SMPDC August Newsletter
  5. FYI: Set time for workshop with CEO, Dr. DeKay, Selectboard and two concerned residents (limited do to safety measures)
- (8) Road Commissioner /
- (9).Selectmen update  
Jesse Stacey-  
Harvey Macomber –.  
Ed Bower Jr –.
- (10).Meeting Calendar/events: Fall Bulky Waste Pickup Oct. 12<sup>th</sup>. Tire Drop off Oct. 24<sup>th</sup>.
- (11).Adjournment

(12). Workshop items –

1. MMA legal reply to vacation accruals-need to check with Town Clerk/Treasurer/move to Jan. 2019
2. Special town Meeting items: to opt in /out, Food Sovereignty Ordinance, and Town Clerk pay raise correction.  
Update sale of Tax Acquired property ordinance. Request for Comprehensive Plan Funds to hire consultant.  
Funds needed for Animal Control Officer. ATV Club request. .
3. Workshop April 28, 2020 with Deb Hiney, Long Pond Association President. Time not set.
4. Workshop No Parking at Long pond Beach/Town needs Ordinance.

DRAFT

Town of Parsonsfield

Selectmen Minutes

August 25 2020

Attendance at Selectmen Meetings. You must make an appointment to attend (see 7/2) the Selectmen's meetings.

**-Masks are required.**

Notice: Selectmen meetings will be on Parsonsfield Face Book page (not community page)

After the close of the meeting 10 minutes will be set aside for citizens to email their comments to the Board at

[Selectmen@Parsonsfield.org](mailto:Selectmen@Parsonsfield.org)

Note: Annual Town Meeting will be held Saturday, September 12, 2020

In Attendance: Mark Mounce

- (1) Town Clerk Report. /Review report. 30 day notices have been mailed
- (2) Review/Approve August 25, 2020 agenda /Selectmen reviewed/approved
- (3) Approval of August 18, 2020 minutes /Selectmen reviewed/approved/signed
- (4) Review and approve Bills to be paid August 25, 2020 #41 /Selectmen reviewed/approved/signed  
Review and approve Bills to be paid September 1, 2020 #41PP /Selectmen reviewed/approved/signed
- (5) Review ads- None
- (6)(1) CEO Report /Working with Dr. DeKay to resolve 20 Elm St. issues. Letter from Dr. DeKay  
Email from Gerard Clifford asking the CEO to address Watson Woods code violations.
- (2) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month.
- (3) Animal Control Officer - ACO Kristin Russell-Perkins- July 28, to Aug. 21, 2020 Report
- (4) Planning Board /August 18, 2020 Agenda. August 18 meeting minutes Moreau application. August 18, 2020 PB  
minutes. Letters to Rich Jordan/Solar Project and Mark Mounce on Mill project Applications are complete.  
Marijuana Articles-approved by PB.  
Meeting schedule: rescheduled to 9/5/20  
8/29: Site walk 9am Solar Project @ Box Shop Cancelled-  
8/29 Site walk Mill project 11am @ Mill Cancelled-rescheduled to 9/5/20  
9/1 Public Hearing-Mill project 7pm  
9/15 Public Hearing-Solar Project 6pm
- (4A)Appeals Board/ Letters of Denial to Clifford and Mrs. Gould for appeals made.
- (5) Comprehensive Committee / None
- (6) Sokokis Road –Sand/Salt Shed /None
- (7) Solar update /Emails from SRCC
- (8) Robinson Mill / see PB
- (9) Stanley Building/ Review Email and Letter from Town Attorney to David Hastings  
SRCC-Aug. 26<sup>th</sup> @ 7pm will have discussion on septic system installation.
- (10) Saco River Corridor Commission. SRCC Regulations. Applicant's notice of intent to file an application
- (7) Selectmen's review/ signatures of approvals.
  1. MEDOT review of Province Lake Road, Discussion with MEDOT August 25<sup>th</sup> @ 2:30 with Selectmen and Road Commissioner. Meet on August 25<sup>th</sup> @ 2:30 with Peter M. Coughlan, P.E.Director, Community Services Division, and Region Manager, Henry. No additional. LRAP funds mentioned.
  2. Discuss coronavirus safety concerns. /Selectboard Chair will make announcement at beginning of tonight's meeting on attendance at the Selectmen's meeting due to the overcrowding experience at the last meeting./ Selectmen Chair-made announcement "In order for a citizen to attend the Selectmen meetings an appointment must be made by the Thursday before the next Selectmen's meeting." We strive to keep our citizens and employees safe and find we need to put guidelines in place to be able to do so."
  3. Review/sign Ron L. Beaulieu & Company, auditor, cost sheet for the next three years auditing service with option for two more years. / Selectmen reviewed/approved/signed
  4. FYI: SMPDC August Newsletter
  5. FYI: Set time for workshop with CEO, Dr. DeKay, Selectboard and two concerned residents (limited do to safety measures) /Will wait for September 4<sup>th</sup> report from CEO and Dr. DeKay. Local citizens have provided Selectmen  
\_with questions on 20 Elm St.

(8) Road Commissioner / Attended workshop with DOT, Selectboard and DOT officials on maintenance of Province Lake Road. DOT needs a reply from Selectboard.

(9).Selectmen update

Jesse Stacey- Has contacted site evaluator to do survey of Stanley Building property.  
Harvey Macomber –. Will install barriers in Town Clerk’s Office after tonight’s meeting  
Ed Bower Jr –. Working on Budget.

(10).Meeting Calendar/events: Fall Bulky Waste Pickup Oct. 12<sup>th</sup>. Tire Drop off Oct. 24<sup>th</sup>.

(11).Adjournment

(12).Workshop items –

1. MMA legal reply to vacation accruals-need to check with Town Clerk/Treasurer/move to Jan. 2019
2. Special town Meeting items: to opt in /out, Food Sovereignty Ordinance, and Town Clerk pay raise correction.  
Update sale of Tax Acquired property ordinance. Request for Comprehensive Plan Funds to hire consultant.  
Funds needed for Animal Control Officer. ATV Club request. .
3. Workshop April 28, 2020 with Deb Hiney, Long Pond Association President. Time not set.
4. Workshop No Parking at Long pond Beach/Town needs Ordinance.

\_\_\_\_\_  
Debra Taber, Selectmen’s Assistant

\_\_\_\_\_  
Edward I. Bower Jr., Selectman Chairman

\_\_\_\_\_  
Harvey Macomber -Selectman

\_\_\_\_\_  
Jesse Stacey – Selectman

DRAFT