

**CITY OF SHEPHERD**  
**BOARD OF ALDERMEN**  
**Regular Called Meeting**  
28 N. Liberty, Shepherd City Council Chambers  
Monday, August 11, 2025, 6:30 PM  
**OFFICIAL MINUTES**

**REGULAR CALLED MEETING:**

**Members Present:** Charles Minton, Mark Porter, Curtis Ainsworth, Yvonne Cones, Ray Marrs, Billy LaCoste

**Members Absent:**

**City Staff Present:** Debra Hagler, Kenneth LaVergne, Terri MacIntyre, Matthew Greer, Clint Headley

**Others Present:** Wayne Jenkins, Brian May, Jeff Williams, Denise, Matt Parker, Brenda Myers, Greg Cones, Margaret Williams, Capt. Baker,

**CALLED TO ORDER /INVOCATION**

Mayor Charles Minton called the meeting to order at 6:30pm. Yvonne Cones led the prayer. The pledges were recited.

**PUBLIC INPUT:**

**NONE**

**PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:**

**NONE**

**REPORTS:**

**LIBRARY:** Teri gave a written report for June and July. The council acknowledged her good numbers and expressed their appreciation.

**POLICE:** Clint emailed his report to the council.

**PUBLIC WORKS:** Matthew stated the grant sewer rehab project was going strong and that they were almost finished with S. Byrd. He stated that the 150-lift station is part of the rehab project. He gave an update on Tractor Supply. He mentioned the water line to Manual Road needs to be increased to a 6-inch line. He spoke about the temp summer help employee that he can utilize with budget funds still available and that he intends to use him to paint fire hydrants. He will be able to temp until the end of September.

**MUNICIPAL COURT:** No Report

**PERMITS:** No Report

**OLD BUSINESS:**

**Discuss and take action necessary regarding Community Center Rentals.**

No action was taken on this matter. Chief Headley volunteered the Police Department to check the Community Center between back-to-back events. Yvonne Cones explained her experience again to those that didn't hear about the state of the Building when she showed up to unlock the door before the July 4<sup>th</sup> event. Discussion was held to raise the deposit to make sure people have an incentive to clean.

Discuss and take action to Adopt Ordinance #353 to regulate Speed Bumps.

Curtis Ainsworth made a motion to table action on this item to allow some changes to be made. Mark Porter seconded the motion.

City Attorney Kenneth LaVernge presented an ordinance drafted for another city as a template for the council to review. At this point the council felt the ordinance didn't "fit" Shepherd as city streets do not normally see 300 vehicles a day. The council will review and "red-line" the Ordinance and it will be discussed again at the next meeting.

**NEW BUSINESS**

**Discuss and take action necessary to grant a Manufactured Home Variance for LeAnne Coleman at 9820 Hwy 150.**

No action was taken on this matter. Ms. Coleman asked to withdraw this item from the agenda.

**Discuss and take action necessary to grant a Manufactured Home variance for Ashley Avery at 100 Martin Drive.**

Mark Porter made a motion to approve the placement of this Manufactured Home subject to permits and she gets a thumbs up from Chief Headley that she has cleaned her property of debris from the house fire. Curtis Ainsworth seconded, and the motion passed with a unanimous vote. She showed a picture of the home she intends to place on the property. She is expecting delivery within 6-8 weeks. Once Chief Headley gives his approval that the property is cleaned, she can then pull her permit and move forward.

**Discuss and take action on request from Brenda Myers to add additional concrete and waive the permitting fees.**

Yvonne Cones made a motion to waive the permitting cost for this project. Curtis Ainsworth seconded. Mark Porter voted against the motion. The motion passed.

Ms. Brenda requested to make an additional concrete pad to put some picnic tables on. Mark Porter stated that he appreciates her, however, since a third party is hired to conduct City inspections the City still must pay them even when fees are waived for a customer. He continued to say that he doesn't want to be setting a precedence to any non-profit.

**Discuss and take action regarding the Emergency Services District contract with the Shepherd Volunteer Fire Department as well as address items purchased by City tax funds and budgeting future funds to be designated for the Shepherd VFD.**

Mark Porter made a motion that the council is willing for the SVFD to move forward with their plans and let the council have a final decision on the portion of the contract that will make a determination on the items purchased with City Taxpayer funds and the property. Curtis Ainsworth seconded the motion, and it passed with a unanimous vote. The president of the SJC ESD Board and secretary along with member of the SVFD were in attendance regarding a merger of all the fire departments in the County into one department. The City of Shepherd has a voice in this as several trucks and some equipment have been purchased with City tax dollars. The property where the SVFD is located is also City property. The Council assured the SVFD that they will support the department's decision and all the things the City has a part in can be controlled with the contract.

**Discuss and take action to order an election.**

Billy LaCoste made a motion to order an election. Yvonne Cones seconded the motion. The motion passed with a unanimous vote.

**Discuss and take action to spend funds from Park Improvement on purchasing playground equipment for Gazebo Park.**

Mark Porter made a motion to discuss this next month or when details can be obtained. Yvonne Cones seconded the motion.

**Discuss and take action to schedule a workshop to determine the 25-26 Budget and tax rate.**

Yvonne Cones made a motion to have a workshop on August 25<sup>th</sup> at 6:00pm Billy LaCoste seconded the motion and the motion passed with a unanimous vote.

**Minutes:**

Yvonne Cones made a motion to approve the minutes of the previous meeting. Billy LaCoste seconded the motion. The motion passed unanimously.

**Payment of the Bills:**

Billy LaCoste made a motion to pay the bills. Mark Porter seconded, and the motion passed with a unanimous vote.

## ANNOUNCEMENTS

### **ADJOURNMENT: 8:18pm**

Ray Marrs made a motion to adjourn, and Billy LaCoste seconded, and the motion passed unanimously.

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Charles Minton, Mayor  
Prepared by City Secretary, Debra Hagler