

## **Regular Meeting Minutes**

Tuesday, September 17, 2024

The regularly scheduled meeting of Public Water Supply District #6 was held on Tuesday, September 17, 2024, in the conference room of the district office, 6000 Kingsway Drive, House Springs, MO 63051.

The roll call showed President Gary Goede, Director Angela Berga, Vice President James Lehnhoff, and Tom Lammert present. Director Paul Carr was absent

Others present included were District Manager Kevin Ritz and Cochran Project Manager TJ.

**Approval of Agenda:** Director James Lehnhoff motioned to approve it, and Director Angela Berga seconded a motion to approve the agenda as presented. The motion passed unanimously.

**Approval of Minutes:** Tuesday, August 20, 2024. Director James Lehnhoff motioned to approve. Director Tom Lammert seconded a motion to approve the minutes as presented with noted corrections. The motion passed unanimously.

**Citizens to be heard:** None

## **Update on Capital Improvement Projects:**

### **Highway W Watermain Extension Project number 24-9945**

- Cochran was authorized to begin work at the May board meeting.
- The topographic survey has been completed.
- Cochran is working on finalizing an alignment.
- Cochran has submitted easements to the district for review. Kevin reviewed and will approve. Kevin noted a few risks; they have mailing addresses to contact owners.
- Targeting an early spring start date.

### **Lower Byrnes Mill Watermain Extension Project number 22-9938**

- Cochran has updated the two new easements caused by filed changes.
- Cochran submitted easements to the district for review.
- KJU has pressure tested and tested the new water main.
- Cochran will schedule a final walk-through with the district and KJU. A punch list will be created with any final items that need to be addressed.

## **Managers Reports**

### **Emergency Repairs:**

- 8-26 a small hole in the cast iron pipe was spliced in 4' of a new pipe with couplings (Buchheits).
- 8-29 Leak on a 4X4X3 T with valves; while shutting off incoming valves to repair this leak a valve busted, morphed into two repairs. I called P&M to fix the 2<sup>nd</sup> leak while the district fixed the first one.
- 9-1 Small hole in the cast iron pipe, spliced n 4' of a new pipe with couplings (Buchheits).
- 9-9 Small spit on 6' main off 4 Ridge, clamped it.
- 9-10 Small pinhole on a 4' main, clamped it.
- 9-16 Small split on 8' main on Meadow View, clamped it.

### **Maintenance Repairs**

- Repaired 2 old meter service
- Installed 2 new meter settings

### **Other**

- **Director James Lehnhoff made a motion to contract with Traffic Control Company to make emergency traffic control. Director Angela Berga seconded the motion for approval. The motion passed unanimously.**
- **Kevin will verify all our contractors are OSHA 10 compliant.**

### **Regulatory Compliance:**

- Disinfection residuals averaged 1.0 mg/L free residual
- 8 Monthly routine Bacteriological (Bac-T) clean

**Approval of Bills by Ordinance #2750:** Director James Lehnhoff motioned to approve Ordinance 2750 for **\$232,819.37**, and Director Angela Berga seconded the motion to approve. The motion passed unanimously.

**Approval of Treasurer's Report:** **Director James Lehnhoff motioned to approve the Treasurer's report**, and Director Angela Berga seconded the motion to approve. The motion passed unanimously.

### **Old Business:**

- Update on MOCAT: Kevin was concerned about extra accounting work and potential room for manual errors. James Lehnhoff expressed his request that we thought the district would ask Paul questions about extra work (accounting) that would be involved. The board requested that Kevin follow up with Paul to see what is involved with the accounting and transferring money over. Kevin will contact Paul and meet with Kevin, Angie, and Paul to better understand the process. We also need to explore our contract with

Stifel (before we agree to anything) because we have a clause with them, and we can't make too much money without changing our agreements with Stifel.

**New Business**

- Buchheit water main replacement: The water main feeding Buchheit needs to be replaced. Just last month, we had 3 separate leaks on this line. It's an old cast iron pipe starting to show its age. The cost of materials is around \$35,000, and anticipated labor is around \$60,000- \$80,000. Due to costs, we will hold off for now. Maybe re-visit within 5 years.

**Closed Session:** None

**Motion to Adjourn:** No other business appeared. Director Angela Berga motioned to adjourn. Seconded by James Lehnhoff. Motion passed. The meeting adjourned at 7:00 p.m.

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Board President

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Board Secretary