

APPROVED

Arrowbear Park County Water District Regular Meeting January 16, 2020 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 16, 2020, at the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Rick Weber
Director Terisa Bonito
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Also present were the following:

General Manager Huff
Secretary Rimmer
Field Supervisor Miller
Chief Ozias

Visitors who were present:

Ouida Rendelman
Michelle Agosta
Wayne Clemons

Open Session

President Bunyea called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Wymer, Weber, Oberlies, Bonito, and Bunyea. Directors that were absent: None.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the month of November and December, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None

Public Comments:

Wayne Clemons commented on his perceptions of the fire department. President Bunyea requested Mr. Clemons supply the Board with a list of the items so that this may be placed on the Agenda for February.

Staff Reports:

- A) Supervisor Miller reported a total of 16 maintenance issues for the month of November and 13 maintenance issues for the month of December. In November, there were 8 customer requests to turn off/on water, 1 District initiated shut-off, 1 District equipment

repairs, 0 meters replaced, 4 meters read/re-read, 0 main repairs, 1 service line repairs, 1 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 1 lien filed, 1 lien released, 60 shut-off notices, 13 non-payment shut-offs, and 10 turn-ons after water shut-off. In December, there were 8 customer requests to turn off/on water, 1 District initiated shut-off, 0 District equipment repairs, 0 meters replaced, 0 meters read/re-read, 1 main repair, 2 service line repairs, 0 customer inquiries requiring investigation, and 1 sewer issues/repairs. There were also 4 new owners, 1 lien filed, 1 lien released, 64 shut-off notices, 16 non-payment shut-offs, and 17 turn-ons after water shut-off.

Supervisor Miller also reported on the snow storm over Thanksgiving and the effects on the District.

- B) Chief Ozias reported on the Fire Department calls for the month of November and December. In November, there were a total of 7 calls, 6 were in-District and 1 was out-of-District. In December, there were a total of 9 calls, all 9 were in-District. Chief Ozias also reported that the Fire Department had their annual Christmas party, that the department participated in a structure fire in Running Springs, and updated the Board on the status of the newly obtained strike vehicle.
- C) General Manager Huff reported that he met with the County of San Bernardino utility coordination group. General Manager Huff reported that re-paving of the streets in Arrowbear Lake would begin in August 2020. General Manager Huff also reported that a new lift station controller was installed, and that Running Springs Water District did not need any water at the present time.

President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board

1. There was a discussion regarding the annual election of Board Officers (President and Vice President).

A motion made was by Director Wymer to elect Director Weber as President for the year 2020. The motion was seconded by President Bunyea. Motion passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito

Nays: None

Abstain: None

Absent: None

A motion was made by Director Weber to elect Director Wymer as Vice President for the year 2020. The motion was seconded by Director Bonito. The motion passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito

Nays: None

Abstain: None

Absent: None

2. There was a motion by Director Bonito to re-affirm Caroline Rimmer as Secretary to the Board of Directors for 2020, seconded by Director Wymer and passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None

3. There was a motion by Director Bonito to appoint Directors Wymer and Oberlies as well as General Manager Huff and Secretary Rimmer as signers for the District bank account. The motion seconded by Director Wymer and passed by unanimous vote.
Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None
4. There was a motion by Director Wymer to affirm the regular Board Meeting time for 2020 (The 3rd Thursday of each month, except December, at 6:30 PM). Motion was seconded by Director Bonito and passed by unanimous vote.
Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None
5. At 7:07 PM, President Bunyea adjourned the regular meeting and opened the annual Arrowbear Park County Water District Financing Corporation meeting (See Minutes for Arrowbear Park County Water District Financing Corporation). Director Bonito made a motion to appoint the newly sustained officers of the Arrowbear Park County Water District Board to fill the same positions on the Arrowbear Park County Water District Financing Corporation Board for 2020. Motion was seconded by Director Wymer. Motion passed by unanimous vote.
Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None

President Bunyea adjourned the Arrowbear Park County Water District Financing Corporation meeting at 7:08 PM. President Bunyea reopened the regular Board meeting at 7:09 PM.

6. There was a discussion regarding adjusting account #0593 balance. Director Bonito requested that General Manager Huff accept the offer of \$1,000 and present the family member with a payment plan that included the continued accrual of late fees and interest. Motion was seconded by Director Wymer and passed by unanimous vote.
Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None
7. There was a discussion regarding changing the accounting software to accommodate segregated Water, Sewer, and Fire fund accounting as required by GASB and recommended by District auditors and allocate necessary funds for purchase of software with first year's annual maintenance and support fees. Motion was made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None

8. There was a discussion regarding purchasing asset tracking and depreciation software as recommended by the District auditors and allocate the necessary funds to purchase the software. Motion was made by Director Bonito, seconded by Director Wymer, and passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None

9. There was a discussion regarding the approval of Resolution #2020-1-16 to renew the cooperative agreement with CAL Fire for federal excess personal property (FEPP), program. Motion was made by Director Wymer, seconded by Director Bonito, and passed by unanimous vote.

Ayes: Wymer, Weber, Bunyea, Oberlies, Bonito
Nays: None
Abstain: None
Absent: None

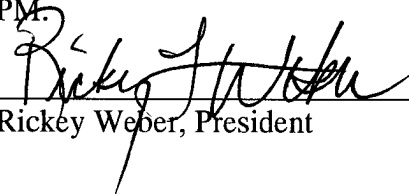
Announcements:

- A) Former President Bunyea discussed the sale of his personal property.
B) Director Wymer requested a reinstatement of the December meeting, Director Bonito said she would not be at the February 20, 2020 meeting.
C) The Staff discussed the Board's participation in group Ethics and Sexual Harassment training and passed out Form 700's.

The next board meeting will be February 20, 2020 at 6:30 PM.

Adjournment of Open Meeting

There being no further business, Former President Bunyea adjourned the open meeting at 8:42 PM.



Rickey Weber, President



Caroline V. Rimmer, Secretary