

SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, July 20th, 2023, 6:00 P.M.

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Reade, Butler, and Hirsch, were present. The City Attorney, City Administrator and Assistant Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Butler to approve the agenda for the Regular Meeting of the Summerset City Commission for July 20th, 2023. Motion carried.

CONSENT CALENDAR

Motion by Reade, second by Butler to approve the minutes of the Regular Meeting of July 6th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Kitzmiller, second by Butler, to approve the claims and hand checks in the amount of \$161,227.90 from July 6th, 2023, through July 19th, 2023, as presented or amended. Motion carried.

Cardmember Services	June 2023 Credit Card Statement	\$9,559.35
SOUTH DAKOTA STATE TREASURER	Sales Tax Collected June 2023	\$1,009.92
A & B BUSINESS SOLUTIONS	Water Machine	\$45.00
ARTISTIC CUSTOM BADGES	Summerset PD Patches	\$407.50
AT&T MOBILITY	Summerset PD Cell Phones	\$549.42
AXON ENTERPRISE, INC	2021 T7CQ Dock	\$3,319.80
BH ENERGY	Utilities	\$6,008.67
BLACK HAWK WATER USERS DIST.	Monthly Utilities 7055 Leisure Lane	\$38.25
CBH CO-OP	Govt Fuel	\$5,568.01
CITY OF RAPID CITY	Solid Waste May & June 2023	\$11,545.38
CLARITY TELECOM	Fax/Phone/Internet	\$1,127.19
DEMERSSEMAN JENSEN TELLINGHUISEN & HUFFMAN, LLP	Legal Services	\$3,417.50
DIAMOND D WATER	Sun Valley Park	\$238.15
Diaz, Lyanna	WW Deposit Refund/ CR balance refund	\$115.00
Easton, Donald	Deposit Refund	\$100.00
Farnsworth, Teresa	Deposit Refund - applied 68.40 to account balance	\$33.60
Fitzgerald, Dan	Deposit Refund	\$50.00
GOLDEN WEST TECHNOLOGIES	Comprehensive Managed Services 07/01 - 7/31, 2023	\$3,808.50
	39 Microsoft Office 365 Subscription License	
HAWKINS INC.	Defoamer Aqua Hawk 460 lbs	\$2,467.20
HDR ENGINEERING, INC	Engineering Fees	\$37,456.77
	Task Order 3 - Astoria Ct & Astoria Ln	
	Task Order 2023-004 Siouxland Road Reconstruction	
	WWTP #2022-04	
IBM	MaaS360 Essential Client	\$26.84
Jensen, Elaine	Deposit Refund - applied 34.34 to account balance	\$65.66
Jonas, Corey	Uniform Allowance	\$400.00
KENNY'S BODY SHOP	2020 Ford Interceptor	\$3,828.57
KIEFFER SANITATION	Portable Toilets	\$312.50
MCCOMB SERVICES	IT Consultation March-June, 2023	\$1,450.00

MDU	Utilities	\$355.51
MEIERHENRY SARGENT LLP	WWTP Expansion Borrower Bond	\$59,230.42
MIDCONTINENT COMMUNICATIONS	WWTP Telephone	\$176.49
OLSON TOWING	Tow abandoned vehicle from Sun Valley Estates	\$253.50
Parkinson, Kurt	Deposit Refund - applied 28.80 to account balance	\$21.20
Piedmont Valley Chamber of Commerce	Summerfest Donation	\$500.00
RAPID CITY JOURNAL	Notice of Public Hearing - Variance Freedom Invest	\$756.38
	Notice of Public Hearing Conditional Use Permit	
	Commission Meeting Minutes June 1, 2023	
	Ordinance 2023-15	
	Ordinance 2023-14	
	Ordinance 2023-13	
	Ordinance 2023.12	
	Ordinance 2023-11	
	Ordinance 2023-10	
	Ordinance 2023-09	
	Ordinance 2023-08	
	Ordinance 2023-07	
	Ordinance 2023-06	
SCHIEFFER, LISA	Per Diem Pierre - Summer Study	\$204.00
SD ONE CALL	35 Notifications for June 2023	\$36.75
SD Secretary of State	Schieffer-Notary Filing Fees	\$30.00
Silver, Christine	Credit Balance Refund	\$15.00
Simpson Printing	Business Cards R. Basser & K. Siferd	\$125.00
Solar Eclipse Tinting	Tint for Government Bldg Doors/PD Windows	\$716.64
TYLER TECHNOLOGIES, INC	Go Live and Utility Bill Compare	\$5,830.00
	AP History Data Conversion	
	Go Live	
Welch, Travis	Deposit Refund - applied 23.68 to account balance	\$26.32
Winningham, Daniel	Deposit Refund - Applied 48.09 to account balance	\$1.91
	TOTAL:	\$161,227.90

DEPARTMENT HEAD REPORTS

Nicholin Birgen on behalf of Stephany Baumeister, Jon Ambrose, Anthony Kayl, Rich Nasser, and Lisa Schieffer, gave monthly reports.

SPEAKER REQUEST FORM, INSTRUCTION POSTER/LEGAL OPINION

Motion by Butler, second by Hirsch to open for discussion. Motion carried.

City Administrator Lisa Schieffer presented the same to the Board. The Board discussed amending the language on the form/poster.

Motion by Kitzmiller, second by Reade to close discussion. Motion carried.

Motion by Butler, second by Reade to approve the amended speaker request form. Motion carried.

INTEREST RATES/MONEY MARKET RATES

Motion by Butler, seconded by Hirsch to open for discussion. Motion carried.

The Board was presented rates from both First Interstate Bank and Bank West. Representatives from Bankwest outlined options for interest rates for CDs vs. Money Market accounts.

Motion by Hirsch, second by Butler to close discussion. Motion carried.

Motion by Butler, second by Reade to approve setting up a money market account for the City of Summerset. Voting yes: Torno, Reade, Butler and Hirsch. Voting no: Kitzmiller. Motion carried.

TEEN COURT PRESENTATION – ALEXANDRA LUX

Alexandra Lux gave an overview of the teen court program.

WAGE SCALE STEPS & GRADES

Motion by Reade, second by Butler to open for discussion. Motion carried.

City Administrator Lisa Schieffer gave an overview of the proposed steps & grades. The Board will then take some time to review the same. The item will be put back on the agenda for August 3rd.

Motion by Reade, second by Butler to close discussion. Motion carried.

PRELIMINARY BUDGET FY2024

Motion by Reade, second by Butler to open discussion. Motion carried.

Each Department Head gave an overview on their budget and long-term plans. The Board will review the same and get together with their respective Department Head to go through the budget in detail and prioritize items.

LIGHTING MAINTENANCE/OPTIONS CITY OF SUMMERSET

Motion by Kitsmiller, second by Butler to open discussion. Motion carried.

Greenshine Solar Lights and Fonrocher/Gen Pro gave presentations to the Board. Public Works Director Anthony Kayl was asked to weigh in on the options of solar lighting.

Motion by Butler, second by Hirsch to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller to use all solar going forward. Motion carried.

YARD WASTE CONTAINERS

Motion by Butler, second by Kitzmiller to open discussion. Motion carried.

Commissioner Kitzmiller asked that the Board determine whether or not the City is going to keep paying for the illegal dumping until the situation can be rectified by moving the same. Illegal dumping does carry a fine.

Motion by Kitzmiller, second by Reade to close discussion. Motion carried.

SECOND READING FOR ORDINANCE 2023-06 KENNELS

Motion by Butler, second by Kitzmiller to approve second reading. Motion carried.

Motion by Kitzmiller, second by Butler to adopt Ordinance 2023-06. Motion carried.

SECOND READING FOR ORDINANCE 2023-07 DANGEROUS ANIMAL

Motion by Kitzmiller, second by Reade to approve second reading of Ordinance 2023-07. Motion carried.

Motion by Kitzmiller, second by Butler to adopt Ordinance 2023-07. Motion carried.

SECOND READING FOR ORDINANCE 2023-08 NOTICE OF REVIEW BY LEGAL AND FINANCE COMMITTEE

Motion by Reade, second by Hirsch to approve second reading of Ordinance 2023-08. Motion carried.

Motion by Kitzmiller, second by Butler to adopt Ordinance 2023-08. Motion carried.

SECOND READING FOR ORDINANCE 2023-09 NOTICE TO CUT VEGETATION

Motion by Hirsch, second by Butler to approve second reading of Ordinance 2023-09. Motion carried.

Motion by Kitzmiller, second by Reade to adopt Ordinance 2023-09. Motion carried.

SECOND READING FOR ORDINANCE 2023-10 PENALTY 91.999

Motion by Kitzmiller, second by Butler to approve second reading of Ordinance 2023-10 Penalty 91.999. Motion carried.

Motion by Butler, second by Hirsch to adopt Ordinance 2023-10. Motion carried.

SECOND READING FOR ORDINANCE 2023-11 DEFINITIONS 93.01

Motion by Butler, seconded by Reade to approve second reading of Ordinance 2023-11. Motion carried.

Motion by Hirsch, seconded by Butler to adopt Ordinance 2023-11. Motion carried.

SECOND READING FOR ORDINANCE 2023-12 GENERAL PENALTY 10.99

Motion by Hirsch, second by Reade to approve second reading of Ordinance 2023-12. Motion carried.

Motion by Kitzmiller, second by Butler to adopt Ordinance 2023-12. Motion carried.

SECOND READING FOR ORDINANCE 2023-13 STORING, PARKING, or LEAVING VEHICLES AS A NUISANCE 93.02

Motion by Hirsch, second by Reade to approve second reading of Ordinance 2023-13. Motion carried.

Motion by Kitzmiller, second by Butler to adopt Ordinance 2023-13. Motion carried.

SECOND READING FOR ORDINANCE 2023-15 PENALTY 71.999

Motion by Reade, second by Hirsch to approve second reading of Ordinance 2023-15. Motion carried.

Motion by Hirsch, second by Butler to adopt Ordinance 2023-15. Motion carried.

RESIGNATION – CASEY MONTILEAUX POLICE DEPARTMENT

Motion by Kitzmiller, seconded by Butler to accept resignation of Casey Montileaux. Motion carried.

RFP – SURPLUS PROPERTY

Motion by Kitzmiller, second by Hirsch to open discussion. Motion carried.

City Attorney Mike Wheeler went over the options.

Motion by Kitzmiller, second by Reade to close discussion. Motion carried.

Motion by Butler, second by Reade to interview agents. Motion carried.

CONTRACTORS APPLICATION FOR PAYMENT NO.#2

Motion by Butler, seconded by Kitzmiller to approve payment No.#2. Motion carried.

CITIZENS INPUT

Jim Guthrie thanked the Board and explained that Meade County came through and prepared the road and did mag watering on High Meadows Road.

UPCOMING EVENTS:

None

ITEMS FROM CITY ATTORNEY

None

ADJOURNMENT

Motion by Reade, second by Kitzmiller, to adjourn at 8:48 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

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