

Minutes of the August 15, 2023 meeting of the Board of Trustees of the Village of Newark held in the 2<sup>nd</sup> floor courtroom of the Municipal Building at 6:00 PM.

PRESENT	<p>Mayor Jonathan Taylor (25); Trustees: Robert Bendix (24), Stuart Blodgett (20), Chris Burgess (26), and Emily Howard (19).</p> <p>Police Chief Richard Martin, Code Enforcement Officer, Mike Bouwens, Economic Development Facilitator Mark Peake, Fire Chief Jeff Miller, Attorney Matthew St. Martin, WWTP Chief Operator John Reynolds.</p> <p>General Public: 17</p>
WELCOME BY MAYOR	<p>At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.</p>
APPROVAL OF MINUTES	<p>Motion Trustee Bendix, seconded Trustee Howard and carried unanimously to approve the following minutes:</p> <ul style="list-style-type: none"><li>• Regular Board Meeting July 17, 2023.</li><li>• Special Board Meeting July 21, 2023.</li><li>• Special Board Meeting August 2, 2023</li></ul>
CONSENT AGENDA	<p>Motion Trustee Bendix, seconded Trustee Howard and carried unanimously to approve the August vouchers and invoices Trustee Bendix reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$495,598.61 were authorized for all funds.</p> <p>The Board thanked the department heads for their monthly reports.</p> <p>The Village Board recognized the Newark High School Basketball Team Sectional Champions. Coach Henry Kuperus, Players Levar Moore, Brayden Steve, Marwayn Osmen, Jaypar Allen, Peyton Deboerdere, Daeon Wright, Nicholas Hayes, Tariq Joseph, Raeshawn Howard, Kellen Foster, Tony Kanaley, Carlos Bueso, Damian Mathys and Eric Finn. This is their fifth time in the Final Four.</p>
FIRE CHIEF	<p>Chief Miller reported:</p> <p>379 calls to date</p> <p>2.79 minutes for first unit enroute after being dispatched</p> <p>5.63 minutes on scene after being dispatched</p>
CODE ENFORCEMENT	<p>The New M-53 delivery date is in October and it will take a month to ready it for service. Suggested to surplus current vehicle soon and go out for sealed bids with a target price of \$45k. Matthew St Martin was asked to create a document for bids with the right to refuse any bid.</p> <p>Code Enforcement Officer Michael Bouwens reported:</p> <ul style="list-style-type: none"><li>• Fire on North Main Street was a total loss</li><li>• Hotel on North Main Street wants to open 40 rooms, he will need approval from the State to do so</li><li>• Mavis Tire is coming along on construction</li><li>• Inspected the Gun Shop, looking to get reimbursed through the State Grant Fund. The check will be going out tomorrow.</li><li>• Had two irate people due to Code Violations issued</li><li>• Habitat for Humanity – concrete was poured</li><li>• Trustee Bendix mentioned the old Perkins parking lot needs to be cleaned up. Asked Mike to find out who owns it to get that done.</li></ul>

ECONOMIC  
DEVELOPEMENT

Economic Development Facilitator, Mark Peake discussed going to Civic Plus from Go Daddy. Robbin did a lot of research on this and Matt Ury has looked at it and thought it looked good. The cost is \$5,136.00 with a maintenance fee of \$4,342.80 that increases 5% yearly.

It will:

1. make the site ADA compliant (hearing and visually impaired)
2. will save even deleted content for Freedom of Information compliance
3. each department can update their own content without having access to another department's information. (Security can be based on department AND by individual person.)
4. This means POSSIBLY that the Chamber and AECC can drop their websites and use a page on the Village website. Also, when they add events to the calendar on their department page, it will appear on the Village website calendar.
5. It is searchable within the website.

Motion Trustee Howard, seconded Trustee Blodgett and carried unanimously to approve changing from Go Daddy to Civic Plus for our Website Design and Hosting.

We continue to work with Parks & Trails on their recommendations for the Village of Newark with regards to promoting the use of the canal trail which, hopefully will lead to economic benefits for Village businesses. We are looking at additional signage, bike racks and other various items to take advantage of their recommendations.

Mark thanked David Johnson and Lisa Butterfield for conducting field counts along the canal today from 3pm to 5pm in the rain. They are volunteering and they weren't ideal conditions to be out in today. This is another step in the Empire State Trail Town process. Hopefully, the conditions will be better for the remaining volunteers.

Mark and Robbin met with a great young man today, who went to Newark High School and graduated from RIT. He is interested in bringing an art gallery and more to the Village of Newark. We are starting the process of finding the right building for him and searching for ways to assist him in his vision for what he wants to bring to our community. He goes back and forth between Newark and Atlanta to run an art gallery there. He is a very engaging individual and I hope we can help him out. It would be great for Newark. Between him and people he knows he feels he could also help bring back the mural next to the Interpretive Center. If that is something the Board would be interested in talking to him about please let me know and we will set something up to discuss it more.

MAYOR

Discussed the possibility of adopting a new policy for the Village regarding applications for utility or construction work in the Village. It is not a requirement for utility or construction workers to give Village notice of work or clean up after they are done. This will make it a requirement and we could impose fee/fine. The City of Geneva has a similar Code in place.

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to approve CPL to provide engineering design and construction services for the Village of Newark Allerton Hill Reservoir Replacement.

	<p>Motion Trustee Burgess, seconded Trustee Bendix and carried unanimously to assist the Town of Lyons with payment for Grant writing regarding a study for a potential consolidation of wastewater treatment services with the Village of Newark.</p> <p>Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve water services on Snake Road where the Village of Newark would be the supply source.</p>
LEGAL	Nothing at this time.
CHIEF OF POLICE	<p>Police Chief Richard Martin gave the following update on July 2023 statistics:</p> <ul style="list-style-type: none"><li>• 16 Property Damage MVA; 3 Personal Injury MVA</li><li>• 64 Incident/Crime Reports taken</li><li>• 13 Arrests</li><li>• 1 Juvenile Referral criminal matter, referred to family court</li><li>• 48 Property Checks</li><li>• 21 Traffic Stops: 4 Times Traffic Tickets issued &amp; 17 Warnings issued</li><li>• 1 Uses of Force-Taser was brandished but not used (7-YTD)</li><li>• 18 ACO calls responded to</li><li>• 22 Calls during time other agencies are covering starting July 11<sup>th</sup></li></ul> <p>Total Events: 585</p> <p>Highest Call Types: 94 Assists 71 Disturbances</p> <p>Motion Trustee Blodgett, seconded Trustee Bendix, and carried unanimously to approve \$13,000.00 to outfit the new Chevy Tahoe Police Vehicle.</p>
WWTP CHIEF OPERATOR	<p>John Reynolds, Chief operator discussed the tank repair work that will need to be done. They will need to pump down two tanks for the work to be done but this will not impede the processing to be done.</p>
TRUSTEES	Nothing at this time.
TIME FOR THE PUBLIC	<p>Richard Davis from 220 Vienna Street. His neighbor's grass and bushes are overgrown. His neighbor is not very friendly. What can he do about this, what would be his next step?</p> <p>The Board suggested that he find a way to communicate with his neighbor. Offer him to borrow trimmers. Find a common bond to talk about. The Board asked Matthew St. Martin to look into this to see if there is a Code/answer to address this situation.</p>
EXECUTIVE SESSION	<p>Motion Trustee Bendix, seconded Trustee Blodgett, and carried unanimously to go into executive session at 6:50 P.M.to discuss a possible land transfer and staff positions.</p> <p>Motion Trustee Bendix, seconded Trustee Blodgett, and carried unanimously to go back into Open Session at 7:16 P.M.</p> <p>Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to approve the hiring of Bret Steve and Brad Steve as P/T Police Officers.</p>

ADJORNMENT      Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to adjourn the meeting. The meeting adjourned at 7:20 P.M.

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Lynette Morrison  
Village Clerk-Treasurer