

National Convention

NEWS & VIEWS



Volume 36
Issue 5

News & Views is published bi-monthly - by the Auxiliary for the Auxiliary,
224 38th Street Des Moines IA 50265

We are a proud member of the APWU Postal Press Association

Color editions of News and Views may be viewed on the Auxiliary Website:
www.apwuauxiliary.org

Special Edition !!!

National Convention - A Time to Participate

By Trisa Mannion-President

The Biennial National Convention is an opportunity for the officers and members of this organization to speak up and set the direction of the organization for the next two years. Delegates elect officers, we conduct training, debate resolutions, and everybody works to better the organization as a whole. State and local Auxiliaries, if possible, should send the full quota of delegates that are allowed. Delegates and Alternate Delegates should be elected early to enable them to make plans and find the best fares. Members at Large and Locals



Without Leaders are also encouraged to attend to ensure that your voices are heard. Visitors are welcome to attend, but we encourage them to become a delegate unless the local or state already has the full complement of delegates allowed. Visitors can participate in all activities except elections, speaking on issues, or voting on matters before the body. Send your credentials to the National Secretary as soon as the delegates are elected. Elect a few alternate delegates that can replace a delegate that is unable to fulfill the commitment to attend the convention. Alternate Delegates can attend all functions, but are seated in the guest section during business unless they replace a missing delegate. We encourage delegates to select a committee that they would like to learn more about or that they have expertise in the subject. It is a great time to meet other representatives and members from all over the country that share common goals and interests. The classes on Sunday are open to all members, and we

encourage you to attend and learn more about the Auxiliary and best practices. We have a full week planned for all delegates, so come prepared to have fun and share information. Make your hotel reservations early, so the hotel of your choice is not full. Volunteers are always welcome to help fulfill various needs before and during the convention. Please contact the National President for additional information. The National Organizing Committee announced plans for the organizations to share Brag Books filled with pictures, videos, or other creative forms of bragging with the delegation. Watch future issues of News & Views for details.

Inside this issue:

Convention Call	2
Convention Call cont.	3
Bragging Books	4
Elections Training	5
Writing Resolutions	6
Sample Resolutions	7
A Word-Zip-Line National Officer Listing	8

AUXILIARY CONVENTION CALL

TO ALL LOCAL, STATE AUXILIARIES, MEMBERS-AT-LARGE, LOCALS WITHOUT LEADERS

This is the official notice that the Auxiliary to the American Postal Workers Union National Convention will convene in Los Angeles, California, August 17-20, 2020. It will continue in daily sessions until the business of the Convention is completed. Official convention headquarters for the Auxiliary will be at the Los Angeles Convention Center.

ARTICLE V – REPRESENTATION (from the Constitution and By-Laws)

SEC. 1:

- (A) Per capita tax representation shall be based on the amount of per capita tax received twenty (20) days prior to the opening of the National Auxiliary Convention.
- (B) In order to be seated as a delegate and able to vote on any issue during the National Convention, the per capita tax must be received by the National Treasurer at least twenty (20) days prior to the opening of the National Auxiliary Convention. Dues must be paid current through the first day of the month following the National Auxiliary Convention.
- (C) The minimum age to be seated as a delegate on the National Convention floor shall be twelve (12).

SEC. 2:

- (A) Every Area Local and Local Auxiliary shall be entitled to a minimum of five (5) votes plus one (1) additional vote for each ten (10) members or the major fraction thereof.
- (B) LWOL chapters shall be entitled to no more than four (4) votes per Local—one (1) vote for each accredited delegate in attendance. National Convention credentials for LWOL delegates must be verified by the Credentials Committee and signed by the Credentials Chairperson, and/or the National Auxiliary President and National Auxiliary Secretary
- (C) Each member-at-large attending the convention shall have one (1) vote.
- (D) State Auxiliaries are entitled to representation at National Convention. Such delegates shall have a total of ten (10) votes. A state representative cannot act as a delegate for his or her respective local auxiliary.
- (E) Each national officer shall be entitled to one (1) vote.
- (F) Any Past National President of the Auxiliary to the American Postal Workers Union shall be seated as a delegate on the National Convention floor with one (1) vote.

SEC. 3:

One or more delegates may cast the full number of votes to which their delegation is entitled provided no vote is divided smaller than one (1) vote per delegate. No proxy vote shall be allowed.

SEC. 4:

- (A) Credentials of delegates shall be sent so as to reach the National Secretary not later than thirty (30) days before the convening of the National Convention. These credentials shall be tabulated by states in alphabetical order and shall be furnished to the National President not later than fifteen (15) days preceding the National Convention. State delegate credentials shall be accepted later, in the event state conventions are held less than thirty (30) days prior to the National Convention. The credentials chairperson at the National Convention shall not accept any credentials which have not been properly authorized by the officers of their respective Auxiliaries.
- (B) Alternate delegates may be seated in the permanent absence of regular delegates upon presentation of proper credentials.

ARTICLE XI - AMENDMENTS (from the Constitution and By-Laws)

SEC. 2:

Resolutions for proposed changes to any provision of the National Constitution, By-Laws, or Standing Rules for State, Area Local and Local Affiliates of the Auxiliary affecting elections must be submitted no later than the close of business on Monday of the National Convention. In the event that any such resolution has not been submitted in enough time to be included in the Convention Consolidated Report, the bringer of such resolution shall provide enough copies to be disseminated to the entire body of delegates.

Delegate Instructions

Delegate and Alternate Delegate Credentials



Please remember that to be seated at the National Convention delegates must bring a completed credential, signed by the President and Secretary of the Auxiliary they are elected to represent and present it at the Auxiliary registration desk at the Convention Center. The National President and Secretary sign credentials for Members at Large (MAL) and Locals Without Leaders (LWOL).

Credentials shall be automatically issued to the Local Auxiliaries in good standing as of January 1, 2020, provided; they participated in the 2018 National Convention. Credentials are mailed to the State or Local Auxiliary President. All other credentials are available online at www.apwuauxiliary.org. Request credentials from the National Secretary via a letter or email.

Complete all credentials in triplicate. Retain one copy for the organization that elected the delegate, present one copy at the time of registration at the national convention, and a copy is sent to the National Secretary as soon as completed. The President and Secretary or the State or Local Auxiliary must sign all copies. Member at Large (MAL) and Local Without Leaders (LWOL) credentials only need the signature of the member. Follow the instructions on the credential.

Only the President of an organized Auxiliary should request credentials, for someone other than themselves, to eliminate confusion and duplication of requests.

Return all credentials with the original signatures to the national secretary no later than July 20, 2020.

Credentials should be filled out as directed and signed by duly authorized officers. APWU credentials will not be accepted as Auxiliary delegate credentials. If delegates are selected too late to request credentials, the delegate must bring to the convention a letter, signed by the President or Secretary, certifying that they are representing their Auxiliary. Present this letter at the Auxiliary Headquarters Office at the convention, and credentials will be issued. When credentials have not been issued, delegates will be required to have a letter or fax for verification, showing they are authorized delegates. Personal verifications cannot be accepted.

Request and return all credentials to:

Joyce Tanguay, Secretary
236 Westbrook St
South Portland, ME 040106.

Request via fax (970) 243-7706



Retain a copy of the credential. Present at Registration to be seated as a delegate.
Send a copy to National Secretary Joyce Tanguay

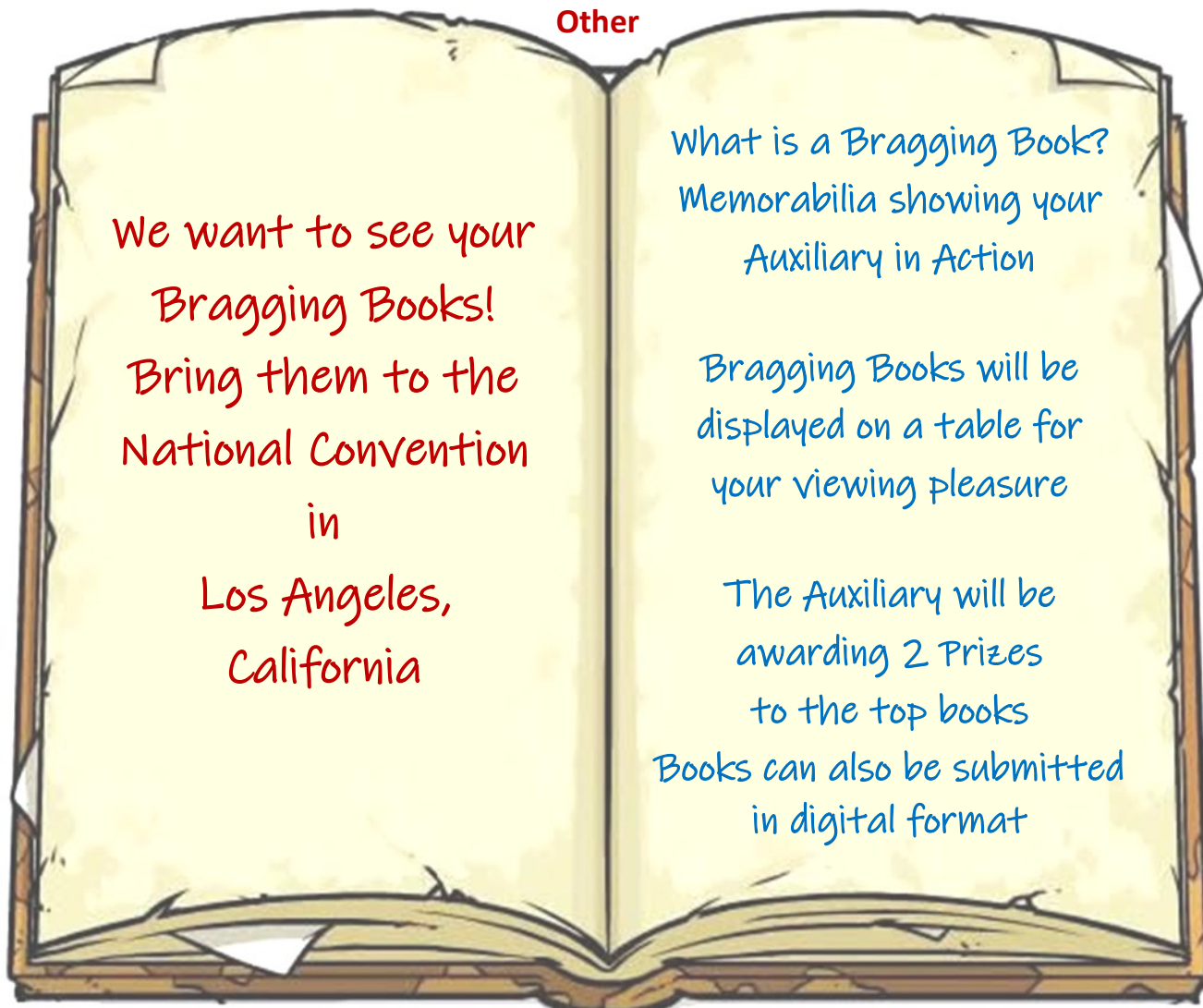
Representation

Representation is based on the amount of per capita tax paid on the average local Auxiliary membership from July 1 of the preceding convention year to June 30th of the current convention year. Per capita tax must be paid for the current year to the first day of the month following convention for the auxiliary or member-at-large to be in good standing and for the delegate to be seated. The minimum age to be seated as a delegate on the National Convention floor is 12.

Every Area Local and Local Auxiliary is entitled to a minimum of 5 votes plus 1 additional vote for each 10 members or the major fraction thereof. State Auxiliaries are entitled to 10 votes. National Officers and Past National Presidents are entitled to 1 vote. Members-at-large are entitled to 1 vote. For further information regarding representation, see Article V of the National Auxiliary Constitution. The National Treasurer can answer all questions regarding per capita tax paid over the period affecting representation.

HAS YOUR AUXILIARY BEEN ACTIVE IN ANY OF THE FOLLOWING?

- Human Relations**
- Political Action/Legislative**
- Organizing**
- Assisting the APWU**
- Other**



Not Able to Attend?

Submit your Book via Mail by July 15th, 2020

Send to Rebecca Kingsley

PO BOX 93686.

City of industry, CA 91715



Elections

Declaration of Candidacy

Any member who meets the eligibility requirements may declare candidacy for any office before noon on Tuesday at the National Convention. If desired, candidates may have their names, local and office sought published in *News and Views* prior to the National Convention. All submissions to *News and Views* must be received no later than forty-five (45) days prior to the publication date. Contact the National Auxiliary Editor for information regarding publication dates.

Excerpt from the National Constitution:

ARTICLE VII - ELECTION OF OFFICERS SEC. 1: All candidates prior to being nominated, must be a member in good standing of the Auxiliary for no less than one (1) year. SEC. 2: Nominations will take place as the last order of business on Tuesday afternoon. SEC. 3: Candidate(s) for nomination must be present at the time of being nominated for the elective position and/or a letter must be received by the election committee prior to the nominations at the convention stating they would accept the nomination for the position they are being nominated for.



We have some great classes planned that will appeal to new and not so new members. If this is your first or second time attending a convention, or, you would just like a refresher course, the First Timer's Class is for you. Maybe you would like to learn or freshen up your parliamentary skills, or you've just become a local or state officer, or are thinking about a position in the future, we have a class for you. We encourage all Auxiliary members to join in the fun and attend the courses of their choice. These classes offer an inviting learning environment and are also a great way to get to know other members. Classes offered will be, First Timer's and Leadership by Example, presented by Debra Stewart and Lisa Beer. We will also have a President's and Secretary's training class and a Legislative Aide-Editor's and Treasurer's training class each given by the current officer in those positions. All sessions are Sunday August 16, 2020.



Writing Resolutions

A resolution is a formal proposal put before an assembly for action. At an Auxiliary convention, resolutions are used to make changes to constitutions and to establish a policy or procedure. A resolution lays out the reasons for a proposal and formally states the proposal as a **MAIN MOTION**. Resolutions may be submitted by individuals, by officers, by committees or by local or state Auxiliaries.

Action is not taken on some resolutions at conventions because they are improperly written or really don't say what the maker of the resolution intended to say. It isn't difficult to write a resolution once you understand the format. There are four parts to a resolution: the title, the preamble, the resolved and the authorized signatures. The resolution should be written in this format:

TITLE

WHEREAS: (state reason) , and

WHEREAS: (state additional reason) , and

WHEREAS: (state additional reason) , therefore be it

RESOLVED: (state action to be taken) , and be it further

RESOLVED: (state further action to be taken) .

SIGNED _____

(name typed below line)

SIGNED _____

(name typed below line)

The title indicates the subject of discussion. The preamble is the section that states the reasons for the proposal, it is the whereas section. More than one reason may be stated, there is no limit. The resolved is the section that prescribes the action to be taken as a result of the stated reasons. More than one action may be required, so there may be more than one resolved. All resolutions must be signed by the maker (s) of the motion. If an Auxiliary is submitting the resolution, it should be signed by that Auxiliary's president and secretary. If a committee is submitting the resolution it should be signed by the chairman and members of the committee.

A resolution pertaining to the constitution should state the article and section of the constitution under consideration. It must clearly state where the change is to be made, citing the article, section and subsection (if any).

Copies of all resolutions should be distributed to all of the delegates at the convention. Some conventions require that resolutions be submitted in advance of the convention so they may be printed into convention booklets or copied for distribution.

Anyone wishing to submit a resolution to a convention should consult the convention call, the formal announcement of the convention, for instructions.

Sample Resolutions

The following two examples are to help you better understand how to write resolutions. The first is an example of a constitutional amendment. The second is an example of a miscellaneous resolution.

Minimum Age

Article VI, Section 4d

Whereas: All national officers in a position of fiduciary responsibility are presently bonded, and

Whereas: One of the requirements to be eligible for that bonding is to be at least 21 years of age, and

Whereas: The National Executive Board is investigating bonding to cover all state and local officers with fiduciary responsibilities, therefore be it

Resolved: That we delete the language in Article VI, Section 4d and replace it to read. The minimum age of an officer in the auxiliary be twenty-one (21) years, and be it further

Resolved: That upon passage at this state convention that this resolution will be sent by the state secretary to the national secretary for consideration at the next national convention.

Ruby Diamond, State President

Mike Smith State Secretary

Human Relations Project

Whereas: Auxiliary human relations projects benefit individuals who need our help, and

Whereas: These projects result in positive public relations for the APWU, the Auxiliary to the APWU, and postal workers in general, and

Whereas: The State Union is participating in the River City "Walk For A Cure", therefore be it

Resolved: That the State Auxiliary also participate in the River City "Walk For A Cure", and be it further

Resolved: That sufficient funds be appropriated from the treasury to pay for transportation and meals for all state officers participating in the walk

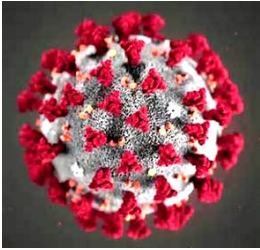
Harold Coleman, State Human Relations Committee

Betty Smith, State Human Relations Committee

Jane Day

Please, remember to send in your *signed* credentials

Pandemic Update



Nationwide we are facing an unprecedented pandemic. State, tri-state, and other APWU and Auxiliary conventions have been canceled throughout the country. Information and guidelines are changing and updated daily and state by state. The National Auxiliary is looking to the CDC and the APWU for guidance and is proceeding with arrangements for a National Convention in August.

We are fully aware that things may change, and are already thinking about contingency plans. Our member's safety is our top priority. Fortunately, we already have zip-line meetings set up and we encourage everyone to sign on for the latest information, see below. Our webpage is another good resource for updates at www.apwuauxiliary.org and also our Facebook page.

It is essential that credentials are filled out correctly and returned promptly. We are enclosing a copy of the credentials with a description of the committees on the back. If you have questions, concerns, or need another copy, please feel free to contact your district coordinator or any of the general officers. Many thanks to the postal employees and their families who are on the front lines. You are essential to the communities you serve.

YOU ARE INVITED



AUXILIARY ZIPLINE

<https://zoom.us/j/368309307>

Meeting ID: 368 309 30

First Tuesday of even numbered months at 8 pm EST

April 7, 2020
June 2, 2020
August 4, 2020
October 6, 2020
December 1, 2020

2018 – 2020 National Officers

PRESIDENT Trisa Mannion
970-245-3912 (fax) 970-243-7706
 3038 Cloverdale Ct
 Grand Junction, CO 81506
tmannion@apwuauxiliary.org

SECRETARY Joyce Tanguay
207-772-8521 (cell) 207-409-6032
 236 Westbrook Street
 South Portland, ME 04106-3326
jetanguay@apwuauxiliary.org

TREASURER Bonnie Sevre
612-788-3440 (cell) 612-889-4111
 2836 Highway 88
 Minneapolis, MN, 55418-3243
bsevre@apwuauxiliary.org

LEGISLATIVE AIDE EDITOR Janice Gillespie
515-664-1154
 224 - 38th Street
 West Des Moines, IA 50265
jgillespie@apwuauxiliary.org

DISTRICT 1 VACANT
 Please contact President Mannion
 AK, ID, MT, OR, WA,

DISTRICT 2 Rebecca Kingsley
562-355-3308
 PO Box 93686
 City of Industry, CA 91715 -3686
 AZ, CA, CO, HI, NM, NV, UT, WY
rkingsley@apwuauxiliary.org

DISTRICT 3 Karen Wolver
515-771-7183
 4631 NE 29th Street
 Des Moines, IA 50317
 IA, KS, MO, MN, NE, ND, SD
kwolver@apwuauxiliary.org

DISTRICT 4 Debra Stewart
817-534-9130
 6400 Guilford,
 Fort Worth, TX 76119
 AR, LA, MS, OK, TX
dstewart@apwuauxiliary.org

DISTRICT 5 Donnita Cameron
248-878-6538
 13342 Diena Dr
 Warren Mi 48088-6654
 IL, IN, KY, OH, MI, WV, WI
dcameron@apwuauxiliary.org

DISTRICT 6 Arline Holmes
804-266-2451
 8205 Tarkington Dr
 Richmond, VA 23227
 AL, FL, GA, NC, SC, TN, VA
aholmes@apwuauxiliary.org

DISTRICT 7 Lisa Beer
610-762-5759
 3006 N 5th Ave
 Whitehall, Pa 18052
 CT, DE, ME, MD, MA, NH, NJ, NY, PA, RI, VT
lbeer@apwuauxiliary.org