

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
NOVEMBER 11, 2024 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the October 14, 2024 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, November 8, 2024.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Tom Stracy, Gary Coroneos, Adam Janke, Lynette Gitter

Approval of October 14, 2024 Town Board Meeting minutes and October 22, 2024 Town Board Budget Meeting minutes

Knapp made a motion, seconded by Griffin, to approve the October 14, 2024 Town Board Meeting minutes and October 22, 2024 Town Board Budget Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of October 31, 2024, are as follows: Checking - \$4,342.21; Investment Savings - \$79,624.10; Town Reserve CD's - \$144,916.77; Town ARPA Reserve CD – \$70,438.37. Total town funds - \$299,621.45. Stands as read subject to an audit with the clerk.

• **CD Renewal**

The Town Reserve CD and Town ARPA Reserve CD are both up for renewal, terms and rates were reviewed for the following institutions:

Fox Community Credit Union 8 months at 4.43% or 12 months at 3.7%

Wolf River Community Bank 13 months at 4%

Community First Credit Union 10 months at 4.6% or 1 year at 3.8%

Knapp made a motion, seconded by Young, to renew both CDs with Community First Credit Union for a term of 10 months at 4.6%. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

• **Dog Licenses**

Treasurer Much is waiting on the county to finish their part for the year.

• **Tax Bond**

Treasurer Much has requested the annual treasurer's tax bond from Liberty Mutual, the town will be billed the \$100.00 cost directly.

• **3rd Quarter reconciliation with Clerk - Completed**

• **Check for tax postage**

Check number 12844 was endorsed and provided to Treasurer Much for tax postage.

Outagamie County Sheriff's officer report

Deputy Lehman was in attendance and issued a warning to not leave firearms unattended in deer blinds as a hunter in another nearby town left his firearm in his stand and it was taken. Deputy Lehman advised that contact was made with a resident on County D who was hosting band practices due to concerns about people parking on the road near the hill on both sides of the road and other drivers being unable to see the parked vehicles until the last minute when coming over the hill. Band members will park further down the road to avoid the hill, and will all park on one side of the road.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None.

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Specific matters for discussion and possible action:

A. Town Hall Maintenance

- Contact VanHandel Heating and Cooling for annual furnace maintenance. *Knapp made a motion, seconded by Young, to contact VanHandel Heating and Cooling for annual furnace maintenance. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.*
- Replace light fixture in men's bathroom. *Griffin made a motion, seconded by Young, to replace the light fixture in the men's bathroom. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. Griffin made a motion, seconded by Young, to have Supervisor Knapp do the work to replace the light fixture in the men's bathroom. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED.*

B. Ordinances

- Chapter 8, section 8.11 Burning Ordinance – Feedback from fire departments? The only feedback received from the fire departments was that residents do not abide by most burn permits. The board will revisit ordinance at a later date as all of our ordinances could use updating.
- State Statute 167 – Regarding Fireworks – Feedback from fire departments. No feedback received, will leave ordinance and permit as is for the time being.

C. Contracts

- Bear Creek Fire Department Fire 2025 Protection Agreement – Sign final copy voted on at last meeting. Contract was signed and hand delivered to Adam Janke to return to BCFD and Village Clerk Ashley Janke.
- Estimate from New London Tree Service for snow plowing – An additional estimate was received, both will be reviewed and voted on at December meeting.

D. Resolution No. 1-2024 Real Estate Tax Special Charges - *Knapp made a motion, seconded by Griffin, to approve Resolution No. 1-2024 Real Estate Tax Special Charges. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.*

E. Clerk

- Town Hall Rental – Dalton Korth for Thanksgiving
- Spring Elections – All town positions are up for re-election/election on April 1, 2025. Nomination papers can begin circulating on December 1, 2024.

Report of officers:

- Cemetery – Frederick monument was unable to be moved as it was set in wet concrete. The family is okay with this as it has been this way for decades.
- Plan Commission—nothing to report
- Building Inspector— Permit 24-06-B to Nathaniel Winters for a garage. Permit 24-07-B to Jacob Leeman for an egress window. Permit 24-08-B to Eric and Crystal Zitzelsberger for a pole shed.
- Constable—received 1 call 10/30/24 about a dog that keeps coming to the neighboring house, both parties have intact dogs. Contact made with both parties, verbally advised to keep their dogs in their respective yards to avoid a citation in the future.
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

- Lynette Gitter provided information that Russell Knapp previously had a dumpster for refuse due to his grain hauling business, due to his recent passing, refuse charges should resume in 2025.
- Lynette Gitter provided feedback to the board that they may want to think about revamping the burning and fireworks ordinances.

Complaints/Correspondence – No action taken

- None

Review and payment of vouchers

Vouchers for checks numbering 12819 to 12843 were submitted for review and payment. An additional payment will be made by direct debit from checking for the October Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

None

Adjournment/Calendar

- December 2 – Plan Commission if needed, 6:00 p.m.
- December 9 – Town Board meeting 6:30 p.m.

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- December 21 & 28 – Treasurer available for in-person property tax payments at Town Hall 9:00 a.m. – 3:00 p.m.
- January 18 & 25 – Treasurer available for in-person property tax payments at Town Hall 9:00 a.m. – 3:00 p.m.

Knapp made a motion, seconded by Young to adjourn at 7:14 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0.
MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11th day of November 2024, and were entered in this record book by:

_____, Clerk Stracy
And were approved this 9th day of December 2024 by:

_____, Chairperson Griffin
_____, Supervisor Young
_____, Supervisor Knapp