

IMPARTIAL HEARING OFFICERS APPOINTMENT AND COMPENSATION

POLICY

The Valley Stream Union Free School District Twenty-four (the "District") establishes the following policy to govern the appointment and compensation of impartial hearing officers for special education related impartial hearings pursuant to Part 200 of the Regulations of the Commissioner of Education.

Appointment

The Board of Education, or the individual designated for such purpose, shall immediately, but not later than two (2) business days after receipt by the District of the due process complaint notice or mailing of the due process complaint notice to the parent, initiate the selection process for the impartial hearing officer from the list of impartial hearing officers certified by the Commissioner of Education pursuant to §(x)(2) of the Part 200 Regulations who are available to serve in the District (the "Impartial Hearing Officer List"). The names on the Impartial Hearing Officer List are listed in alphabetical order. Selection from the Impartial Hearing Officers List shall be made on a rotational basis beginning with the first name appearing after the impartial hearing officer who last served or, in the event no impartial hearing officer on the list has served, beginning with the first name appearing on the Impartial Hearing Officer List. Should that impartial hearing officer decline appointment, or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the District that are documented and can be independently verified, each successive impartial hearing officer whose name next appears on the Impartial Hearing Officer List shall be offered appointment, until such appointment is accepted.

Compensation

The District shall compensate an impartial hearing officer for his or her services at a rate not to exceed the maximum rate established for such purpose by the Director of the

Division of the Budget. The Board of Education shall set the rate during the annual meeting. In addition, impartial hearing officers will be reimbursed for reasonable, actual and necessary expenses for automobile travel in accordance with the current district reimbursement rate set for District employees. Mailing and duplicating costs associated with the hearing will also be reimbursed by the District.

ADOPTED: March 23, 1995

REVISED: December 16, 2006