| East FEliciana Rural Water System10270 Highway 10Ethel, Louisiana 70777225-683-9698 / 225-683-9610 Faxwww.eastfelicianaruralwater.com*“This institution is an equal opportunity provider.”***Application for Water Service** |
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| **fOR oFFICE uSE oNLY** |
| Customer#: |  | Application Date: |
| Location#: |  | Receipt#: |
| Route / Station#: |  | Install Date: |
| Work Order#: |  | Meter #: |
| Turn on Date: |  | ERT#: |
| Meter Reading: |  | Inspected By: |
|  |  | Lock Out Tag#: |
| **APPLICANT INFORMATION** |
| Date:1/1/14 | Time: 12.00 | Service Date Requested:1/1/14 |
| Applicant’s Name:      |
| Applicant’s Date of birth: 1/1/14 | Last 4 digit of SSN: 1234 | Driver’s Lic#: 123456789 |
| Phone#: 225-225-2255 | Alt Phone#:225-225-2255 | Text #:225-225-2255 |
| Service address:      |
| Parish: |
| Mailing Address:      |
| City:      | State:   | ZIP Code:      |
| Resident Status:  | Have you ever had service with EFRW?  |
| Email Address:      |
| Federal Requirements |
| The following information is requested by the federal government in order to monitor compliance with federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information but are encouraged to do so. This will not be used in evaluation of your application, or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race national orgin of applicant on the basis of visual observation or surname. |
| Male / Female: | National Orgin: | Hispanic/ Non-Hispanic: |
| **Employment Information** |
| Current employer:      |
| Employer address:      | How long?       |
| Phone:      |
| City:      | State:    | ZIP Code:       |
| Position:      |
| **AUTHORIZATION** |
| I authorize East Feliciana Rural Water System to verify the information provided on this form and further agree to the following terms of the attached *“Water User Agreement”.* |
| Electronic Signature:    *(To file this application electronically, please enter the last 4 digits of your SS#)****\*\* Copy of Driver’s License is required in order to process application !!*** | Date:1/1/14 |

**EAST FELICIANA RURAL WATER SYSTEM**

10270 Highway 10

# ETHEL, LOUISIANA 70730

## **WATER USERS AGREEMENT**

This agreement between the East Feliciana Rural Water System, Inc. a non-profit corporation, hereinafter called the Association, and  *(Applicant's Name)* , a member of the Association hereinafter called the Member.

**I. Getting Connected to the EFRWS Distribution System**

**A. New Service:** Applicants agree to pay costs associated with purchasing and installing apparatus deemed necessary by the System, in establishing new service, such as meter boxes, meters, or other works. They agree that these items become the exclusive property of the Association and shall not be accessed or used by the Applicant. New service will be provided only after determination that distribution, storage and pumping capacity is available to provide adequate flow to the requested address. Meter box location may be requested, but the right to determine final placement is reserved to the EFRWS. All new services require a $75 deposit.

**B. Service Lines and Commencement of Service:** Applicants are responsible for installing a "service line system" needed to deliver water from the meter box to the place receiving water. **This "system" shall include a shut-off valve and valve box with cover, located no more than 3 feet from the Association's meter box.**  The Water User is responsible for maintaining the service system including locating and repairing leaks. **Water service shall commence only on the date set by the Association and then only after inspection and approval of the service system by EFRWS personnel.**

**C. Outside and Multiple Connections Prohibited:** The Member agrees to comply with the Louisiana State Dept. of Health requirements that no other present or future source of water will be connected to any waterlines served by the Association’s distribution system and will disconnect from any existing outside water supply prior to connecting to and switching to the Association’s system. Federal regulations allow one household service per water meter. Users found in violation of this regulation will be given one month from the time notified to remedy this situation and if not complying will be fined at a rate of $100 per month.

**D. Breach of Agreement:** In the event the Member shall breach this contract by (1) refusing or failing, without just cause, to connect his service line to the Association’s distribution system as set forth above, or *(2)* refusing or failing, without just cause, to pay minimum monthly water rate as established by the Association, upon the occurrence of either of said events, the Water User agrees to forfeit his deposit.

**II. When Should Bills be Paid and What Happens If Not Paid?**

**A. When are bills due?**  Bills are due on the 15th of each month. Accounts not yet paid by the 1st of the following month will be placed on the "Disconnection List" and if not remitted on or before the 15th of that month will be disconnected. For example, a bill received on March 31 or April 1 will be due by April 15. If not paid by May 1, the account will be placed on the "Disconnection List" and if not yet paid by May 15 will be disconnected.

**B. What are the penalties for not paying?** Unpaid accounts will begin accumulating a penalty at the rate of 10% per month beginning after the 15th of the final month in which non-payment occurs, as discussed in section A above.

**C. What happens when NFS checks are used to pay bills?**

 1. Accounts on the pending disconnect list paid with NSF checks will be immediately

 disconnected and subject to a $25 NFS fee plus all re-connection fees ( see E ).

 2. Those not on the disconnect list will receive a certified letter allowing 10 days from receipt

 to make good the NFS check amount plus the $25 NFS fee. Payment must be by money

 order or certified check and only at the EFRWS office, 10270 Highway 10, Ethel, La.

 3. Any accounts with four (4) "NSF" checks within a twelve (12) month period may be

 permanently disconnected .

**D. How can you avoid being disconnected?**

 1. Pay the full balance on or before the 15th of the final due date. The full balance refers to the User's

 entire outstanding balance regardless of when incurred. Claims that notice was not received will

 not be grounds for delaying disconnection.

 2. Produce proof of payment, in person at the EFRWS Office, 10270 Highway 10., Ethel, La. or fax to

 683-9610.

 3. Proof of payment must be a bank receipt showing date paid or a copy of the canceled check (front

 and back)

**Please** **Note, the following will NOT avoid disconnection :**

 - **Do not** present money order receipts or check register as proof of payment.

 - **Do not** attempt to place cash, money orders, or checks in the meter box. EFRWS will not be

 responsible for any items placed in a meter box and any damages will result in an unauthorized use

 fee of $225.

 - **Do not** attempt to pay EFRWS personnel in the field. EFRWS staff are forbidden to accept payments

 in the field or grant preferential treatment or exceptions.

**E. Once disconnected, how do I get re-connected?**

1. Pay the full account to a zero balance. This includes a $50 reconnection fee and $75 deposit (if not

 previously collected). All outstanding balances regardless of source must be included.

2. Payment may only be by money order or cashiers check.

3. Payment may only be made at EFRWS Office, 10270 Highway 10, Ethel, La.

4. Accounts settled after 2 p.m. will be reinstated during the next business day.

**Please** **Note :**

- The entire balance owed must be paid, NOT just the current bill.

- Personal checks or cash will NOT be accepted.

- Payment must be made at the EFRWS office, 10270 Highway 10, Ethel, La. Records of payment

 made at the Bank are not transferred to the EFRWS office in a timely fashion.

**F. Unauthorized Use Penalty :** Unauthorized use with meter or meter box after disconnection will result in an additional $225 penalty before reconnection can take place and could result in criminal charges. Unauthorized use includes removing any locking devices or in any other way re-opening the valve. The Association reserves the right to permanently remove service after a second unauthorized use charge.

**III. General Conditions:**

WHEREAS, the Member desires to purchase water from the Association, and to enter into a water users agreement as required by the Bylaws of the Association. NOW THEREFORE, in consideration of the mutual covenants, promises and agreements herein contained it is hereby understood and agreed: The Association shall furnish, subject to the limitations set out in Rules and Regulation and Bylaws and those hereinafter provided for, such quantity of water as the Member may desire in connection with his occupancy of the following described property. The Members, successors or assigns, hereby grants the Association a perpetual easement in, over, under, and upon the above described land with the right to erect, construct, install, and lay, and thereafter use, operate and inspect, repair, maintain, replace and remove water pipelines and appurtenant facilities, together with the right of ingress and eqress over adjacent land for the purpose mentioned above. The width of said easement shall be not less than 10 feet from the road right-of-way. Applicant acknowledges responsibility for the payment of this account and for all services due there under. The Applicant agrees to pay for water at such rates, time, and place as shall be determined by the Association, and agrees to the penalties for noncompliance with the above as set out in the current Rules and Regulations. Applicant acknowledges the right of the East Feliciana Rural Water System, without notice, to terminate any service to applicant’s address in the event of a delinquency in this account.

*(Applicant Type Name and Electronic filers must sign using the last 4 of SS#)*

Date: 1/1/14

*“USDA Rural Development is an Equal Opportunity, Provider, and Employer.” If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at* [*http://www.ascr.usda.gov/complaint\_filing\_cust.html*](http://www.ascr.usda.gov/complaint_filing_cust.html)*, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint from or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at* *program.intake@usda.gov**.”*