

The Town of Cloverdale met on Sept 12th 2017 at 6:00 p.m. at 154 S. Main St. Cloverdale, Ind. This is a Public hearing on 2018 budget and Additional Appropriation for the Fire Department Bldg. Regular meeting President Coweta Patton called the meeting to order at 7:00pm. The Pledge of Allegiance was recited, Attendance was called. Coweta Patton, Cindy Holland, Larry Fidler, and Gary Bennington, along with Clerk Treasurer Cheryl Galloway and Attorney Daniel Hofmann. Don Sublet was absent

A quorum being established, the meeting proceeded as follows.

Addition or Deletion to the Agenda. Motion to approve the agenda was made by Larry and 2nd by Gary. Vote was unanimous.

Approval of the Minutes for Aug 21st Special meeting. Motion was made by Cindy and 2nd by Larry. Vote was unanimous.

| Approval of Claims/Transfer | | | |
|-----------------------------|--------------|--------------|-----------|
| General | \$132,314.93 | motion Larry | 2nd Gary |
| Water | \$40,242.76 | motion Gary | 2nd Cindy |
| Wastewater | \$69,744.37 | motion Larry | 2nd Cindy |
| Payroll #16 | \$20,582.68 | motion Gary | 2nd Larry |
| Payroll #17 | \$21,235.84 | motion Larry | 2nd Gary |
| Payroll #18 | \$16,218.02 | motion Gary | 2nd Cindy |

Communications:

Safety Board Advisor: Phil discussed the selection process of bringing on the best reserves and full time officers that we can find. We have move to the electronic way of doing everything using e-mail compared too how we use to do it by phone and mail. It stream lines the process and makes it a quicker and more efficient. Phil invited the Council (at their convenience) to come to his office and he will explain in detail. The Reserves process is different than the full time position. We had 10 applicants and were down to 7 after the back ground checks. The Reserves will need to attend a 40 hour pre-basic class that the Sheriff office will be putting on Sept 18. After they complete the 40 hours they will have field training under the Marshal until he is comfortable with solo patrol. In the past the town purchases the uniform for the reserves only to have the reserves not work out. Now the reserves will purchase all their uniforms giving them skin in the game and investing in their career as police officers.

The full time Officer will be attending the Academy. We had 12 applicants and 5 showed up for the written and physical ability test. 3 passed and were ranked. The 2nd interview was conducted and all 3 were asked the same question. The last applicant will have a medical and psych test and if all is well after that they will be offered the opportunity to be a Cloverdale Police officer. We have one right now that I believe will do Cloverdale proud and should be starting in the next ten days. Since he is still an applicant and not employee his identity will remain anonymous.

Marshal: monthly report given to the Council. 212 running report of calls for service is 1824 with 168 traffic arrest. One thing the Town will see an increase in is Ordinance violation, showing the Council red tags that will be placed on property identified as a nuisance as far as yards not mowed/ weeds and abandon vehicles, along with working with the building inspector on unsafe buildings. The Marshal noted that 80% of folks given a red tag have been in compliance with cleaning up the property. Marshal did note with what Phil inform you that they will be opening another round of application for the fifth full time officer in Oct.

Clerk Treasurer: Culpepper & Merriweather Circus wanting to bring the circus to Town April of 2018. A contracting signing fee of \$290.00, Water supply and a 4 cubic yard dumpster will be what the town needs to supply. They do have a 1 million dollar insurance indemnifying protecting the Town and the Land Owner (Eric Hayman? Stardust road). Open for discussion and a Motion to approve was made by Larry and 2nd by Cindy. Vote was unanimous. The marshal and I have been working on businesses coming to Cloverdale; in your packet you will find "Cloverdale Is" If you know anyone that is interested in a business please give them this introduction to our Town. Cloverdale High school SERVICE LEARNING PROJECT has 385 students looking to do community work. The School is partnering with 6 businesses in the town that can help to make this project successful and grow in the years to come. They ask if the Town will offer them names and property that needs attention (this will go with what the Marshal is doing handing out the red tags), Equipment such as dumpster, safety vest, trash bags and other items. The next meeting is the 25th of Sept. Council approves.

Town Manager: 160 work orders. Star Dust Rd has been delayed getting started because Duke was moving the electrical lines back and Hurricane Irma made her present known and took our contractor to the disaster in Florida. They should be back in a couple of weeks and we have been in contact with INDOT. The Town employees are putting in the fill station for the sale of bulk water. The drain, electrical and water has been put on the site and the floor will be poured weather permitting tomorrow.

Cont. Town Manager: Next week I will be in school (NFPA) and Arby's will be starting the rebuild and will be needing inspection is it ok with Council for Mark Cassida to fill in for me so we do not hold up Arby's progress. A motion was made by Larry to approve and Cindy 2nd. Vote was unanimous.

Redevelopment: Minutes are in your packet.

Building Inspector: monthly report given to Clerk and on the web site cloverdalein.com. Last Month BZA heard a complaint from the public of having a horse in town limits and after the public meeting BZA denied having a horse on C.R. 425. It has been past the thirty days and the horse was not seen from the road so it is assume the horse has a new home. Last Thursday at the BZA was a Public Hearing for the Demo of 131 Blueside Way. No representative from that resident was present but others from the neighborhood agree that the Demo must take place. It was advertise in the Banner and the two letters were sent (one register) both never came back. Gary made the Motion to get bids out for demolition of 131 Blueside Way and Cindy 2nd the motion. Vote was unanimous.

A resident was walking home from Haywood auto and tripped on the sidewalk where it appears the tree roots are pushing the side walk up. This will be tabled for an executive session Oct 10th at 6:00 before our regular meeting since it was asked to pay medical bill. A question was asked" if the trees that are causing the damage should be removed"? Mr. Gedert informs the Council there was the same issue in Star Dust with vision restriction from over growth vegetation when pulling out in traffic. Wayne asked Mr. Gedert to give us a list of those issues. Plans and a Building permit were given to a developer in the Whispering Wind addition. A new home with 300 thousand sq. ft. will be built in the new addition in the near future. One applicant answered the ad put in the paper for the Building Inspector Position. He claim to have experience in building but did not have any certification. Mr. Monnet asked if the Town will pay for the certification. The council was not interested in sending folks to school in fear they will not stay.

Park Board: nothing at this time

Plan/BZA: nothing at this time

Old Business:

Resolution 2017-14 Approve the Updated Personnel Policies and Procedure Manual. A motion was made by Larry to approve and 2nd by Cindy. Vote was unanimous

Resolution 2017-15 Approve the Updated Cloverdale Job Descriptions Manual. A motion was made by Gary to approve and 2nd by Larry. Vote was unanimous.

Ordinance 2017-8 Noise Ordinance amends 1971-2 and Ordinance 2014-6 Zoning Ordinance. This is the final reading. Discussion with the audience and they were informed this will follow State Statute. Motion to approve was made by Gary and 2nd by Larry. Vote was unanimous

New Business:

Coweta Open Public Hearing 7:50pm

Ordinance 2017-9 Additional Appropriation from the Public Safety LOIT. Dale Monnet doesn't think its fair using money that should be used for fire equipment for a building that belongs to the Town. Gary informs Dale this is a safety issue protecting fire trucks. Dale said that's what insurance is for.

A new building was discussed the cost and where it could be. Debbie adding this is where the Fire Department needs to step up getting donations that the Community is growing and the Community will back the Fire Department. No more Comments the Public Hearing was closed at 7:58 a motion to move to final vote was made by Larry and 2nd by Gary. Vote was unanimous. A motion was made by Larry for the Additional Appropriation of \$40,120 to pay for the construction to Fire Department 2nd by Gary. Vote was unanimous.

Resolution 2017-13 Approving the Plan Downtown Revitalization Planning Study and the final balance invoice #CLV_001-002 and the . Motion to approve was made by Cindy and 2nd by Larry vote was unanimous. SPECIAL NOTE A PUBLIC HEARING ON SEPT 18TH AT 10:00am AT THE TOWN HALL.

COWETA OPEN PUBLIC HEARING ON THE 2018 BUDGET 8:04 NO COMMENTS FROM THE AUDIENCE CLOSED THE PUBLIC HEARING 8:05. Adoption will be Oct 10th

Ordinance 2017-10 Amending Ordinance 1995-4 Concerning Nuisances and defining Yard and Garage sale. This is an introduction.

Coweta Adjourn the meeting at 8:10 p.m.


Coweta Patton President of the Town Council

Attest


Cheryl Galloway Clerk treasurer

These minutes were prepared in compliances with Indiana Code 5-14-1.5-4

JERRELL CONSULTING & GRANT ADMINISTRATION SERVICES, LLC

**PUBLIC HEARING
DOWNTOWN REVITALIZATION
Planning Study**

**Town of Cloverdale
Monday, September 18, 2017 at 10:00 am**

**Town of Cloverdale-- Town Hall
154 S. Main Street
Cloverdale, Indiana 46120**

1. **Call to Order:** The Town Council President, Coweta Patton, formally called the Public Hearing to order at approximately 10:00 am.
2. **Facilitators:** Kristy Jerrell, Grant Administrator from Jerrell Consulting & Grant Administration Services, LLC and Brent Mather, Project Architect from R & B Architects.
3. **Discussions**
 - a. Kristy Jerrell explained the reason for the public hearing. She stated that this is the final public hearing for the Downtown Revitalization Planning Study – IO CRA planning grant with a strong emphasis on Facades. She stated that the Town applied to the Indiana Office of Community and Rural Affairs (IO CRA) for the planning grant in mid-August 2016 and then the Town was officially awarded the planning grant on September 22, 2016.
 - b. Kristy Jerrell stated that the study area was (1) North to South: Columbus to Logan and (2) East to West: Lafayette to Grant. She stated that there is a total of 20 downtown commercial buildings in this study area and that 40% of those buildings are vacant (a total of 8 of the 20 buildings are vacant). She stated that the Town passed the blight resolution on April 12, 2016 with resolution number 2016-7.
 - c. Kristy Jerrell stated that the total project cost for this planning project is \$40,000. She stated that the Town is committed a total of \$4,000 in local match from the following source: \$4,000 in Town Cumulative Capital Improvement (CCI) Funds. She stated that the Town contributing the required 10% local match for the project.
 - d. Kristy Jerrell stated that the Town went through the official procurement process to procure the Architect for the planning project before the grant application was submitted. She stated that the Town procured Architect Brent Mather with R & B Architects which has now completed the planning study on the downtown area.
 - e. Kristy Jerrell stated that IO CRA has reviewed the Draft plan and officially approved the plan on August 11, 2017 and then the Town officially approved the plan by resolution on September 12, 2017 at 7:00 pm by resolution number 2017-13.
 - f. Project Architect Brent Mather explained the planning process and talked to attendees about the improvements that could be completed on each building along with other items within the downtown area of emphasis. He presented a timeline handout to the Town Council present and attendees of the public hearing which indicated an action plan that the Town could follow to pursue a Facades Construction Grant with IO CRA in the first round of 2018. He stated that this

action plan went from 2017-2023 to help guide the Town in apply for façade improvements, housing, IDNR funding, MSRP, etc. He stated that this should serve as a roadmap of how the Town could proceed for the future.

g. Kristy Jerrell then explained the process of applying to IOORA for a Facades Improvements Project under the Main Street Revitalization Program (MSRP) and gave details regarding grant amount, local match, easement requirements as well as property owners 20% match requirements.

h. Kristy Jerrell then asked the attendees if they had any questions on the planning grant project.

Adjournment: There being no further questions, Coweta Patton adjourned the meeting at approximately 10:40 am.



Kristy Jerrell, Grant Administrator
Recorder (See attached Third Party Authorization to Record Minutes)

Attachment:

1. Meeting Sign-In Sheet




ATTEST

