

**SUMMERSET CITY COMMISSION  
REGULAR MEETING AND PUBLIC HEARING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY MARCH 1, 2018 7:00 P.M.**

Commissioner Kitzmiller called the Regular Meeting to order at 7:00 p.m. Commissioners Kitzmiller, McCoy and Butler were present. Mayor Mandas and Commissioner Lutz were absent. Also present was the City Administrator and City Finance Officer. The City Attorney was absent.

Commissioner Kitzmiller led the Pledge of Allegiance.

**Motion** by Butler, second by McCoy to approve the agenda for March 1, 2018. Motion carried

**Motion** by Butler, second by McCoy to approve the February 15, 2018 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by McCoy, second by Butler to approve the claims and hand checks in the amount of \$52,933.28, from February 16, 2018 through March 1, 2018 as amended. Motion carried.

A TO Z SHREDDING	Professional Services	18.40
A&B BUSINESS SOLUTIONS	Professional Services	130.50
A-1 SEWER & DRAIN, INC	Camera Main Lines	18,003.15
ALLEN, DON	Cell Phone	50.00
AMBROSE, JONATHAN	Cell Phone	50.00
AMERICAN LEGAL	Ordinance Codification	3,564.00
BLACK HAWK WATER USERS DISTRIC	Monthly Services	100.00
BLACK HILLS ENERGY	Govt. Utilities	5,045.63
BUTLER, DAVE	Cell Phone	50.00
DELTA DENTAL	Insurance Expense	393.50
FIRST INTERSTATE BANK	LE Auto Expense	855.74
GREENAPSI	Govt Repairs	280.00
HARMON, LONNIE	Cell Phone	50.00
HDR ENGINEERING, INC	Professional Services	1,088.75
HDR ENGINEERING, INC	Professional Services	14,698.73
HEALTH POOL OF SD	Insurance Expense	6,469.44
JACOB HOVICK	Deposit Refund	50.00
KEVIN PETERSEN	Deposit Refund	50.00
KEVIN RALSTON	Deposit Refund	50.00
KITZMILLER, MICHAEL	Cell Phone	50.00
LUTZ, BRYCE	Cell Phone	50.00
MANDAS, GEORGE	Lost Checks	100.00
MANDAS, GEORGE	Cell Phone	50.00
OFFICE DEPOSIT CREDIT PLAN	Govt Supplies	102.75
PALMER, BRANDY	Cell Phone	50.00
PAULA SOLAAS	Deposit Refund	100.00
PENNINGTON CO. HIGHWAY DEPT	Snow Removal Supplies	191.70
PIEPER, ROBERT	Cell Phone	50.00
RAPID CITY JOURNAL	Publications	284.65
RITA CAMP	Deposit Refund	100.00
ROBERT HASEMAN	Deposit Refund	50.00
SDML	Training Expense	27.00
SDRS-SUPPLEMENTAL	Retirement Expense	250.00
STEPHANIE MCCOY	Cell Phone	50.00
TANNER FENENGA	WWTP Fuel	49.28
TANNER FENENGA	Cell Phone	50.00
TAYLOR, JUSTIN	Cell Phone	50.00
VERIZON WIRELESS	Utilities Expense	280.06
Payroll:		
LE		9,924.25
FINANCE OFFICE		8,173.22
WWTP		4,216.74
COMMISSION		2,824.13

**UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by McCoy to approve utility billing adjustments of \$118.94 for the period of February 1, 2018- February 28, 2018.

**ORDINANCE 2.01E**

Second reading of Ordinance 2.01E-Rezoning for Lot 234 of Sun Valley Estates Subdivision and a portion of the unplatted SE ¼ of Section 14, T3N, R6E, BHM. Located in: SE ¼ and SW ¼ of Section 14, T3N, R6E, BHM Summerset, Meade County, South Dakota.

**APPROVAL OF ORDINANCE 2.01E**

**Motion** by Butler, second by McCoy to approve Ordinance 2.01E-Rezoning for Lot 234 of Sun Valley Estates Subdivision and a portion of the unplatted SE ¼ of Section 14, T3N, R6E, BHM. Located in: SE ¼ and SW ¼ of Section 14, T3N, R6E, BHM Summerset, Meade County, South Dakota. Roll call vote, all ayes, motion carried.

**PAYROLL CHANGES**

The following budgeted payroll change will take effect on March 1, 2018-Public Works Manager, Tanner Fenenga, \$0.50/hour increase to \$21.65/hour.

**CANCELATION OF ELECTION**

The Finance Officer stated that there would not be a City election in April as two petitions were turned in for the two commission seats.

**DISCUSSION ON PURCHASE OF LAWN MOWER AND SKID STEER.**

The purchase of a new lawn mower and skid steer were discussed.

- A) **Motion** by McCoy, second by Butler to purchase the lawn mower and trailer.
- B) **Motion** by Butler, by McCoy to finance the skid steer.

**DISCUSSION ON CHANGE IN ZONING ORDINANCE 2**

Discussion was done on changing Zoning Ordinance 2.

**DISCUSSION ON SNOW REMOVAL ORDINANCE 18**

Discussion was done on changing the Snow Removal Ordinance 18

**DEPARTMENT REPORTS**

The Finance Officer presented the financial reports for February 2018.

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 7:32pm pm by Butler, second McCoy. Motion carried.

(SEAL)  
ATTEST:

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Debbie Muzio  
Finance Officer

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George Mandas  
Mayor