

BUSINESS SUMMARY:

- MySupplies (a Freeman Forms and Supplies Company) is one of the oldest independent distributors of office products, office furniture and Print on Demand services in the SE (est. 1970). We have thrived in a competitive market by holding to the principles of “making your day better” by offering our customers better service, competitive pricing and a “hands on” approach to their daily needs. Over our 46 years in business we have been recognized on numerous occasions by local, state and national organizations for business excellence.

CAPABILITIES & SERVICES:

- Office supplies, break room and janitorial supplies
- Furniture – purchase, design, layout and space planning
- National distributor for Keurig and Green Mountain Coffee
- Web-to-Print services. Customized ordering platform.
- National authorized reseller: Hewlett Packard and Xerox.
- Flexibility in sourcing.
- Breadth and depth of products
- Ability to ship within 24 hours anywhere within the US
- National contracts and nationwide delivery
- Dedicated sales support
- E-procurement integration with Oracle, SAP & Sciquest.
- AID (automatic inventory distribution) system for monthly automatic reorders on commonly used items
- Custom website, reporting, order processing and payment options
- Quarterly report card and account analysis to determine buying patterns and usage
- Free next day delivery with no minimum order charges

DIFFERENTIATORS & EXPERTISE

- 46 years in business • 16 years longer than our largest competitors
- Company longevity, stability and solid foundation
- Long standing industry reputation of quality and excellence
- Locally owned and operated

AWARDS & RECOGNITION

- Women Business Enterprise – Business Star
- Atlanta Chamber of Commerce – Business Person of the Year Award City of Atlanta – Phoenix Trailblazer Award
- State of Georgia – Georgia Business of Excellence Award
- US Chamber of Commerce – Free Business Enterprise Award Greater Women’s Business Council – Advocate of the Year Award
- Volunteer of the Year Award Trailblazer Award
- Enterprising Women’s Magazine – Women of the year

- Atlanta’s Hartsfield Jackson Airport – Top Supplier Award
- Fayette County Chamber of Commerce – Business of the Year

BUSINESS INFORMATION

- GSA Schedule: #GS-02F-0048N
- **NAICS Codes:**
 - 424120 Office Supplies
 - 423210 Furniture
 - 325992 Toner Cartridges
 - 454390 Coffee Break Room
 - 323111 Web-to-Print Services
- CAGE Code: 1NNH1
- Duns Number: 048702914
- **Certifications:**
 - WBENC • Women’s Business Enterprise National Council
 - DBE • Department of Transportation
 - WOSB • Women Owned Small Business

CUSTOMERS

- Chick-fil-a Corporation
- Northside Hospital
- Skywest Airlines
- State of Georgia
- Southern Company
- City of Atlanta
- Atlanta Housing Authority
- Coca Cola
- Department of Labor
- Behr Paint
- Mayer Electric Supply

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