

MEAD CHOIR CHAPERONE INTEREST FORM

Interested in being a chaperone? Please fill out and return this completed packet.

Thank you for your interest in serving as a chaperone for one of our choir trips this season. This letter will outline for you what to expect and how to prepare for your time with the Mead choirs. The most important role for chaperones is to provide supervision during meal times, break times, and evenings, and to ensure that students follow all Mead, choir, and hotel rules. You will receive a copy of the Tour Contract the students sign.

You will also receive a detailed schedule in advance of departure, which will help you to direct students to each activity. Please make sure that students know where to go each morning and each afternoon. We will often have evening department meetings with all students and chaperones to reflect on the days activity and outline upcoming schedule and expectations.

Your most basic responsibility is ensure that all students are present and safe at all times.

During the travel days: We ask that you take attendance each time we load the buses - even after short bathroom stops.

During rehearsals, workshops, and performances: This is your break time. Some of the rehearsals and workshops last several hours - so feel free to bring a book!

During free time: We ask that you know where your students are at all times. Safety is our first priority, and it is particularly important in and around the hotel. Students may **not** leave the hotel campus at any time without a chaperone and without Mr. Saccomanno knowing they are leaving. Students may go to other students rooms, but the door must stay open. Male students may not be alone with female students and vice versa.

Meals: Our meals vary during the trip. Know where your assigned students are during these times. You don't have to stay with your group, but please do not let students go anywhere alone.

If someone gets hurt: There is a medical kit on each bus, in my hotel room, and at the front desk. If someone is seriously hurt, please let me know and arrangements will be made immediately to care for that student. The medical forms are in the blue binder with me.

On the last day, please make sure your group has cleaned up their hotel rooms. Any signs or posters (and all tape) need to come down. Any trash needs to be picked up, both in the rooms and the hallways. Also have them check any drawers and under the beds to make sure they haven't forgotten anything when they pack up. All hotel keys need to be returned to you when students check out to load the bus.

If you're interested in traveling with the choir, please check which trip(s) you'd be willing to chaperone for, complete the two forms included with this packet, and return the whole packet to Mike Saccomanno.

_____ Fall Retreat at Chewelah Peak Learning Center, October 26 - 27, 2018

_____ Christmas Festival rehearsal day at The FOX, December 10, 2018

_____ Christmas Festival Tour, December 14 - 17, 2018

_____ Spring Concert rehearsal day at The FOX, May 22 OR 23, 2019

Please note: NOT EVERY PARENT INTERESTED WILL BE ABLE TO CHAPERONE. We typically have several more interested chaperones than spots available. Mr. Saccomanno will contact you at least two weeks before a trip to let you know if you will be chaperoning.

Last but not least: Thank you! We are very grateful for your help in making this experience a success. Please remember to take care of yourself as well. We know that it can be an exhilarating, exhausting week.

Chaperone Contract

As a chaperone for our group's upcoming tour, I understand and agree to the following:

- The group's director is the ultimate authority. All decisions made by the group's director are final, and not up for debate.
- The rules set by the school and the director are final. As a chaperone, I will not create new rules which are more or less strict.
- All disciplinary issues are only to be handled by the director, or someone who has been specifically directed to handle disciplinary issues.
- Changes may be made to the itinerary during the tour. I understand that these are made with the benefit of the group in mind, and I will not argue or complain about such changes.
- I understand that I may be called upon to assist with issues that arise, and that this could cause me to miss some of the planned activities.
- I understand the school's alcohol, drug and tobacco policy, and will abide by it while on tour.
- I understand that I am on this tour to benefit the group as a whole. I will not "favor" anyone, including my own children and their friends.
- I will remain with the group at all times, and for all activities. I will not make other plans or deviate from the group's itinerary at any time.
- I will perform all duties assigned to me
- I understand that I set the example, and am a role model for students. I will abide by all rules, and arrive on time or early to all activities.
- I understand that this tour is not a vacation. The role I will perform as a chaperone is important, and the success of the group would not be possible without my help.

By signing below you indicate that you read, understand, and agree to the expectations outlined above.

Print Name: _____

Chaperone Signature: _____

Chaperone Application

Thanks for your interest in becoming a chaperone for our group's upcoming tour.
Please fill out the following application:

Name _____

Gender: Male Female

Your Child(s) Name: _____

Mailing Address _____

City _____ Zip _____

Home Phone _____ Email _____

Cell phone, if you are bringing one with you _____

Why are you interested in becoming a chaperone?

What duties are you interested in performing during the tour?

Do you have any physical restrictions that would prevent you from performing certain duties?

Have you ever been a chaperone previously, or assisted with other student activities? Please briefly describe and give names of teachers/coaches.

What would you view as a successful tour?

Do you have other children that would need to join you on the tour?

Print Name: _____

Chaperone Signature: _____