



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F

Tuesday, February 13, 2018, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: January 9, 2018
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Village Cemetery
- 12) NEW BUSINESS:
- 13) EXECUTIVE SESSION - REAL ESTATE
- 14) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Internet Speeds
- Short Term Rental Properties
(Next quarterly report Mar. 2018)

MINUTES

The February 13, 2018 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala, Allen Huddleston (2 Oakwood Est.); Mark Lowrance (15609 Walkers Way); Don Zuhone (4 Oakwood Est.) and Donna West (1 Elysium).

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Rust, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Stevener, seconded by Trustee Rust to approve minutes. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

Residents present spoke about wanting the Village to leave them alone. They oppose stricter wastewater regulations and more Government being forced upon them.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Rust to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Carla Ayala presented her report to the Trustees. The Village's six month financial statement was published in the Warren County Record on January 18, 2018. Two Candidates, Ted Sator and Tom Stevener, have filed for the two trustee positions available during the April 3, 2018 election. Therefore, the Village will not hold an election for Trustees positions in April. Carla Ayala will be attending the MoCCFOA Spring Institute in Columbia, MO from March 12-15, 2018, Village Hall will be closed during that time. The building permit report for the fourth quarter of 2017 was provided to the Trustees. Eleven permits were issued during the fourth quarter, resulting in fifty-three total permits issued for the 2017 calendar year.
- c. Planning and Zoning Commission - A meeting was held on February 7, 2018. Janet Postlewait was officially sworn in as a Planning and Zoning Commissioner during that meeting. Planning and Zoning Commission Chairman, Allen Huddleston, read a recommendation from the Planning and Zoning Commission to the Trustees as follows, "After extensive review, the Planning and Zoning Commission of the Village of Innsbrook recommends that an amendment to the Zoning Regulations, Appendix A, regarding On-site Wastewater Treatment Systems is not required at this time. The Planning and Zoning Commission listened to concerns from numerous Village residents and from the CEO of Innsbrook Corporation. It was determined that following the current requirements and regulations as outlined in Appendix A of the Village of Innsbrook Zoning Regulations which adopts the "Missouri Laws Accompanied by Department of Health and Senior Services Rules Governing Onsite Wastewater Treatment Systems", will be sufficient for the Village of Innsbrook moving forward at this time."

UNFINISHED BUSINESS:

- a. Village Cemetery - Multiple residents have mentioned the need of a Village Cemetery. The Trustees will continue to look into, and discuss at a future date.

NEW BUSINESS:

None at this time.

VOTE TO ADJOURN

Motioned by Trustee Rust, seconded by Trustee Stevener, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Dunn "Aye", Trustee Rust "Aye", Trustee Sator "Aye", Trustee Stevener "Aye" and Chairman Thomsen "Aye". All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned into executive session at 5:59 PM.

EXECUTIVE SESSION - REAL ESTATE

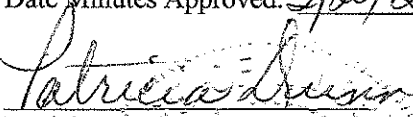
VOTE TO ADJOURN


Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 6:24 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, February 13, 2018.

Date Minutes Approved: 3/20/2018

Carla Ayala, Village Administrator/Clerk


Patricia Dunn,
Village Board Clerk


Attest: Carla Ayala,
Village Administrator/Clerk

(seal)