

BOARD OF TRUSTEES

February 5, 2018

Members Present: Terry Brungardt, Lacey Rowell, Mark Stanke and Steve Snow.

Members Absent: Forrest Higdon

Staff Present: Margaret Stratton, Treasurer; Joe Weaver, Town Attorney (arrived @ 6:41 pm); Jill Ray, Town Clerk, Brian Huckabee, Chief of Police

Others Present: Esmeralda Muniz, Jeff Miller, Drayton Morgan, Justin Williams, Mike Crowley and Charles Daughety.

- 1. Meeting called to order and roll call. Mayor Rowell called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday February 4, 2019.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None. No Action.**
- 3. Consider approval or amendment of minutes of the Regular Meeting held January 8, 2019 with action as necessary. Trustee Stanke made a motion to approve the Minutes for the January 8, 2018 meeting with the correction on item #4, Trustee Snow voted Nay. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried.**
- 4. Consider approval or amendment of minutes for the Special Meeting held January 14, 2019, with action as necessary. Trustee Snow made a motion to approve the minutes for the Special Meeting held January 14, 2019. Seconded by Trustee Stanke. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried**
- 5. Consider approval or amendment of minutes for the Special Meeting held January 23, 2019, with action as necessary. Trustee Snow made a motion to approve the minutes for the Special Meeting held January 23, 2019. Seconded by Trustee Stanke. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried**
- 6. Consider approval of claims, checks, and warrants for the month of January 2019, with action as necessary. Trustee Brungardt made a motion to approve the claims, checks, and warrants for the month of January 2019 with the addition of payment to Moore’s in the amount of \$47.44. Seconded by Trustee Stanke. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, abstain; Trustee Stanke, aye. Mayor Rowell declared the motion carried.**

7. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Alicia Nitzel stated that they had 2 EMS calls, 1 fire and 3 vehicle accidents. No Action.
8. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee stated that the trial had been delayed until March 18th, most of the street lights were fixed, we are currently running ads in the paper and CLEET website for a officer and have received only one application, we are working with CCSO in reference to the car burglaries, I am currently working different hours until another officer is hired, I am currently working to get the FTO program started. No Action.
9. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. No Report. No Action.
10. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. No Committee member present. No action.
11. Consider and discuss purchasing a new brush hog mower, with action as necessary. No Action.
12. Consider and discuss revising part 17-chapter 1 section 17-103 B, in the ordinance code book to show the hours that the water will be turned on for residents that have been cut-off for non-payment, with action as necessary. Trustee Stanke made a motion to have it read that we will reconnect within a 24-hour time period from the time it is paid. Seconded by Trustee Brungardt. Roll Call vote: Trustee Stanke, nay; Trustee Brungardt, nay; Trustee Snow, nay; Trustee Rowell, nay. Mayor Rowell declared that motion did not carry. Trustee Snow made a motion to revisit item #12. Trustee Snow made a motion to have the following Town Policy added in regard to payments made for water reconnection due to non-payment cutoffs; after payment is made the water will be reconnected by the end of the following business day. Seconded by Trustee Stanke. Roll call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Rowell, aye. Mayor Rowell declared the motion carried.
13. Consider entering into executive session for the purpose of the following:
 - a) Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officers or employee pursuant to 25 O.S. 307 B (1) Jill Ray, Nicole Atkinson, Brian Huckabee, Jeff Miller, Johnny Sanchez, Margaret Stratton and Laura Sessions, Kent Wilhelmson.
 - b) Confidential communications between the Board of Trustees and its attorney concerning Town of Calumet v. Donald D. Clements, Jr., Case No. CJ-2018-608, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25. O.S. section 307 B (4).

Trustee Stanke made a motion to enter into executive session. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried.

14. Consider reconvening into open session. Trustee Stanke made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll Call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried.

15. Consider taking action on the following:

- a. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public office or employee.
- b. Confidential communications between the Board of Trustees and its attorney concerning Town of Calumet v. Donald D. Clements, Jr., Case No. CJ-2018-608, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B(4).

A.

- 1) Trustee Stanke made a motion to accept Jeff Miller's resignation. Seconded by Trustee Snow. Roll call vote: Trustee Stanke, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Brungardt, aye. Mayor Rowell declared the motion carried.
- 2) Trustee Stanke made a motion to allow Mayor Rowell to seek employees as agreed in the executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Stanke, aye. Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye. Mayor Rowell declared the motion carried

B.

- 1) Trustee Stanke made a motion to allow attorney Joe Weaver to attend the Canadian County auction & to bid s discussed in executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Snow, abstain; Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried.

16. Remarks and inquiries of the governing body members. Trustee Snow advised that there is an OML training on March 8th at Rose state college in MWC with cost of \$85.00 that he wants to attend and will pay for himself and ask for reimbursement at the next meeting. Trustee Brungardt made the council aware of the negotiations that El Reno is doing for our ambulance service. No Action.

17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No Action.

18. Adjournment. Trustee Stanke made a motion to adjourn. Seconded by Trustee Brungardt. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Stanke, aye. Mayor Rowell declared the motion carried.

Lacey Rowell, Mayor

ATTEST:

Jill Ray, Clerk