

MINUTES  
WEST KEEGANS BAYOU IMPROVEMENT DISTRICT

September 24, 2018

The Board of Directors (the "Board") of West Keegans Bayou Improvement District (the "District") met in special session, open to the public, on the 24th day of September, 2018, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Mike Emerson	President
Bobby Reed	Vice President
Amarjit Verma	Secretary
Gerald F. Kallina	Treasurer
Chris IGwilo	Director

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Tim Austin and Holly Huston of Allen Boone Humphries Robinson LLP ("ABHR").

LANDSCAPING MATTERS AND AUTHORIZE APPROPRIATE ACTION

The Board reviewed Director Kallina's Request for Proposals ("RFP") for mowing within the District. Discussion ensued regarding contracting procedures, scope of work, and requirements of the RFP.

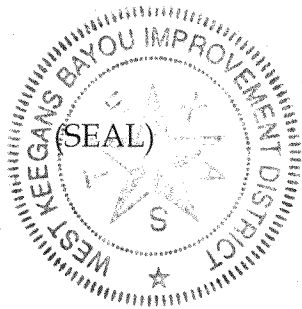
Discussion ensued regarding appointing a member of the Board to act as Contract Manager to coordinate with the District's appointed maintenance company and oversee mowing within the District. Following discussion, Director Emerson moved to appoint Director Reed to act as Contract Manager. Director Verma seconded the motion, which passed unanimously.

The Board next discussed authorizing Director Reed to contact maintenance companies to maintain the District facilities, while the Board continues to review mowing proposals. Following discussion, Director Kallina moved to authorize Director Reed to contact maintenance companies to mow District facilities, subject to ABHR approval of terms and conditions. Director Emerson seconded the motion, which passed unanimously.

Discussion ensued regarding the District's August invoice to Inframark, LLC ("Inframark"), in the amount of \$25,340.59. Mr. Austin stated ABHR can send a letter to Inframark to explaining that the District's non-payment of the herbicide treatment on the August invoice, in the amount of \$6,000.00, is a result of the District's previous

request that Inframark cease herbicide treatment along the Bayou. Following discussion, Director Emerson moved to (1) authorize McLennan & Associates, LP, to prepare a check payable to Inframark in the amount of \$19,340.59, and route the check to three Directors for signature; and (2) authorize ABHR to prepare a letter to Inframark regarding the August invoice. Director IGwilo seconded the motion, which passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.



A handwritten signature in cursive script, appearing to read "Amos J. ...", written over a horizontal line.

Secretary, Board of Directors