

Minutes of the Regular Board Meeting
Of the Board of Directors
Apple Valley Heights County Water District

Tuesday, March 17, 2020

The Board of Directors of the Apple Valley Heights County Water District met in regular session and held the regular meeting at the regular meeting place, 9429 Cerra Vista, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD President Hunter led the Pledge of Allegiance.

ROLL CALL:

Directors Present: Directors Hunter, Woody, Kaminsky, Duwel (via teleconference) & Roberson.

Absent: None.

Also Present: General Manager Smith, Secretary Patterson.

Public Present: None.

PUBLIC COMMENT:

None.

GENERAL MANAGER REPORT:

1. March 2020 – General Manager Smith informed the BOD that all water samples came back absent for contamination. The GM informed the BOD that five customer meters were replaced with the new Ultra-Sonic meters. The GM informed the BOD that the new Ultra-Sonic flowmeter, for well # 3, was successfully installed and integrated into district SCADA system. The GM informed the BOD that level sensor repairs were made at the Mesa Tank site.

2. Efficiency Report – The GM briefed the BOD that the efficiency showed significant improvement; the GM explained that, for the month of February 2020, only well # 4 was run to gauge efficiency with water sales and the efficiency calculation showed 94.47%.

GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:

1. Meeting Update – No new meetings. Secretary Patterson briefed the BOD that BLM is still reviewing the cultural report and Cal Rural Water is still working on the Construction Application.

2. Grant Checking Account Report – Secretary Patterson briefed the BOD that on the current grant checking account report status. President Hunter asked the BOD if there were any additional questions; None.

3. AVHCWD / GSW Interconnection Agreement – DRAFT: BOD Review / Comments: Secretary Patterson briefed the BOD that discussions with legal counsel are ongoing related to the interconnection agreement. President Hunter asked the BOD if there were any additional questions; None.

4. Resolution # 206-2020: Authorizing Resolution-Construction: First Reading – Secretary Patterson briefed the BOD that this resolution was a requirement for the completion/submission of the construction application and that no action was needed at this time, as this was a first reading. President Hunter asked the BOD if there were any additional questions; None.

5. Resolution # 206-2020: Reimbursement Resolution-Construction: First Reading – Secretary Patterson briefed the BOD that this resolution was a requirement for the completion/submission of the construction application and that no action was needed at this time, as this was a first reading. President Hunter asked the BOD if there were any additional questions; None.

DISCUSSION/INFORMATION:

1. February 2020 Delinquency. (Verbal) – Secretary Patterson informed the BOD that in the month of February, 35 tag notices were mailed, 9 door tags were hung, and 0 services were turned off. President Hunter asked the BOD if there were any additional questions; None.
2. Profit/Loss: February 2020 – Secretary Patterson briefed the BOD on the P&L report for the month of February 2020. President Hunter asked the BOD if there were any additional questions; None.
3. Revenue Report: February 2020 – Secretary Patterson briefed the BOD on the Revenue report for the month of February 2020. President Hunter asked the BOD if there were any additional questions; None.
4. Form 700 – Statement of Economic Interests – Secretary Patterson briefed the BOD on the need for updated Form 700s for each director; each director signed the new forms and returned to Secretary Patterson.
5. 2018-19 WY DRAFT Appendix B: Mojave Basin Area Watermaster – Secretary Patterson briefed the BOD on the DRAFT Appendix B for the 2018-19 Water Year and that the verified total production for the district matched what was reported to Watermaster. President Hunter asked the BOD if there were any additional questions; None.
6. G.A. Hunter Transparency Report: November 2019 – Secretary Patterson briefed the BOD on the transparency report for November 2019. President Hunter asked the BOD if there were any additional questions; None.
7. Mojave Basin Area Watermaster: WY 2020-21 Budget & Assessment Rates – Secretary Patterson briefed the BOD on the proposed budget and rates, for the 2020-21 Water Year for the Mojave Basin Area Watermaster. President Hunter asked the BOD if there were any additional questions; None.
8. Mojave Basin Area Watermaster: WY 2020-21 FPA Recommendations – Secretary Patterson briefed the BOD on the proposed Free Production Allowances (FPA) for the 2020-21 Water Year. President Hunter asked the BOD if there were any additional questions; None.

CONSENT LIST:

1. Approve September 10, 2019 Regular Meeting Minutes.
2. Approve October 8, 2019 Regular Meeting Minutes.
3. Approve February 18, 2020 Regular Meeting Minutes.
4. Approve Accounts Payable/Pay Warrants (Bills to be Paid).

By Director Duwel to approve the consent list, as presented; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: Woody & Kaminsky (G1), Kaminsky & Roberson (G2), Hunter (G3). Absent: None.

DISCUSSION/ACTION ITEMS:

1. AVHCWD Policy # 3900-AVHCWD-SB998 (Senate Bill No. 998-California) – ADOPTION – Secretary Patterson briefed the BOD on the need to adopt district policy related to SB # 998. By Director Duwel to adopt Policy # 3900-AVHCWD-SB998; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: Hunter
2. Purchase of Temporary Water – From Finch, J. (Alto); 24 AF @ \$250.00/AF = \$6000.00
By Director Roberson to approve the purchase of 24 AF from J. Finch; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

3. Establish Make-up Water Sale Price (Centro) – Staff Recommendation: \$35.00/AF – Secretary Patterson briefed the BOD on the available Carryover FPA for sale in the Centro Subarea and staff recommendation was to sell any available Carryover FPA, after satisfying the AVHCWD Make-up Obligation, at \$35.00/AF.

By Director Roberson to approve the sale of Carryover FPA, in the Centro Subarea, at \$35.00/AF; second by Director Kaminsky. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

4. APN 0438-113-06: Will Serve Letter – The GM briefed the BOD that the owner of this property had been issued a Will Serve Letter previously, but the letter had expired and the owner needed an updated letter to proceed with necessary planning steps through San Bernardino County.

By Director Kaminsky to approve an updated Will Serve Letter, for the owner of APN 0438-113-06, without charging the owner an additional Will Serve Letter Fee; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

5. Purchase of Temporary Water – From Vogler, A. (Alto); 49 AF @ \$356.00/AF = \$17,444.00 – Secretary Patterson briefed the BOD on the opportunity to purchase an additional 49AF of Carryover FPA in the Alto Subarea and this would afford the district with the opportunity to carryover AVHCWD Unused FPA in the next water year.

By Director Duwel to approve the purchase of 49 AF of Carryover FPA from Vogler, A. in the Alto Subarea; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

ADJOURNMENT MOTION:

On motion of Director Kaminsky that there being no further business to discuss, the regular meeting be adjourned; second by Director Roberson and carried. Meeting adjourned at 6:34 PM. Yes: Hunter, Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: None.

Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

Larry Hunter, President
Board of Directors