

VILLAGE OF PARDEEVILLE
PARDEEVILLE VILLAGE BOARD MINUTES
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 18, 2021 at 6:30 p.m.

Call to Order: The regular meeting of the Village of Pardeeville governing body met on Tuesday, April 20, 2021 at the Village Hall at 114 Lake Street in Pardeeville. Village President Possehl called the meeting to order and welcomed our new trustees at 6:30 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

Roll Call: All trustees were present. Also present were: Rick Wendt, Sgt. Matthew Menard, Angie Engelmann, Kristie Chapman, Jim Grothman, Barry Pufahl and Administrator-DPW Erin Salmon

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, Village Website and the Pardeeville Post Office.

Agenda Approval:

MOTION Abrath/Babcock to approve agenda as presented. Motion carried unanimously.

Minutes approval:

MOTION Babcock/Holtan to approve previous meeting minutes as presented. Motion carried unanimously.

Comments from the Floor: Pufahl expressed concern over the height of the grass at Jenny Wren Park, this is contracted out and the Village will see where they are at with it.

Communications & Reports:

- **EMS Report:** Trustee Abrath reported they are still having a hard time getting people with what they are able to pay; currently there are 4 AMT, 4 Basic and 3 drivers. Questions brought up on dual page and that is in place.
- **Columbia County Sheriff Report:** Report was reviewed, no questions asked. Babcock wanted to express thanks for the deputies patrolling the park overnight. Sgt. Menard stated he has asked the overnight crew to drive through town more regularly to cut down on any potential issues
- **Clerk Report:** report was reviewed and clerk pointed out two items, one for computer program software upgrade and phone system upgrade that we are currently working on.
 - **Receipts** – report was presented and reviewed.
 - **Financials** – reports were presented and reviewed; no questions asked.
- **DPW/Administrator Report** – Report was reviewed. Salmon wanted to point out the second phase of the senior housing study that was in the packet; Salmon has reached out to National Exchange Bank to set up a meeting regarding possibly being an investor. Next, Jesse Mowery has completed his apprenticeship and the electric crew was present for him to receive his lineman card and Certificate of Completion from the apprenticeship program. Further discussion on the sign for PABA and questions on their fundraising efforts for the sign and the permit (fee may be waived). This item will be discussed at the next utility commission meeting. Final item was the PSC audit of our PCAC, thought we would have an update for the meeting but don't yet. Hopefully we will have some numbers for the next meeting.

OLD Business

Fence Setback – ORD 58-345

Possehl pointed out he was contacted by Jim Grothman asking for this to come back for more information to be given as to why this is an issue. Grothman pointed out that in his 40 years of doing this there have been many cases of adverse possession due to fences not being on the property lines. He wanted to provide some background and information on what other communities are doing. Board stated that the last time this was presented it was determined we should leave things as is. Kristie Chapman was present to express concern over the potential change to allow on or near property lines with the survey; who would maintain fence and the vegetation as there are issues now with people not maintaining their 2 ft of space that is required. Angie Engelman was present to express interest in the idea to move closer to lot lines, especially in the rear yard area. Chapman pointed out that Cambria is 2-3 ft off lines and Portage and Wyocena are 3 ft. The idea was presented that if a fence on the line was agreed upon by neighbors it could be allowed but we would need an ordinance change and process for how that would work. Abrath pointed out that with so many legal non-conforming properties without zoning someone could put a fence up to his garage on one side and then he would have no way to maintain that side of the building. Possehl stated he owns a property that has a fence issue and he has lost 4ft of property in that yard because of it. Babcock pointed out that by having the 2ft setback it eliminates the finger pointing and who owns/maintains it. This is not the Villages responsibility to be the referee. Salmon suggested requiring a CSM or plat of survey before a fence be installed. We can't assume where the lot line is to begin with.

Motion Holtan/Balsiger to send back to committee for language to include changes to 2ft setback if neighbors can agree and with a survey (to be discussed at the meeting). Motion carried unanimously.

Lockbox Ordinance 2nd reading

Revised ordinance was presented for reading and any final questions or changes before adoption at the next meeting.

No formal action taken.

NEW Business

Parade Permit – Pardeeville 4th of July (Saturday July 3)

Application for the annual parade was presented for review. There may be an issue with the detour for the Hwy 44 project but at this time its anticipated to be done and open.

Motion Abrath/Chapman to approve as presented. Motion carried unanimously.

Special events review application – Summer Good News Club

Application received and presented for the Summer Good News Club being presented by Alan Vangen. This will not interfere with the summer park program for the school.

MOTION Abrath/Balsiger to approve as presented. Motion carried unanimously.

Wastewater treatment plant planning (odor complaints)

Salmon wanted to bring to the board's attention the recent complaints on the smell of the WWTP. Cost to do one application to mask the smell was around \$3K, the last time this was done we needed 2 applications at a cost of \$7K. Plant Operator White was consulted and it's too late this year to do anything; however, we could potentially budget to deal with this in the spring should it be needed annually. The board will take into account but it was pointed out by Balsiger that \$7K is a lot to spend to mask a smell that lasts 2-3 weeks a year. Will be revisited at budget time.

No formal action taken.

Caselle Utility Billing and Accounting software upgrade

Clerk/Treasurer Becker spent some time training in our billing and accounting software over the past month and learned that we are not on the latest and greatest version of the software. Training was done

in the new version and we work in the old meaning some of the functionality is not available to us. The new package was quoted out and while currently customers are not being forced to switch the time will come when we are. The clerk pointed out the pros to the new version and the cost.

Babcock asked which would be more beneficial the upgraded phones or software and Clerk stated the software. The question was raised where the funds to pay for this would come from and it was pointed out we are saving a full-time employee salary and benefits this year as well as designated funds that are available. Haynes pointed out that this is not a budgeted expense and with the concern over the budget we should wait until the 2022 budget year. Then it was asked if we could use ARPA (American Rescue Plans Act) money for this project and it appears most approved expenses are infrastructure and pandemic response related. The clerk pointed out the price quoted is for 2021; cannot guaranty price for 2022. Holtan expressed concern that if it costs \$10K more in 2022 that our plan to budget next year will just cost us more and hit the budget harder.

MOTION Abrath/Chapman to table until more information can be obtained on what the ARPA funds can and cannot be used for. Motion carried unanimously.

Approval of the bills

The bills were presented for approval.

Motion Abrath/Holtan to approve the bills as presented. Roll Call Vote: motion carried unanimously.

Adjourn: The meeting adjourned by Possehl at 8:15 p.m.

Jennifer Becker, Clerk/Treasurer
Approved 6/1/2021