

BOARD OF TRUSTEES

April 10, 2023

Members Present: Terry Brungardt, Daniel Tatro, Ken Schmidt, Kelly Stewart, Michael Snyder

Members Absent: None

Staff Present: Bailey Ross – Town Clerk; Margaret Stratton – Treasurer; Robert Baysinger – Police Chief, Bruce Wallace – Director of Operations

Others Present: Joe Weaver – Town Attorney; Steve & Kaci Snow

1. Meeting called to order and roll call. Trustee Tatro called the Special Meeting of the Board of Trustees to order. Clerk Ross called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Thursday, April 6, 2023 @ 9:00a.m.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Steve Snow asked about getting easements approved from town to Praire Acres housing development. Margaret mentioned the CDs through All Nations Bank were going from .05% interest to 3% interest. No Action.
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the special meeting held March 6, 2023, with action as necessary. Trustee Schmidt made a motion to approve the minutes from the special meeting held March 6, 2023. Seconded by Trustee Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.
4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of March 2023, with action as necessary. Trustee Brungardt made a motion to approve the claims, checks, and warrants for the month of March 2023. Seconded by Trustee Snyder. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.
5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Chief Brungardt gave the report for the month of March. No Action.
6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of March. No Action.
7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Public Works, with action as necessary. Bruce gave his report for the month of March. No Action.
8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Parks Committee, with action as necessary. No Action.

- 9. Consideration of approval, rejection, amendment and/or postponement of the approval of the Audit Engagement Letter from Dillon & Associates, P.C., with action as necessary. Trustee Snyder made a motion to approve the Audit Engagement Letter from Dillon & Associates, P.C. Seconded by Trustee Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 10. Consideration of approval, rejection, amendment and/or postponement of approving the rental service agreement for Consumer Textile Corp., with action as necessary. Trustee Tatro made a motion to approve the town to purchase rugs for the office, cancel the contract with Consumer Textile Corp., and send them a written termination notice. Seconded by trustee Snyder. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 11. Consideration of approval, rejection, amendment and/or postponement of discussing all options available to address the pungent odors emanating from the various wells being drilled around the vicinity of our corporate limits, with action as necessary. Bruce is going to call DEQ. No Action.**
- 12. Consideration of approval, rejection, amendment and/or postponement of discussing entering into contract with Heartland Medical Direction to assist with EMR, EMT services for the Calumet Volunteer Fire Department, including implementation of all necessary policies and procedures to meet State of Oklahoma requirements, with action as necessary. Trustee Tatro made a motion to enter into contract with Heartland Medical Direction to assist with EMR, EMT services for the Calumet Volunteer Fire Department. Seconded by trustee Stewart. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 13. Consideration of approval, rejection, amendment and/or postponement of discussing entering into contract with Heartland Medical Direction to assist with EMR, EMT services for the Calumet Police Department, including implementation of all necessary policies and procedures to meet State of Oklahoma requirements, with action as necessary. Trustee Stewart made a motion to enter into contract with Heartland Medical Direction to assist with EMR, EMT services for the Calumet Police Department. Seconded by trustee Tatro. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.**
- 14. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:
 - A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).****

- B. The employment and hiring of a Police Officer for the Town of Calumet, including making an offer of employment and hiring an individual for the position of Police Officer for the Town of Calumet.**

Trustee Stewart made a motion to enter executive session. Seconded by trustee Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

15. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

- A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).**

Trustee Tatro made a motion to approve the settlement agreement and authorize the mayor to sign the same documents. Seconded by trustee Snyder. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.

- B. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of a Police Officer for the Town of Calumet, including making an offer of employment and hiring an individual for the position of Police Officer for the Town of Calumet, and taking action as necessary for that purpose.**

Trustee Schmidt made a motion to approve hiring Cecil Harrall as a part time officer at \$21.00 per hour pending all preemployment requirements. Seconded by trustee Tatro. Roll Call: Trustee Brungardt, aye; Trustee Schmidt, aye; Trustee Stewart, aye; Trustee Snyder, aye; Trustee Tatro, aye; Mayor Tatro declared the motion carried 5-0.

16. Remarks and inquiries of the governing body members. No Action.

17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

18. Adjournment.



Daniel Tatro, Mayor



ATTEST:



Bailey Ross, Clerk