

## School Calendar – Sample Policy Language

It is the expectation of the Board that each January, the Dean of Instruction will annually develop a calendar for final adoption for the upcoming school year. The school calendar should be no less than 160 days as specified in state law unless annually requested by the school and approved by the state.

For Aerolab or other home-based enrichment programs, a separate school calendar shall be set for students participating in home-based enrichment programming, which specifies attendance days.

The school calendar shall include the dates for all professional development programs scheduled for the coming school year. A copy of the calendar shall be available to all parents/guardians of students enrolled in Colorado Military Academy. Any change in the calendar except for emergency closings or other unforeseen circumstances shall be preceded by adequate and timely notice. Each time a calendar is amended, an updated copy shall be submitted to CSI.

For the 2020-21 academic year, student contact days may include remote learning days as implemented as a result of public health and safety measures. If school is closed due to emergencies, which results in student-teacher contact time being reduced below the minimum hours/minutes allowed by state law and provided for in the calendar, the Dean of Instruction shall adjust the calendar to make up for the lost time. Notification by email shall be made to Charter School Institute on the dates that the school closed and the planned make up dates.