

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
DECEMBER 11, 2023 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the December 11, 2023 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, December 8, 2023.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Gary Coroneos, Judy Welch (Harter's)

Griffin made a motion, seconded by Knapp, to move agenda item E. 2024 Refuse Contract before agenda item A. Building Inspector Services due to Judy Welch in attendance for Harter's. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Approval of November 13, 2023 Town Board Meeting, Budget Public Hearing, Special Town Elector, and Special Town Board meeting minutes

Griffin made a motion, seconded by Knapp, to approve the November 13, 2023, Town Board Meeting, Budget Public Hearing, Special Town Elector, and Special Town Board meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of November 30, 2023, are as follows: Checking - \$2,291.74; Investment Savings - \$238,689.66; Town Reserve CD's - \$138,260.65; Town ARPA Reserve CD - \$67,136.95. Total town funds - \$446,379.00. Stands as read subject to an audit with the clerk.

• **Safe deposit box renewal – Jan 2024**

The town has 2 safe deposit boxes at First State Bank that are coming up for renewal in January. Chairperson Griffin and Treasurer Much to verify what is in the boxes and if we want to keep them.

Outagamie County Sheriff's officer report

No officer in attendance.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Specific matters for discussion and possible action:

E. 2024 Refuse Contract

- Harter's Fox Valley Disposal Sanitation Contract January 1, 2024 – December 31, 2028. Judy Welch was on hand from Harter's to review the proposed contract and answer questions. Young made a motion, seconded by Knapp, to accept the Harter's Fox Valley Disposal Sanitation Contract January 1, 2024 – December 31, 2028. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. The contract is available for viewing at the clerk's office upon request.

A. Building Inspector Services – The board reviewed an email from Elisabeth Racine with potential rates and options for building inspector services. The board decided to move this discussion to January to have more time to gather additional information on available options.

B. Cemetery

- Elmer & Karen Stuhr – cemetery lot update – New plot was recorded for gravesites 4, Lot 9, Block 2, Cemetery 2.
- Updated pricing from Tony's Cemetery Service – An updated pricing list was received from Tony's Cemetery Service for 2024.

C. Roads

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- 2024 Road Projects – Supervisor Young to send notes from road meeting for January meeting discussion.
 - Road inspection follow-up – Pothole filling was completed by Outagamie County.
- D. Fire Contract updates – The latest fire contract from the Village of Bear Creek was reviewed, discussed, and marked with changes the board would like to see. Chairperson Griffin will send the contract to the Village for review.
- F. Scott Doucette – special exception permit – update – Supervisor Knapp. Mr. Doucette continues to work with the county to obtain the special exception permit.
- G. 2024 Town Advocacy Council – Membership Invoice/\$219.00 for 18 months. Knapp made a motion, seconded by Young to renew the town’s membership in the Town Advocacy Council for 18 months at a cost of \$219.00. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED
- H. Appointment of Election Inspectors list – Term January 2024 through December 2025
- These individuals are all residents of Maple Creek: Glenda Bryant, Karen Stuhr, Judy Handschke, Gary Coroneos, Ginger Knorr, Gail Schley, Christine Thompson, Donna Young, Judie Knapp, Tracey Anderson, and Lynette Gitter. Knapp made a motion, seconded by Young to approve the Election Inspector List for the 2024-2025 Election cycle. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED.
- I. Clerk Report
- Intergovernmental Agreement Between The Municipality And Outagamie County For WISVOTE Specified Services for 2024 and 2025. Knapp made a motion, seconded by Young to accept the Intergovernmental Agreement Between The Municipality And Outagamie County For WISVOTE Specified Services for 2024 and 2025. Ayes 3, Opposed 0, Abstain 0. MOTION CARRIED
 - Town Hall Rental – Regina Knapp is renting the town hall on December 23, 2023 – INFORMATIONAL
 - Emergency Management Contacts – need to update the list for Outagamie County. After some discussion, it was determined that Clerk Stracy would be the main contact for Emergency Management with Outagamie County, and Clerk Stracy would disseminate information to the board as needed.

Report of officers:

- Cemetery – addressed previously
- Plan Commission—addressed previously
- Building Inspector—nothing to report
- Constable – nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Complaints/Correspondence – No action taken

Review and payment of vouchers

Vouchers for checks numbering 12553 to 12572 were submitted for review and payment. An additional payment will be made by direct debit from checking for the November Federal, and quarterly State, withholding.

Future Agenda Items: Discussion/Action on future agenda items?

Building Inspector Services, Fire Contract, Culvert permit for John Helgelson.

Adjournment/Calendar

- January 8th, Town Board meeting, 6:30 p.m.
Knapp made a motion, seconded by Young to adjourn at 8:14 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11th day of December 2023, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 8th day of January 2024 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp