

**West Groton Water Supply District**  
**Minutes of the Monthly Meeting**  
**March 14, 2018**

Commissioner Blood opened the meeting @ 7:10 p.m. reading a statement that in accordance with the Commonwealth of Massachusetts Open Meeting Law, the meeting is open to the public and the public is welcome to attend; however, the purpose of the meeting is to efficiently conduct and stay focused on the business of the District. Individuals are not permitted to disrupt the meeting and should refrain from comment. Anyone wishing to comment must be recognized by the Chair. If anyone has a matter to discuss with the Board, they should notify the Clerk or Manager 4 days in advance of the meeting to be placed on the Agenda. The following persons were in attendance:

Robert E. Blood, Emmett B. Risdon, Douglas R. DeNatale, Commissioners  
Paul W. Curtin, General Manager

**Review of the Monthly Minutes:** The February 2018 Monthly Minutes were approved and accepted.

**Review of Monthly Invoices/Treasurer's Report:** The February 2018 invoices were approved and accepted.

**Review of Profit & Loss Statement and Balance Sheet:** The Profit & Loss Statement and Balance Sheet for February 2018 were approved and accepted.

**Proposed Budget FY2019:** The proposed budget for fiscal year 2019 was reviewed and approved. The Annual Report was reviewed and discussed.

**Well Field Update:** Bob shared information regarding the new transformer and anticipated cost. Doug will follow up with Maura regarding obtaining a quote for extra work. The ad for bids will be published in the Lowell Sun on March 15<sup>th</sup> and March 22<sup>nd</sup>. The Bidding Phase Schedule from Ali was reviewed.

**Any Other Business:**

The Annual Water Quality Report is completed, and was reviewed by the Commissioners.

Paul reported that the Sanitary Survey results are in. The tanks will need to be inspected by the end of 2018, and the Emergency Response Plan needs updating.

As there was no further business, a motion was made and seconded to adjourn the meeting @ 8:55 p.m.

Respectfully Submitted,

Dawn M. Priest  
Interim-Clerk/Treasurer