

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

Executive Committee

May 14, 2018 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS: Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Secretary/Treasurer, Cheryl Burrows, Acting Secretary/Treasurer (EMS Coordinator)

ACTION ITEMS:

• **Treasurer’s Report / Vouchers:** Coordinator

Account Balances:

- Checking 2018 = \$ 73,939.01
- Savings = \$ 3,090.04
- Total Balance = \$ 77,029.05**

Program Balances:

- 2018 Office = \$ 60,414.41
- FY18 Training = \$ 16,614.64
- Total Balance = \$ 77,029.05**

The Executive Committee reviewed payroll & benefits for April and vouchers in the amount of:

Checks issued for 2018: #5612-5641 (30) = \$ 18,813.51

Voided checks: none

TOTAL PAYMENTS = \$ 18,813.51

Vouchers were approved. All account activities were available for review.

• **Other – Committee/Chair action (Council approved):**

- Draft new lease for renewal in August was discussed. It appears there are additional fees not previously required or discussed. Cheryl will challenge changes with landlord and get clarification on what these fees will be in dollars.
- Cheryl requested another \$500 be available from the User Fees to fund the Personal Services Agreement for office support for the rest of May if needed. Executive Committee approved.

Approved by:

Prepared by:

Lee Hadden, Chairman
 Joshua DeHerrera, Vice Chair
 Ray Risdon, Secretary/Treasurer

Cheryl Burrows
 EMS Coordinator
 Acting Secretary/Treasurer

Date: _____