

OFFICIAL IBSD MINUTES

DECEMBER 17, 2014 IONA-BONNEVILLE SEWER DISTRICT (IBSD) MONTHLY BOARD MEETING

Meeting called to order by Acting Chairman Jason Blundell at: 7:00 p.m.

Board Members Present: Mike Klingler (Chairman, absent); Jason Blundell, Acting Chairman; Glen Clark; Robert Esplin; Matt Porter

IBSD Staff: Cindy Wellman, Manager

Public: N/A

Agenda Items:

1. 2015 Board Meetings and IBSD holiday
2. Approval of minutes: 11/19/2014
3. Payment of bills

Meeting minutes: For additional information, please reference the meeting recording.

00:00:00 2015 BOARD MEETINGS AND IBSD HOLIDAY

Mr. Blundell opened meeting by asking if anyone had a preference for the 2015 monthly meeting day and time. Currently the Board meets monthly on the 4th Wednesday of the month.

MOTION: Mr. Esplin moved to schedule the meetings for 2015 for the 4th Wednesday of each month with exception of November and December, which will be on the 3rd Wednesday of each month. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Clark, Mr. Esplin, and Mr. Porter)

00:02:10

Ms. Wellman stated currently the office is close a half day on Christmas Eve and all day for Christmas Day. She asked the Board if they would like the office open on the Fridays, the day after Christmas and New Years.

MOTION: Mr. Clark made a motion to close the office on Friday, December 26, 2014 and Friday, January 2, 2015 for the holiday. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Clark, Mr. Esplin, and Mr. Porter)

00:04:40

Ms. Wellman asked if the Christmas bonus for employees applies this year.

MOTION: Mr. Clark made a motion to give the staff \$100.00 bonus for Christmas. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Blundell, Mr. Clark, and Mr. Esplin; Abstain: Mr. Porter)

00:06:15

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00:06:15 **APPROVAL OF MINUTES: 11/19/2014**

MOTION: Mr. Porter made a motion to approve the minutes for November 19, 2014. **MOTION SECONDED:** Mr. Clark seconded. **MOTION PASSED:** 4-0 (Yay: Mr. Blundell, Mr. Clark, Mr. Esplin and Mr. Porter)

00:06:15

00:08:45

Mr. Esplin questioned an item in the minutes regarding the motion for plan checking fees. He does not believe the motion clearly states the intent of the Board. Ms. Wellman stated that she will have the motion verified or add it to the agenda for the next meeting for further discussion.

00:12:15

00:06:15 **PAYMENT OF BILLS**

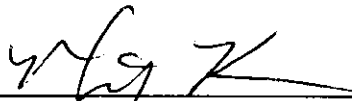
Mr. Porter questioned the formatting of the financial statement since he thought there was some confusing. Ms. Wellman stated that it was a standard report from Caselle.

00:08:45

00:12:15 **ADJOURNMENT**

The meeting adjourned at 7:12 p.m.

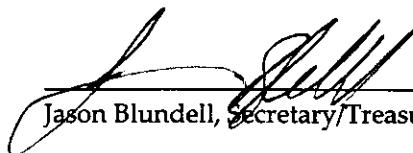
Next meeting will be January 28, 2015



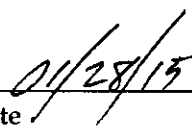
Michael Klirgler, Chairman of the Board of Directors



Date



Jason Blundell, Secretary/Treasurer



Date

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IONA BONNEVILLE SEWER DISTRICT

Monthly Expenses - December 17, 2014

Advantage Emp. Solutions	Payroll, Employee, Board	\$	7,261.88
AFLAC	Insurance	\$	116.35
Bank of Commerce	Replenish Office Account	\$	782.09
BK Professional Services	Lawn Maintenance/Snow Removal	\$	420.00
Blue Skies Product Distributing	Bottled Water for Office	\$	10.00
Bonneville County Taxes	Wildwood House - Taxes	\$	1,737.08
Buff N Shine Building Maint.	Office Cleaning	\$	225.00
Cable One	Internet/Phone	\$	350.98
Caselle	Software Support	\$	598.67
Chase Paymentech	Merchant Processing Fees	\$	492.59
City of Ammon	Sewage Treatment	\$	3,744.00
City of Idaho Falls	Sewage Treatment/Maintenance	\$	54,978.00
Falls Water	Office water /Hydrant meter-Cleaning of lines	\$	128.00
Forsgren Associates	Gen Engineering	\$	3,160.00
Healthsmart Benefit	NCPERS - PERSI Ins	\$	32.00
Intermountain Gas	Office Utility - Gas	\$	44.05
IRS - Federal Tax	Federal Tax Withholding	\$	2,836.66
PC Plus	IT Support - Granite XP Data	\$	131.25
Pipeline Inspection	Hydrocleaning/Video Sewer Lines	\$	33,856.75
Public Retirement System	PERSI	\$	2,821.54
Rocky Mountain Power	Utility - Lifts, Meters, Office,	\$	757.06
Sam's Club	Office Supplies	\$	350.05
Sasser Law Office	Legal	\$	1,685.00
State of Idaho	Withholding	\$	497.00
United Mailing Direct	Monthly Statements	\$	1,878.00
Utility Billing - Refunds	Refunds to patrons	\$	156.28
Walgreens	Office Supplies	\$	10.60
Walmart	Office Supplies	\$	26.44
Western Recycling	Recycling	\$	30.00
Xpress Bill Pay	Online Banking	\$	1,095.10

Total \$ 120,212.42