



# CREEDMOOR CENTRE ENDOCRINOLOGY

WHERE IT ALL COMES TOGETHER

## Attention Patients and Caregivers

### Late Appointment Policy

If you are an established patient and you arrive 15 minutes or more late for your appointment, you will likely be asked to reschedule your appointment unless the physician's schedule can still accommodate you.

Priority will be given to patients who arrive on time and you may have to be worked in between them. This may mean you will have a considerable wait. If this is not convenient for you, you may choose to reschedule.

Please be aware that when one patient is late, this causes the entire daily schedule to fall behind. This is an inconvenience to everyone. We strive to see every patient as close to their appointment time as possible.

### No Show Policy

While we make every effort to provide a reminder of your appointment, it is your responsibility to contact our office to reschedule your appointment. We charge a \$50 missed appointment fee to patients that do not show up for their appointment. If this should happen more than twice, the practice may, at its discretion, choose to discontinue your care.

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Patient Signature Acknowledges Receipt

Date

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Legal Guardian Signature Acknowledges Receipt

Date