



Real. Simple. Mailing.

Effective January 27

2019



USPS® POSTAGE RATE GUIDE

CONTENTS

Postal Rates Quick Reference3

Mailing Products

First-Class Letters.....5
First-Class Large Envelopes (Flats)6
First-Class Postcards7
Presorted (First-Class & Marketing Mail).....8
Nonprofit9

Shipping Products

First-Class Package Service®11
Retail Ground (Standard Post)14
Parcel Select Ground15
Priority Mail Flat Rate®16
Priority Mail - Your Packaging17
Priority Mail Express Flat Rate™18
Priority Mail Express - Your Packaging19
Media & Library Mail20
International.....21

Additional Items

Extra Services.....23
Mailer’s Glossary.....24

Rates and content contained herein are subject to change. We’ve done our best to present error-free information, but FP does not guarantee this document’s accuracy.

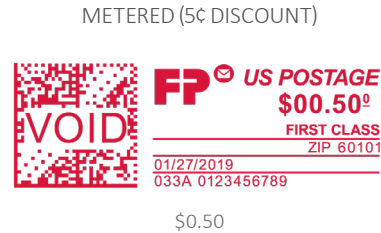


POSTAL RATES QUICK REFERENCE

FIRST-CLASS LETTERS

WEIGHT	RETAIL RATE	METER RATE
1 oz	\$0.55	\$0.50
2 oz	\$0.70	\$0.65
3 oz	\$0.85	\$0.80
3.5 oz	\$1.00	\$0.95

For weights over 3.5 ounces, see Large Envelopes (Flats) below.



POSTCARDS

\$0.35 per postcard

LARGE ENVELOPES (FLATS)

WEIGHT	RATE	WEIGHT	RATE
1 oz	\$1.00	7 oz	\$1.90
2 oz	\$1.15	8 oz	\$2.05
3 oz	\$1.30	9 oz	\$2.20
4 oz	\$1.45	10 oz	\$2.35
5 oz	\$1.60	11 oz	\$2.50
6 oz	\$1.75	12 oz	\$2.65
		13 oz	\$2.80

RESOURCES

Notice 123 (USPS® complete pricing): pe.usps.com/

Domestic Zone Chart: postcalc.usps.com/DomesticZoneChart/

Postage Price Calculator: postcalc.usps.com/

FP Rate Increase Info: fp-usa.com/ratechange/

FIRST-CLASS PACKAGE SERVICE

WEIGHT ^(NOT OVER)	RETAIL RATE ¹	COMMERCIAL RATE ¹
1 oz	\$3.66-\$4.06	\$2.66-\$3.09
2 oz	\$3.66-\$4.06	\$2.66-\$3.09
3 oz	\$3.66-\$4.06	\$2.66-\$3.09
4 oz	\$3.66-\$4.06	\$2.66-\$3.09
5 oz	\$4.39-\$4.81	\$3.18-\$3.63
6 oz	\$4.39-\$4.81	\$3.18-\$3.63
7 oz	\$4.39-\$4.81	\$3.18-\$3.63
8 oz	\$4.39-\$4.81	\$3.18-\$3.63
9 oz	\$5.19-\$5.66	\$3.82-\$4.33
10 oz	\$5.19-\$5.66	\$3.82-\$4.33
11 oz	\$5.19-\$5.66	\$3.82-\$4.33
12 oz	\$5.19-\$5.66	\$3.82-\$4.33
13 oz	\$5.71-\$6.27	\$4.94-\$5.53
14 oz	N/A	\$4.94-\$5.53
15 oz	N/A	\$4.94-\$5.53
15.999 oz	N/A	\$4.94-\$5.53

1. Rate depends on weight & destination zone.

PRIORITY MAIL

MAIL TYPE	RETAIL RATE	COMMERCIAL RATE ¹
1 lb Envelope or Small Box	\$7.35-\$12.20	\$6.95-\$9.91
Flat Rate Envelope	\$7.35	\$6.95
Flat Rate Small Box	\$7.90	\$7.50
Flat Rate Medium Box	\$14.35	\$12.80

1. IMpb Noncompliant Fee \$0.20 per piece.

PRIORITY EXPRESS MAIL

MAIL TYPE	RETAIL RATE	COMMERCIAL RATE ³
Flat Rate Envelopes	\$25.50	\$22.68
0.5 lb Envelope or Small Box ^{1,2}	\$25.50 - \$47.70	\$22.68 - \$41.67
Padded Flat Rate	\$26.20	\$23.18
Legal Flat Rate	\$25.70	\$22.80

1. Rate depends on weight & destination zone.

2. Sunday/Holiday: Add \$12.50

3. IMpb Noncompliant Fee \$0.20 per piece.

EXTRA SERVICES

SERVICE	STANDARD PRICE	ELECTRONIC OR COMMERCIAL BASE PRICE
Certified Mail	\$3.50	N/A
Certificate of Mailing (basic)	\$1.45	N/A
Registered	\$12.40 and up	N/A
Return Receipt	\$2.80	\$1.60
Signature Confirmation	\$3.05	\$2.60



MAILING PRODUCTS

First-Class Letters, First-Class Large Envelopes (Flats),
First-Class Postcards, Presorted (First-Class & Marketing
Mail), Nonprofit

FIRST-CLASS LETTERS

Typical Use: Correspondence, invoices, payments

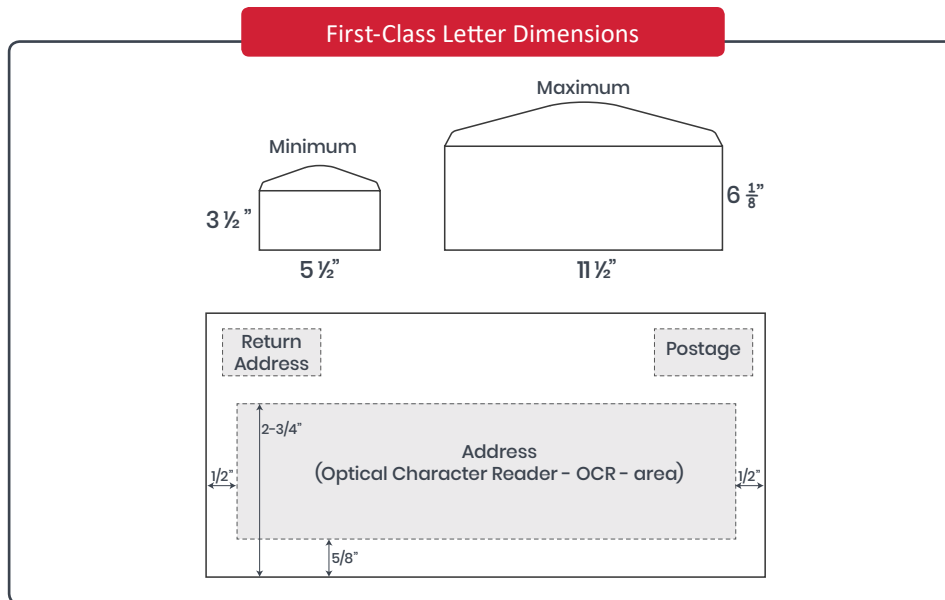
Max Weight: 3.5 oz

Delivery Time: Typically 1-3 business days

RATES FOR FIRST-CLASS LETTERS

WEIGHT	RETAIL RATE	METER RATE
1 oz	\$0.55	\$0.50
2 oz	\$0.70	\$0.65
3 oz	\$0.85	\$0.80
3.5 oz	\$1.00	\$0.95

For weights over 3.5 ounces, see Large Envelopes on the next page.



TIP:
Postage meters
have lower First-
Class letter rates
than stamps

FIRST-CLASS LARGE ENVELOPES (FLATS)

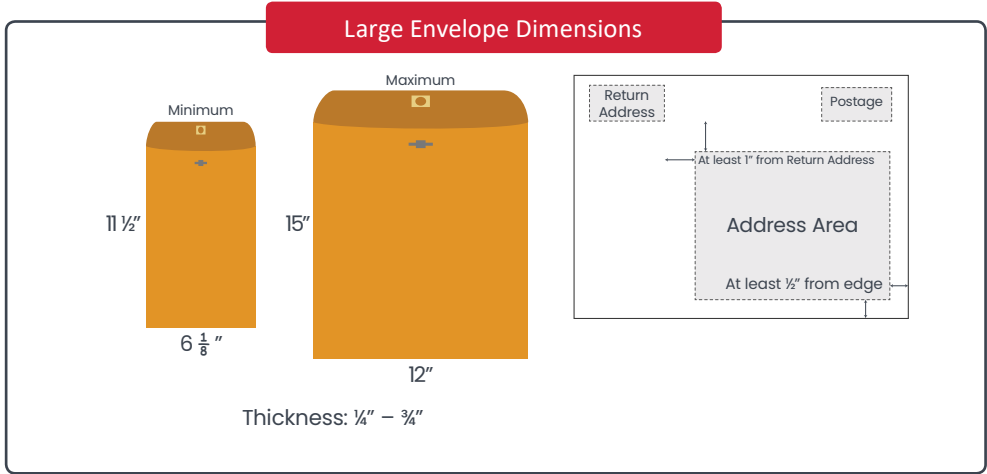
Typical Use: Large envelopes, flat or padded with even thickness; usually for documents

Max Weight: 13 oz (Use Priority Mail for flats over 13 oz)

Delivery time: Typically 1-3 business days

POSTAGE RATES FOR LARGE ENVELOPES

WEIGHT(NOT OVER)	RATE	WEIGHT(NOT OVER)	RATE
1 oz	\$1.00	8 oz	\$2.05
2 oz	\$1.15	9 oz	\$2.20
3 oz	\$1.30	10 oz	\$2.35
4 oz	\$1.45	11 oz	\$2.50
5 oz	\$1.60	12 oz	\$2.65
6 oz	\$1.75	13 oz	\$2.80
7 oz	\$1.90		



TIP:
First-Class Flats must be flexible enough to bend 1 inch without damage.

FIRST-CLASS POSTCARDS

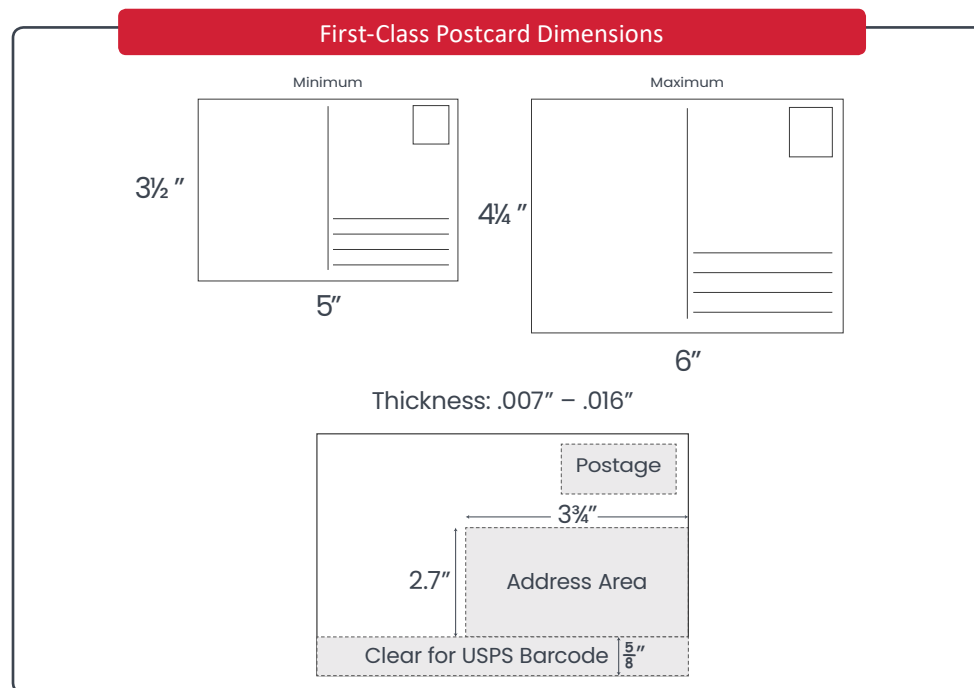
Typical Use: Short notes, reminders, advertising

Max Weight: N/A

Delivery Time: Typically 1-3 business days

POSTAGE RATE FOR POSTCARDS

\$0.35 per postcard



TIP:
Postcards are the lowest cost First-Class mail.

PRESORTED (FIRST-CLASS & MARKETING MAIL)

Presorting your mail can give you much lower postage rates. Group your mail by zip code so all mail pieces going to the same area are in the same bundle or tray.

FIRST-CLASS MAIL® (PRESORTED)

First-Class Presorted mail is typically used for personalized/unique mail, such as invoices and statements. Each mailing must contain at least 500 pieces. Delivery is typically 1-3 business days.

	FIRST-CLASS PRESORT TYPE	LETTERS (UP TO 3.5 OZ) ¹	LARGE ENV/FLATS (UP TO 1 OZ) ²	POSTCARDS
	Machinable, Non-Automation	\$0.459	\$0.799	\$0.280
AUTOMATION	Mixed AADC	\$0.428	\$0.727	\$0.274
	AADC	\$0.412	\$0.644	\$0.268
	5-Digit	\$0.383	\$0.486	\$0.257
	3-Digit	N/A	\$0.605	N/A

1. Up to 3.5 oz. Automation unless otherwise noted.
2. For higher weights pricing, see [USPS Notice 123](#).

See Glossary on [Page 24](#) for definitions of Presort Types.



MARKETING MAIL (PRESORTED)

Marketing mail is typically used for general non-personal mail like advertising and catalogs. Each mailing must contain at least 200 pieces. Delivery is typically 2-9 business days.

	STANDARD PRESORT TYPE	LETTERS ¹	Large Env/Flats ²
AUTOMATION	Mixed AADC/ADC	\$0.291	\$0.632
	AADC/ADC	\$0.281	\$0.597
	3-Digit	N/A	\$0.523
	5-Digit	\$0.256	\$0.405
CARRIER ROUTE	Basic	\$0.294	\$0.300
	High Density	\$0.209	\$0.250
	High Density Plus	\$0.200	\$0.232
	EDDM ³	\$0.190	\$0.225
	Saturation	\$0.190	\$0.224

1. Letters weighing 3.5 oz. or less per piece.
2. Flats weighing 4 oz. or less per piece.
3. EDDM Letters pay Saturation prices.

General Requirements & Considerations for First-Class/Standard Presorted:

- Presorted mail requires first setting up an account with USPS®.
- All addresses should be checked against NCOA (move updates) and CASS (addressing standards).
- Presorting must conform to PAVE™ standards.
- Mail must be dropped off at the Post Office or Business Mail Entry Unit (BMEU).

NONPROFIT

Nonprofit organizations can get significant postage discounts over the retail rate.

Nonprofit mail is sorted and prepared the same way as regular Marketing Mail, making it suitable for general mailings like event promotions. It is not applicable to personal/unique mail like invoices or statements.

NONPROFIT RATES

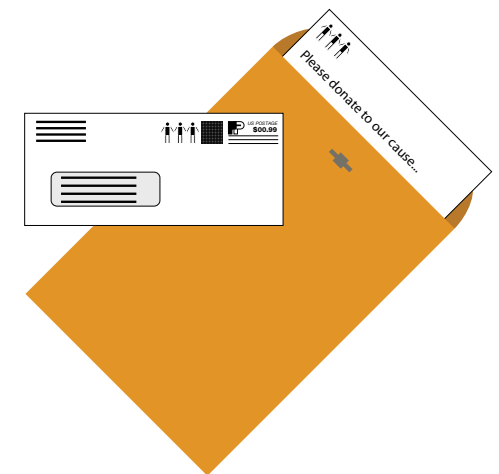
	STANDARD PRESORT TYPE	LETTERS ¹	FLATS ²
AUTOMATION	Mixed AADC/ADC	\$0.173	\$0.458
	AADC/ADC	\$0.163	\$0.423
	3-Digit	N/A	\$0.349
	5-Digit	\$0.138	\$0.231
CARRIER ROUTE	Basic	\$0.209	\$0.216
	High Density	\$0.124	\$0.166
	High Density Plus	\$0.117	\$0.144
	Saturation	\$0.111	\$0.136
	EDDM ³	\$0.111	\$0.137

1. Letters weighing 3.5 oz. or less per piece.

2. Flats weighing 4 oz. or less per piece.

3. EDDM Letters pay Saturation prices.

See Glossary on [Page 24](#) for definitions of Presort Types.



TIP:
USPS® usually processes nonprofit applications in 1-2 weeks.



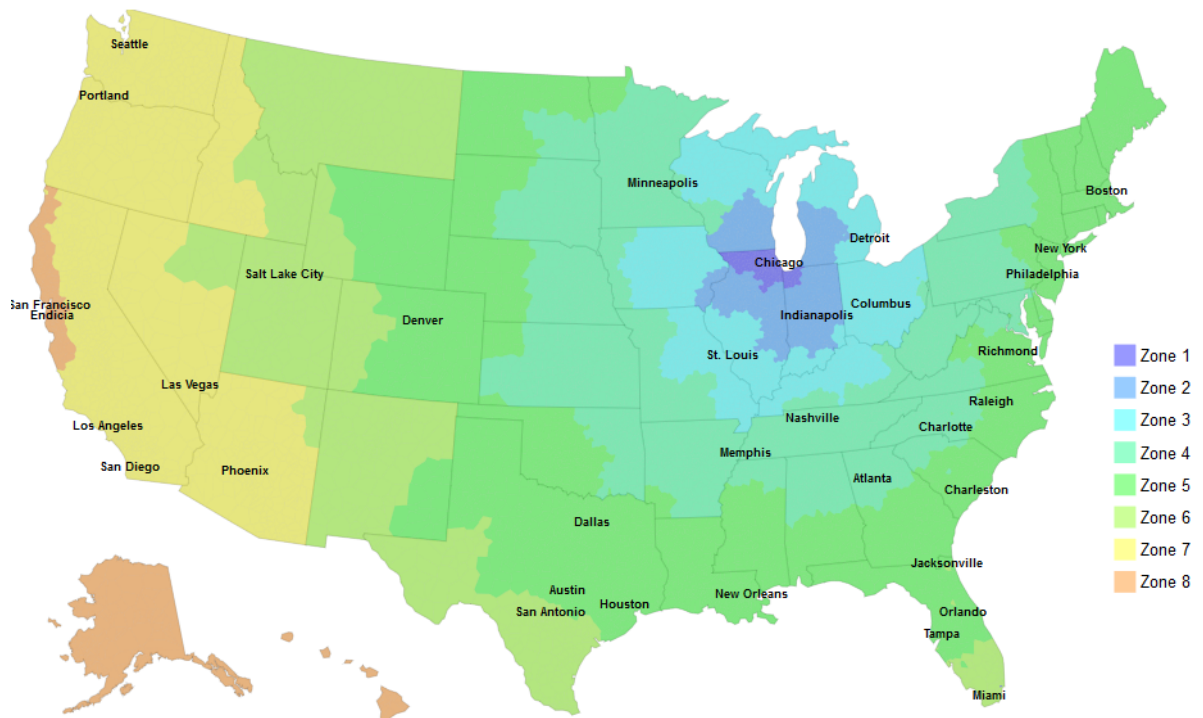
SHIPPING PRODUCTS

First-Class Packages (Parcels), Parcel Select, Priority Mail
- Flat Rate, Priority Mail - Your Packaging, Priority Mail
Express - Flat Rate, Priority Mail Express - Your Packaging,
Media & Library Mail, International Packages

FIRST-CLASS PACKAGE SERVICE - ZONES

Update: First-Class Package Service® will change from a weight based pricing structure to a zone and weight based pricing structure. Postal zones are based on the distance a package travels from origin to destination. A listing of zone locations by entry location can be found <https://postcalc.usps.com/DomesticZoneChart>

MAP OF ZONES - CHICAGO AS ORIGIN LOCATION



FIRST-CLASS PACKAGE SERVICE - RETAIL™

Typical Use: Low cost option for ground shipping lightweight packages

Max Weight: 13 oz (Retail)

Delivery Time: Typically 1-3 days in the U.S.

FIRST-CLASS PACKAGE SERVICE RETAIL RATE

WEIGHT (NOT OVER)	ZONE							
	1 & 2	3	4	5	6	7	8	9
1 oz	\$3.66	\$3.70	\$3.74	\$3.78	\$3.82	\$3.94	\$4.06	\$4.06
2 oz	3.66	3.70	3.74	3.78	3.82	3.94	4.06	4.06
3 oz	3.66	3.70	3.74	3.78	3.82	3.94	4.06	4.06
4 oz	3.66	3.70	3.74	3.78	3.82	3.94	4.06	4.06
5 oz	4.39	4.44	4.49	4.53	4.57	4.69	4.81	4.81
6 oz	4.39	4.44	4.49	4.53	4.57	4.69	4.81	4.81
7 oz	4.39	4.44	4.49	4.53	4.57	4.69	4.81	4.81
8 oz	4.39	4.44	4.49	4.53	4.57	4.69	4.81	4.81
9 oz	5.19	5.24	5.30	5.35	5.40	5.53	5.66	5.66
10 oz	5.19	5.24	5.30	5.35	5.40	5.53	5.66	5.66
11 oz	5.19	5.24	5.30	5.35	5.40	5.53	5.66	5.66
12 oz	5.19	5.24	5.30	5.35	5.40	5.53	5.66	5.66
13 oz	5.71	5.78	5.85	5.93	5.99	6.13	6.27	6.27



FIRST-CLASS PACKAGE SERVICE® - COMMERCIAL

Typical Use: Low cost option for ground shipping lightweight packages

Max Weight: 15.999 oz (Commercial)

Delivery Time: Typically 1-3 days in the U.S.

FIRST-CLASS PACKAGE SERVICE COMMERCIAL RATE

WEIGHT (NOT OVER)	ZONE ^{1,2}							
	1 & 2	3	4	5	6	7	8	9
1 oz	\$2.66	\$2.68	\$2.70	\$2.76	\$2.84	\$2.96	\$3.09	\$3.09
2 oz	2.66	2.68	2.70	2.76	2.84	2.96	3.09	3.09
3 oz	2.66	2.68	2.70	2.76	2.84	2.96	3.09	3.09
4 oz	2.66	2.68	2.70	2.76	2.84	2.96	3.09	3.09
5 oz	3.18	3.20	3.22	3.28	3.36	3.49	3.63	3.63
6 oz	3.18	3.20	3.22	3.28	3.36	3.49	3.63	3.63
7 oz	3.18	3.20	3.22	3.28	3.36	3.49	3.63	3.63
8 oz	3.18	3.20	3.22	3.28	3.36	3.49	3.63	3.63
9 oz	3.82	3.85	3.88	3.96	4.06	4.19	4.33	4.33
10 oz	3.82	3.85	3.88	3.96	4.06	4.19	4.33	4.33
11 oz	3.82	3.85	3.88	3.96	4.06	4.19	4.33	4.33
12 oz	3.82	3.85	3.88	3.96	4.06	4.19	4.33	4.33
13 oz	4.94	4.98	5.02	5.12	5.24	5.38	5.53	5.53
14 oz	4.94	4.98	5.02	5.12	5.24	5.38	5.53	5.53
15 oz	4.94	4.98	5.02	5.12	5.24	5.38	5.53	5.53
15.999 oz	4.94	4.98	5.02	5.12	5.24	5.38	5.53	5.53

Commercial Base Pricing

How to Get Commercial Base® Pricing Discounts

Commercial Base Pricing (CBP) is available when you use a postage meter or online postage service. For example, FP's PostBase™ meter combined with MailOne™ software offers CBP, which may enable you to quickly save enough in postage to recoup the equipment and software cost.

TIP:
Postage meters and online mail services can print IMpb labels at the commercial rate.

CBP = Commercial Base Pricing, available with meters/software or online postage.

1. Parcels are subject to a \$0.20 surcharge if they are irregularly shaped, such as rolls, tubes, and triangles.

2. IMpb Noncompliant Fee: \$0.20 per piece.

RETAIL GROUND

Typical Use: Purchased at Post Office retail counter. Ideal for large packages. Includes tracking.

Max Weight: 70 lbs

Delivery Time: Typically 2-8 days.

RETAIL GROUND RATES

Retail Ground prices range from **\$7.35 to \$136.17** depending on weight and destination zone.

For detailed price per weight/zone chart see [USPS Notice 123](#).

Retail Pricing

What is Retail Ground?

USPS Retail Ground® is primarily intended for single-piece mailings which consist of any mailable matter that is not required to be mailed as First-Class Mail® and includes USPS Tracking® at no additional charge. It is commonly used for gifts and merchandise.

It is generally presented at a USPS retail service counter where USPS Tracking service can be initiated.

Prices are based on the zone (distance from origin to destination) and the weight of the parcel. While any mailable matter not required to be mailed as First-Class Mail is permitted to Zones 5-8, Zones 1-4 items are limited to mailable hazardous materials, live animals, and other items required to be shipped by ground.

TIP:
Choose Retail Ground for occasional large packages with "less-than-urgent" delivery.

PARCEL SELECT GROUND

Typical Use: Low cost option for ground shipping medium-large size packages entered in bulk. Includes tracking.

Max Weight: 70 lbs

Delivery Time: Typically 2-8 days.

PARCEL SELECT RATES

Parcel Select® prices range from **\$6.85 to \$127.33** depending on weight and destination zone.

Parcel Select is a commercial service (similar to Commercial Base® Pricing) that is slightly less costly than its Retail counterpart (Retail Ground).

* IMpb Noncompliant Fee \$0.20 per piece.

**For parcels that measure in combined length and girth more than 108 inches but not more than 130 inches, use oversized prices, regardless of weight, based on the applicable zone.

Oversized prices range from **\$74.73 to \$196.61**

Dimensions

At least 3 inches high x 6 inches long x 1/4 inch thick.

Maximum 108 inches in length + girth combined (up to 130 inches with additional fee).

Maximum weight 70 lbs

TIP:
Choose Parcel Select when cost is more important than delivery time.

PRIORITY MAIL FLAT RATE®

Typical Use: Reasonable cost option for small to medium size packages. Includes tracking and insurance (\$50 Retail, \$50 CBP).

Max Weight: 70 lbs

Delivery Time: 1-3 business days

TIP:
USPS® provides more size options for envelopes and boxes than displayed here.

PRIORITY MAIL FLAT RATES

5-3/8" x 8-5/8" x 1-5/8"



SMALL BOX

\$7.90 RETAIL*
\$7.50 CBP**

9-1/2" x 12-1/2"



ENVELOPE

\$7.35 RETAIL*
\$6.95 CBP**

9-1/2" x 12-1/2"



PADDED ENVELOPE

\$8.00 RETAIL*
\$7.55 CBP**

9-1/2" x 15"



LEGAL ENVELOPE

\$7.65 RETAIL*
\$7.25 CBP**

11" x 8-1/2" x 5-1/2"



MEDIUM BOX

\$14.35 RETAIL*
\$12.80 CBP**

12" x 12" x 5-1/2"



LARGE BOX

\$19.95 RETAIL*
\$17.60 CBP**

*RETAIL = Non-Commercial pricing.

**CBP = Commercial Base® Pricing, available with meters/software or online postage.

PRIORITY MAIL - YOUR PACKAGING

Typical Use: Use your own packaging instead of USPS boxes for Priority Mail®. Includes tracking and insurance (\$50 Retail, \$50 CBP).

Max Weight: 70 lbs

Delivery Time: 1-3 business days

TIP:
USPS will pick up Priority Mail free if your parcel is packed and labeled.

PRIORITY MAIL RATES (YOUR PACKAGING)

When you use your own packaging, the Priority Mail price depends on package weight and destination zone.

Retail Pricing*: From \$7.35 to \$230.10

Commercial Base Pricing (CBP):** From \$6.95 to \$184.51



*RETAIL = Non-Commercial pricing.

**CBP = Commercial Base® Pricing, available with meters/software or online postage.

PRIORITY MAIL EXPRESS FLAT RATE™

Typical Use: Guaranteed overnight/expedited service (domestic U.S.), including 365 days/year in many cases. Includes tracking and up to \$100 insurance on most shipments.

Max Weight: 70 lbs

Delivery Time: 1-2 days

PRIORITY EXPRESS MAIL FLATS



ENVELOPE

\$25.50 RETAIL*
\$22.68 CBP**



PADDED ENVELOPE

\$26.20 RETAIL*
\$23.18 CBP**



LEGAL ENVELOPE

\$25.70 RETAIL*
\$22.80 CBP**

*RETAIL = Non-Commercial pricing.

**CBP = Commercial Base® Pricing, available with meters/software or online postage.

TIP:
Most destinations are overnight. Use the USPS® Service Commitment Calculator to check.

PRIORITY MAIL EXPRESS - YOUR PACKAGING

Typical Use: Use your own packaging instead of USPS boxes for Priority Mail Express®, Includes tracking and up to \$100 insurance on most shipments.

Max Weight: 70 lbs **Max Length + Girth:** 108 in

Delivery Time: Overnight (most destinations) or 2-day

PRIORITY EXPRESS MAIL RATES (YOUR PACKAGING)

When you use your own packaging, the Priority Express Mail price depends on package weight and destination zone.

Retail Pricing*: From \$25.50 to \$581.15

Commercial Base Pricing (CBP):** From \$22.68 to \$500.07

*RETAIL = Non-Commercial pricing.

**CBP = Commercial Base® Pricing, available with meters/software or online postage.



Priority Express Mail is the fastest way to ship with the USPS®.

TIP:
Morning, Sunday
and holiday
deliveries are
available for an
extra fee.

MEDIA & LIBRARY MAIL

Typical Use: Media and Library Mail are intended for mailing educational materials

Maximum Weight: 70 lbs

Delivery Time: USPS® does not guarantee delivery time, but it's typically 2-9 business days

MEDIA MAIL®

USPS defines Media Mail as any of the following:

Print - Books, manuscripts, printed music, printed educational material, medical information

Recorded Media - Film, sound recordings

MEDIA MAIL RATES

WEIGHT	RETAIL PRICE*	COMMERCIAL PRESORTED PRICE**	
		5-DIGIT PRESORT	BASIC PRESORT
1 lb	\$2.75	\$1.97	\$2.60
Each additional pound	\$0.52	\$0.52	\$0.52

* RETAIL = Non-Commercial pricing.

** COMMERCIAL PRESORTED PRICE = Requires minimum volumes and mail sorting.

LIBRARY MAIL

USPS defines Library Mail as any of the following sent to or from a school, college, university, public library, museum, herbarium, or nonprofit organization:

Print - Books, printed music, bound academic papers, periodicals

Recorded Media - Sound recordings

LIBRARY MAIL RATES

WEIGHT	RETAIL PRICE*	COMMERCIAL PRESORTED PRICE**	
		5-DIGIT PRESORT	BASIC PRESORT
1 lb	\$2.61	\$1.87	\$2.47
Each additional pound	\$0.49	\$0.49	\$0.49

TIP:
USPS may legally inspect Media and Library Mail to ensure it meets requirements.

INTERNATIONAL

USPS® offers several international mail options to meet your needs

INTERNATIONAL RATES

MAIL SERVICE	DELIVERY TIME	RETAIL RATE*		COMMERCIAL RATE**	
		TO CANADA	TO OTHER COUNTRIES	TO CANADA	TO OTHER COUNTRIES
First-Class Package International	Typically 2 - 8 Weeks (Not Guaranteed)	\$10.50 and up	\$12.25 and up	\$9.98 and up	\$11.64 and up
Priority Mail International®	6 - 10 Bus. Days	\$34.30 and up	\$41.80 and up	\$32.59 and up	\$39.71 and up
Priority Mail International Flat Rate™	6 - 10 Bus. Days	\$25.85 and up	\$32.20 and up	\$24.55 and up	\$30.60 and up
• Envelopes (Max. Wt. 4 lbs.)		\$26.85 and up	\$33.60 and up	\$25.50 and up	\$31.90 and up
• Small Boxes (Max. Wt. 4 lbs.)		\$49.60 and up	\$72.30 and up	\$47.10 and up	\$68.70 and up
• Medium Boxes (Max. Wt. 20 lbs.)		\$64.50 and up	\$94.25 and up	\$61.30 and up	\$89.55 and up
• Large Boxes (Max. Wt. 20 lbs.)					
Priority Mail Express International®	3 - 5 Bus. Days	\$44.00 and up	\$54.00 and up	\$42.00 and up	\$51.30 and up
Priority Mail Express International Flat Rate™ Envelope	3 - 5 Bus. Days	\$44.50 and up	\$61.85 and up	\$42.30 and up	\$56.75 and up
Global Express Guaranteed®	1 - 3 Bus. Days	\$67.80 and up	\$75.50 and up	\$64.41 and up	\$71.73 and up

*RETAIL = Non-Commercial pricing.

**CBP = Commercial Base® Pricing, available with meters/software or online postage.

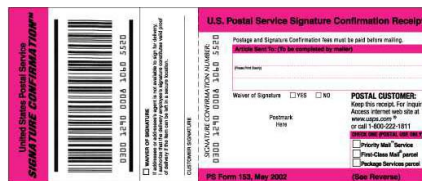
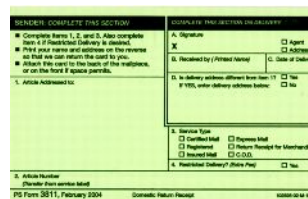
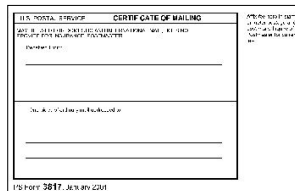
TIP:
The total length + girth must be under 108 inches for international packages.

The background of the slide is a dark blue color with a repeating pattern of white line-drawn envelopes. The envelopes are shown from various angles, some open and some closed, creating a textured, patterned effect. In the center of the slide, there is a white rectangular box containing the text "ADDITIONAL ITEMS" in a bold, red, sans-serif font.

ADDITIONAL ITEMS

EXTRA SERVICES

These special add-on services enhance your mailings with additional verification and security options



SERVICE	STANDARD PRICE*	ELECTRONIC OR COMMERCIAL BASE PRICE**
Certified Mail®	\$3.50	N/A
Certified Mail Restricted Delivery	\$8.80	N/A
Get proof of mailing for items that don't come with USPS Tracking®.		
Certificate of Mailing	\$1.45	N/A
Get documented proof of mailing. (Does not include delivery proof. Only available at local post office.)		
Registered	\$12.40 and up	N/A
For very valuable items. In addition to proof of mailing and delivery, provides documented chain of custody.		
Return Receipt	\$2.80 (Hard Copy)	\$1.60 (Electronic - PDF)
Get proof of delivery with signature for items that don't come with USPS Tracking.		
Signature Confirmation™	\$3.05	\$2.60 (Electronic)
Require and get recipient's signature.		

*RETAIL = Non-Commercial pricing.

**CBP = Commercial Base® Pricing, available with meters/software or online postage.

TIP:
If you only need proof of mailing, consider Certificate of Mailing.

MAILER'S GLOSSARY

3-Digit, 5-Digit Automation — Mail is presorted by the first 3 digits or 5 digits of recipient zip codes.

Automated Area Distribution Center (AADC) — A USPS® distribution center that scans and processes automation-compatible mail.

Automation — Mail class for mail that can be scanned and processed by USPS® automation equipment. (See Machinable below.)

Carrier Route Presort Mail — Discounted mail sorted by carrier routes. (See Enhanced Carrier Route below.)

Coding Accuracy Support System (CASS) — A USPS® electronic service that verifies the syntax and accuracy of addresses.

Certified Mail® — USPS® extra service for First-Class and Priority Mail® that provides the sender with a receipt at the time of mailing

Commercial Base® Pricing (CBP) — Discounted postage pricing offered by USPS online, PC postage, and some postage meters/software.

Dimensional (Dim) Weighting — Postage price for Priority Mail packages, addressed to zones 5-8, that exceed one cubic foot (1,728 cubic inches) are charged postage based on the actual weight or the dimensional weight, whichever is greater.

Direct Mail — Advertising and promotional mail delivered to potential customers (e.g. brochures, catalogs, postcards, newsletters and sales letters).

Enhanced Carrier Route (ECR) — A type of Carrier Route Presort Mail (see above) that is automation compatible and sorted by carrier route walk sequence.

First-Class Mail® (FCM) — A collection of letter, flat, and lightweight parcel subclasses, typically delivered within 1-3 business days.

Flat — Legacy USPS® term for a large envelope.

Franking Machine — European term for postage meter.

Indicia — An imprint that represents U.S. postage printed by an authorized postage meter.

Information Based Indicia (IBI) — refers to a legacy type of postage meter imprint (indicia) that contains an encrypted 2-D data matrix barcode combined with human readable postage information that conforms to February 2000 performance criteria.

Intelligent Mail Indicia (IMI) — refers to the most current type of postage meter imprint (indicia) that contains an encrypted 2-D data matrix barcode combined with human readable postage information that conforms to March 2013 performance criteria.

IMpb (Intelligent Mail® Package Barcode) — a tracking barcode on a USPS® shipping label for packages.

Letter — A message to a particular person, written on a mailpiece no larger than 11½"x6½"x¼", typically enclosed in an envelope.

Library Mail — A package service mail class intended for media items (e.g. books, documents and recordings) sent between educational institutions.

Machinable — Mail that is compatible with USPS automated scanning & processing equipment. (See Automation above.)

Media Mail® — A package service mail class intended for non-promotional media (e.g. books, documents and recordings).

Metered Mail — Mail printed with an indicia from an authorized postage meter provider.

National Change of Address (NCOA) — A USPS database containing U.S. resident changes of address. Can be accessed electronically via the National Change of Address Linkage System to correct addresses before printing them.

Nonprofit Mail — A set of discounted mail rates available to qualifying non-profit organizations.

Package/Parcel — A mailpiece larger than a letter or flat, typically (but not necessarily) a box.

Permit Imprint — a pre-printed postage indicia containing the mailing permit number that represents postage paid in advance from a USPS deposit account for "bulk" mailing.

Presorted Mail — A set of postage discounts based on sorting mail prior to handing off to the post office, usually requiring at least 200 or 500 pieces per mailing.

Registered Mail — An extra service intended for very valuable mailpieces. In addition to proof of mailing and delivery, provides documented chain of custody.

Return Receipt — An extra service that provides sender with proof of delivery, including recipient signature for items that don't come with USPS Tracking®.

Signature Confirmation™ — An extra service that requires recipient's signature, which is available as a record for the sender.

Standard (Bulk) Mail — A class of commercial mail with postage discount intended for mailings of at least 200 identical mailpieces (e.g. catalogs, advertising flyers, newsletters).

Zones — Postal zones are price categories based on origin and destination zip codes. Prices trend higher with longer distances and more rural origin and/or destination locations.



NOTES:



NOTES:



NOTES:



Real. Simple. Mailing.

WHY FP?

Plugged into over 230,000 mailrooms worldwide, FP Mailing Solutions is the fastest growing mail machine systems company in the U.S.

Real People.

With over 1,100 employees, FP provides all of our customers with a dedicated customer service team located in the U.S.

Simple Processes.

FP invests in research and development in order to continue to provide our customers with the simplest of solutions. FP is the leader in mailroom technology, being the first postage meter company to introduce a digital and USPS® IMI Compliant meter.

Mailing Solutions.

With over 90 years of experience, and operations in over 40 countries, it's easy to see what makes FP Mailing Solutions the industry expert in mailroom solutions and technology.

© 2019 FP Mailing Solutions. All Rights Reserved. TM, SM and ® denote trademarks or registered trademarks of Francotyp-Postalia, Inc.

The FP logo and FP Mailing Solutions Product logos are trademarks or registered trademarks of Francotyp-Postalia, Inc.

RC2019