

Minutes of the April 18, 2023 meeting of the Board of Trustees of the Village of Newark held in the 2nd floor courtroom of the Municipal Building at 6:00 PM.

PRESENT

Mayor Jonathan Taylor (14); Trustees: Robert Bendix (13), Stuart Blodgett (13), Chris Burgess (15), and Emily Howard (11 - excused).

Police Chief Richard Martin, Superintendent of DPW Bob Hutteman (late), Village Clerk-Treasurer Lynette Morrison, Code Enforcement Officer Michael Bouwens, Economic Development Facilitator Mark Peake, Fire Chief Charles Witt, Attorney Matthew St. Martin, WWTP Chief Operator John Reynolds, Greg Hotaling and James Schuler WC Youth Advisor.

General Public:18

**WELCOME BY
MAYOR**

At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.

**APPROVAL OF
MINUTES**

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve the following minutes:

- Regular Board Meeting March 21, 2023.
- Special Board Meeting March 24, 2023.
- Special Board Meeting March 30, 2023.
- Special Board Meeting April 4, 2023
- Special Board Meeting April 4, 2023

**CONSENT
AGENDA**

Motion Trustee Burgess, seconded Trustee Blodgett and carried unanimously to approve the March vouchers and invoices Trustee Bendix reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$1,044,334.88 were authorized for all funds.

The Board thanked the department heads for their monthly reports.

FIRE CHIEF

Chief Witt discussed the fact that they will be holding a fundraiser event in May.

Chuck Witt introduced the following:

Chief	Jeff Miller
1 st Assistant	Doug Velte
2 nd Assistant	Jake Powell
3 rd Assistant	Brad VanDemortal.

Motion Trustee Burgess, seconded Trustee Blodgett and carried unanimously to approve the new Chief and Assistants presented by the Newark Volunteer Fire Department Membership.

CODE
ENFORCEMENT

Code Enforcement Officer Michael Bouwens gave the following update:

- Mavis Tire first footers are in.
- The lot for the Habitat for Humanity house on Pearl Street has been cleared. After more foundation work, it will be ready to place the home.
- Building permits, pre-sale inspections and sump pump inspections being done.
- Ling Ling's is ready to open. They will have two applications for the Planning and Zoning Board.

ECONOMIC
DEVELOPEMENT

Economic Development Mark Peake gave the following update:

- Empire State Trail Town- the Steering Committee will hold their first meeting on April 27 to start work on completing the Self-Assessment. There are 63 questions with many have sub questions that need to be completed by the group before May 15.
- Continue to work on the planning for the Community Pride Day (May 20), the Wine and Artisans' Festival (June 16) and the Taste of Wayne County (July 18).
- Working with a restaurant to relocate to the Village of Newark. We will have more information as we are able to discuss it.

CLERK
TREASURER

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to authorize the Clerk/Treasure to relevy the past due unpaid water/sewer bills and public works charges. The dollar amount for these categories will be provided for the Board for their approval at the May 2023 Board meeting.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to authorize the Clerk/Treasurer to enact whatever budget transfers may be necessary for fiscal year 2023 to eliminate deficits in any line item to be in compliance with the NYS OSC requirements. A list will be provided when complete.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve the Budget for FY 2024.

Motion Trustee Burgess, seconded Trustee Blodgett and carried unanimously to participate in the Cooperative Natural Gas Bid for the period of 10/1/23-9/30/24 with Wayne/FLBOCES.

MAYOR

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to approve Wayne County Department of Aging & Youth to hold the National Health & Senior Fitness Day 30th Annual Event on May 31, 2023 at T. Spencer Knight Park.

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to approve Sewer Relief for 446 West Union Street in the amount of \$338.58 due to a broken pipe.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve Newark performances on 7/11/23, 7/18/23, 7/25/23, 8/1/23 and 8/8/23 in Central Park.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve the General Contractor bid of \$1,435,000.00 to Spensieri for Newark Disinfection UV Project.

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to approve the Electrical bid of \$202,800.00 to Colacino Electric for Newark Disinfection UV Project.

Considering the change order for \$8,500.00 for West Miller Street Culvert Project was tabled till next month.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to approve with regrets the retirement letter from Jay Warren for 6/5/23. Chief Martin stated “he will surely be missed and difficult to replace”.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve a Fun Run in Central Park on July 30th in remembrance of Shannon Holtz (Crawford).

Scouting for Food Event for April 29, 2023, was cancelled due to lack of volunteers

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to purchase one AED unit in the amount of \$1,725.00.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to allow Barbara Daley with a Church Youth Group of about 15 individuals to stay overnight at T. Spencer Knight Park on June 18, 2023.

Representative from Wayne County Youth Council, James Schuler, discussed the program he started for the Wayne County Youth.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to support Wayne County Youth Council and provide use of the Village Courtroom for its meetings as needed.

LEGAL

CHIEF OF
POLICE

Matthew St. Martin had no update

Police Chief Richard Martin gave the following update on March 2023 statistics:

- 25 Property Damage MVA; 10 Personal Injury MVA
- 72 Incident/Crime Reports taken
- 5 Juvenile Referrals
- 174 Property Checks
- 41 Traffic Stops: 6 times Traffic Tickets issued & 35 Warnings issued
- 10 ACO calls responded to

Total Events: 771, up from 593 in February

Highest Call Types: Assists=99 Disturbances=51

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve hiring Dorothy Burgess for the Interpretive Center.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to approve hiring Brenda Vaow as a Substitute Crossing Guard.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to approve the purchase of a hand-held scanner for Evidence Management System with grant monies.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to approve Jay Warren to attend Field Intelligence Officer Regional Coordinator Conference May 3-5. Conference, lodging and meals are paid for by NY State Intelligence Center.

DPW
SUPERINTEN-
DENT

Reviewing the proposal for a spill response plan was tabled till next month.

WWTP CHIEF
OPERATOR

Motion Trustee Bendix, seconded Trustee Burgess and carried unanimously to approve the increase of compost from \$5.00 a yard to \$5.25 a yard starting May 1, 2023. Compost is still free for Village residents.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to approve John Reynolds to attend “Wastewater Utility Needs Workshop” on May 16, 2023, at Syracuse University. There is no cost for this workshop.

TRUSTEES

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to approve a Public Hearing on the moratorium on May 16, 2023 at 6:15pm. Discussing unlicensed retail establishments sale, transfer or gifting cannabis items.

TIME FOR THE
PUBLIC

No comments

EXECUTIVE
SESSION

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to go into Executive Session at 6:50 P.M. to discuss potential Real Estate transactions and specific positions within the Village Staff.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to come out of Executive Session at 7:35 P.M.

MAYOR

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to terminate Valerie Quade as Temporary Clerk on March 16, 2023.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to hire Lynette Kendell as Senior Clerk Typist for the Police Department.

Motion Trustee Blodgett, seconded Trustee Burgess and carried unanimously to adjourn the meeting. The meeting adjourned at 7:40 P.M.

Lynette Morrison
Village Clerk-Treasurer