

# **MONMOUTH COUNTY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS**

## **General Meeting January 11, 2018**

### **CALL TO ORDER:**

The regular meeting of the Monmouth County Association of School Business Officials was held on Thursday, January 11, 2018 at the DoubleTree Hotel, Tinton Falls, NJ. President Christopher Mullins called the meeting to order at 9:06 a.m.

### **ROLL CALL:**

Sign-in sheet.

### **INTRODUCTION OF NEW BUSINESS OFFICIALS & ASSOCIATE MEMBERS**

Mr. Mullins asked any new business officials & associate members to introduce themselves.

There were no new associate nominated for membership this month.

### **CORRESPONDENCE**

Mrs. Wolf, Secretary, indicated there was no correspondence.

### **APPROVAL OF MINUTES**

Motion by M. Parry, seconded by G. Stone to approve the minutes of the December meeting. All members were in favor.

### **TREASURER'S REPORT**

Motion by S. Boyce, seconded by M. Parry to accept the Treasurer's Reports for the month of December, 2017. All members were in favor.

### **PRESIDENT'S REPORT**

Mr. Mullins gave a brief update on NJASBO Meeting and the Distinguished Service Award. He also gave an update on how successful the Asbury Toy Drive. Please send any suggestions for charitable organizations that the Association could support in the future.

### **PRESENTATIONS**

Matthew Betz, ADP, gave a brief overview of The Tax Cuts and Jobs Act which President Trump signed into law on December 22, 2017.

Eric Carlsen, ShoreScan Solutions, gave a presentation on digital document archive solutions and the records retention regulations. He reviewed the various types of records and state compliant methods of retention.

### **COMMITTEE REPORTS**

Suggests are being solicited for a summer event. Please email Chris with any suggestions.

### **EXECUTIVE COUNTY BUSINESS ADMINISTRATOR REPORT**

Executive County Business Administrator, Mr. David Joye, was unable to attend the meeting but did email out his report and a presentation titled 2018-2019 Budget Training.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **COMMENTS FROM THE OFFICERS**

None

### **ADJOURNMENT:**

The meeting was adjourned at 10:21 a.m.

A motion was made by Mrs. Wolf and seconded by Mrs. Lerner. All members were in favor.

Respectfully submitted,

*Veronica Wolf*

Veronica Wolf  
Secretary