

Minutes of the Sherrard Public Library District Board of Trustees

March 15, 2022 -- 7:00 PM

Call to Order: 7:00 PM.

Board Members in Attendance: Jim DeWitt, Jackie Docherty, Allen Holdsworth, Molly Kindelsperger, Anita McKnight, Barb Ruane, and Sheryl Steele.

Staff: Tori Drews

Motions:

1. Motion to appoint Anita McKnight to the Board of Trustees to fill the remainder of Sarah Soliz's term by Docherty, Second by Kindelsperger.
2. Motion to approve the minutes of February 15, 2022, by Ruane, Second by Kindelsperger.
3. Motion to approve the Treasurer Report by Ruane, Second by DeWitt.
4. Motion to adjourn at 7:45 PM by DeWitt, Second by Docherty.

Director Report:

- I. Mask Mandate Ends: With the end of the statewide mask mandate on February 28th, the library is now operating with masks optional.
- II. Republic Service Update: Tori has sent a certified letter to Republic Service to request termination of services on May 17, 2023, at the end of our term date.
- III. Illegal Disposal: Another instance of illegal dumping into our recycling container occurred on February 28th. By removing the non-recyclables, we were able to avoid any extra fees and received a credit since we didn't get serviced on Tuesday, March 1st. Since camera footage of the incident was not clear it was discussed that we might look into a better-quality camera.
- IV. Building Side Door: The outer door to the utility room has been unlocking itself during strong winds. Tori contacted J&J Access & Security to address this issue by replacing the handle and closer to ensure the lock always latches properly.
- V. New Windsor Telephone Company: Tori reached out for a progress update and was told they hope to begin our construction when the weather warms.
- VI. Reminders: 1) Statement of Economic Interest forms are due to Mercer County by April 30th. Please provide a copy to the Director. 2) National Library Worker's Week is April 3-9, with National Library Worker's Day on April 5th. Let's let our staff know what a great job they're doing!
- VII. Referendum Report: Due to the prohibitive cost, instead of 2 direct mailings we will do one in March 2023. 'I support my library' magnets will be distributed to patrons and radio promos and social media will promote activities and services the library provides.

The next meeting is April 19, 2022, at 7 PM.

Respectfully submitted,
Sheryl Steele, Secretary