



BUSINESS AND OCCUPATION TAX REPORT

City of Roy Phone (253) 843-1113 Fax (253) 843-0279
PO Box 700; Roy, WA 98580-0700 http://cityofroywa.us

Quarter Month Annual **Roy Business License # _____**
Period Ending: ___/___/___ Report must be filed even when no tax is due.
Return is due by the last day of the month following the end of the reporting period.

If this is the final return, date business was discontinued: ___/___/___ . Please complete box at bottom.

Legal Name of Firm: _____

Doing business as: _____

Address: _____

Tax Classification	Gross Receipts	Deductions As Below	Taxable Receipts	Tax Rate	Tax Due
Extractor, Manufacturing, Wholesale				0.001	
Retail Sales, Printing, Services				0.002	
Other Business				0.002	
Total*		*If total Gross Receipts are less than \$5000 per quarter or \$20,000 per year, no tax is due.			
PENALTIES (minimum \$5.00) if payment of tax due is not received when due: 9% if not received by the due date 19% if not received by the last day of the month following the due date 29% if not received by the last day of the second month following the due date				Total of Tax Due	
				Penalties	
DEDUCTIONS: Credit losses \$ _____ Cash discounts \$ _____ Motor vehicle fuel sales \$ _____ Other (interstate commerce, multiple jurisdictions apportionment, financial activities, etc.) Explain: <div style="text-align: right;">\$ _____</div>				Multiple Activities Tax Credit	
				Total Due	
Please explain any changes in business or added activities:					
FINAL RETURN INFORMATION					
If there was a sale or transfer of the business, name of new owner: _____					

If additional space is needed, please attach supplementary sheets of this size.
The undersigned declares that he has read the foregoing return and certifies it to be complete and true, in accordance with the provisions of Roy City Code, Title 4, Chapter 1.
This return is not complete without signature.

Signature _____ Printed Name _____ Date _____
Please do not submit report via certified or registered mail. Postmark is filing date. Thank you.

Revised: late penalties increased effective 8/1/15 per RCW 82.32.090(1) [previously 5%, 15%, 25%]