

WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION

Meeting Minutes

For

January 13, 2020

1. ATTENDANCE/NOTICE OF MEETING:

1.1 Members: Karri Donoho, Chris Donoho, Vicki Herber & Ruby Howell

1.2 Absent: Matt Cook & Shirley Ballard

1.3 Guest: Gwyn Jordan, Mayor Jamie Lawrence, Sarah Beth Own & Laura Freer

1.4 Notice of Meeting: To be received and accepted as posted and distributed.

1.5 Called to Order: At 7:00 P.M., President, Bart Bodine called the meeting to order.

2. CITIZEN INPUT: The Chief of Police requested the board to consider and plan to support National Night Out this year which will occur August 4, 2020.

The Whitewright Sun asked if the board had received a final bill for the Christmas lights. The cost was \$5,975 which covered the cost of the lights, the installing and the taking the lights down for storage.

Also the newspapers notified the board that no minutes from 4-B Board have been posted since April, 2019 on the city's website each month. The board was unaware that we needed to post the minutes. We will begin to post these each month going forward.

3. Action Items:

3.1 Approve the November 11, 2019 Minutes: Moved: Karri Donoho Seconded: Vickie Herber "that we approve the October 7, 2019 minutes." Motion carried 4-0

3.2 Approve the November & December Financial Reports: Moved: Ruby Howell Seconded:

Vickie Herber "that we approve the November and December 2019 Financial Reports." Motion carried 4-0

4. Action Items:

4.1 Discuss Updates on the Electronic Sign: Bart & Karri reported: "that the sign is up and in operation. We had a great discussion on the sign and now to decide on what all to put on the sign. Bart plans to put the names of all the businesses in town on it with other events too. Karri mentioned that two people need to be trained to put information on the sign. The board will approve what goes on the sign."

4.2 Discuss and Take Action on Hiring a Part Time Secretary for 4-A & 4-B to work at the Chamber Office: Moved: Ruby Howell Seconded: Karri Donoho "that we post the short form job description in the Herald Democrat, the Whitewright Sun and the Cities Web Site. The ad should appear in the papers hopefully by January 17, 2020." Motion carried 4-0

4.3 Discuss and Take Action on Cameras for the Nature Park & the Children's Park. Moved:

Karri Donoho **Seconded:** Chris Donoho "that we table Cameras for the Nature Park and Children's Park at this time." Motion carried 4-0

4.4 Discuss and Take Action on Advertising for bids for Mowing Contracts for 2020. Moved:

Karri Donoho **Seconded:** Vickie Herber "that we advertise for sealed bids to mow two separate mowing contracts. 1. Bid to mow the Children's Park, the Nature Park and the Beautification Areas. 2. Bid for Highway Mowing. We will advertise for these bids to start on January 17, 2020 thru February 28, 2020.

4.5 Discuss and Take Action on Replacing Computer at the Visitor Center. Moved: Karri

Donoho **Seconded:** Chris Donoho " that we table the computer until our February meeting." Motion carried 4-0

5. Informational Reports:

5.1 Board Member Concerns:

Christmas Light: It was suggested that we start a plan next month on what to do for December , 2020.

6. Adjourn: Moved: Karri Donoho **Seconded:** Vickie Herber, "that we adjourn the meeting at 8:20 p.m." Motion carried 4-0


Ruby Howell, Secretary